



HILLTOWN TOWNSHIP
13 West Creamery Road
P.O. Box 260
Hilltown, PA 18927
(215) 453-6000 Fax: (215) 453-1024

**APPLICATION FOR USE OF HILLTOWN TOWNSHIP MUNICIPAL
BUILDING MEETING ROOM**

Please Print

Name of Organization: _____

Applicant: _____

Address: _____

Email Address: _____

Phone Number: _____

Applicant understands and agrees to the following:

- This permission incorporates all Addendum Regulations. (see reverse side)
- Applicant, its representatives and/or successors shall indemnify the Township, and hold it harmless from all liability, loss and costs, including attorney's fees resulting from the permission granted under this permit.

Description of Event: _____

Date (s) of Event: _____ Time (s) of Event: _____

Applicant Signature: _____ Date: _____

Township Official Signature: _____ Date: _____

SEE REVERSE SIDE FOR ADDENDUM REGULATIONS

HILLTOWN TOWNSHIP
Municipal Building Use Application

APPLICATION FOR USE ADDENDUM REGULATIONS

1. Alcohol, malt beverages, drugs and other contraband is forbidden on all Township-owned properties or facilities.
2. The Application for Use must be executed at least seventy-two (72) hours prior to use.
3. Reservations are issued and on a first come, first serve basis, with all Township business taking precedence over other groups or individuals.
4. All organizations and individuals may obtain any keys required for use of a Township-owned property or facility twenty-four (24) hours prior to such use.
5. All organizations and individuals must return any keys obtained for use of a Township-owned property or facility within twenty-four (24) hours following such use.
6. All organizations and individuals must remove all garbage generated from the use of a Township-owned property or facility.
7. All organizations and individuals must report all damage that occurred during the use of a Township-owned property or facility within twenty-four (24) hours following such use.
8. All correspondence and/or telephone calls regarding the use of Township-owned property or facility must be addressed to the Township Manager.