

**HILLTOWN TOWNSHIP
BUCKS COUNTY, PENNSYLVANIA
RESOLUTION #2017-006**

BUILDING, ZONING, MISCELLANEOUS FEE SCHEDULE

BE IT RESOLVED, these Fees shall be instituted for 2017 in Hilltown Township:

ALL PERMIT FEES ARE NON-REFUNDABLE

I. BUILDING PERMITS:	<u>FEE</u>
A. <u>New Residential Construction</u> Single and multiple family construction each dwelling unit, including basement.	\$500.00 PLUS \$0.50/sq ft
B. <u>Residential Additions, Detached Garages and Outbuildings over 200 sq. ft.</u>	\$300.00 PLUS \$0.30/sq.ft. over 200 sq. ft.
C. <u>Residential Decks, Patios, and Sheds</u>	\$125.00 PLUS \$15.00/100 sq. ft.
D. <u>Residential Alterations, Chimneys, Stoves, and Fireplaces</u>	\$100.00 PLUS \$10.00 per thousand dollars of construction costs
E. <u>Non-Residential Construction</u>	\$750.00 PLUS \$0.50 per sq. ft.
F. <u>Non-Residential Accessory Building for Storage of Materials not related to business use of property</u>	\$400.00 PLUS \$0.30 per sq. ft.
G. <u>Non-Residential Alterations</u>	\$250.00 PLUS \$17.50 per thousand dollars of construction costs
H. <u>Swimming Pools (In-Ground)</u>	\$12.50 per thousand dollars of construction costs Minimum Fee \$350.00
<u>Above-Ground (over 24" high) and Spas</u>	\$100.00
<u>Non-Residential Swimming Pools and Spas</u>	\$15.00 per thousand dollars of construction costs Minimum Fee \$1000.00

I.	<u>Construction Trailers (Per 180 day period. Extensions beyond initial 180 days must be requested and approved in writing):</u>	
	Temporary Sales Office	\$300.00
	Temporary Job Office	\$300.00
	Jobsite Storage Trailers	\$100.00/each
J.	<u>UCC Fee</u>	\$ 5.00
K.	<u>Plot Plan Review(includes Foundation and As-Built review)</u>	\$500.00
II.	REINSPECTIONS:	FEE
A.	<u>Each Reinspection</u>	\$100.00
	As the result of incompleteness or improper work	
B.	<u>Starting Work Prior to Permit Issuance</u>	Double Permit Fee
III.	ACCESSESSIBILITY PLAN REVIEW AND INSPECTION	\$150.00 per Floor of Affected Use
IV.	DEMOLITION PERMITS	FEE
A.	Primary Building – Residential	\$ 75.00
B.	Primary Building – Commercial	\$300.00
C.	Accessory Building, Partial and/or Interior – Residential	\$ 25.00
D.	Accessory Building, Partial or Interior – Commercial	\$ 100.00
V.	USE AND OCCUPANCY PERMITS	FEE
A.	<u>Residential New Construction</u>	EACH UNIT \$250.00
B.	<u>Residential Addition & Alteration</u>	EACH UNIT \$75.00
C.	<u>Non-Residential New Construction</u>	EACH UNIT \$375.00
D.	<u>Non-Residential Additions and Alterations</u>	EACH UNIT \$150.00
VI.	PLUMBING PERMITS:	FEE
A.	<u>Residential Construction, Addition & Alteration</u>	\$ 75.00 PLUS \$15.00/fixture
B.	<u>Non-Residential Construction, Addition & Alteration</u>	\$150.00 PLUS \$30.00/fixture
VII.	MECHANICAL PERMITS:	FEE
A.	<u>Residential Mechanical & HVAC</u> New and Replacement	\$100.00 per unit
B.	<u>Residential Alteration</u>	\$ 75.00 per unit
C.	<u>Non-Residential Mechanical & HVAC</u> New and Replacement	\$175.00/Individual System

VIII. ELECTRICAL PERMITS:	FEE
A. <u>Residential</u>	\$ 35.00
B. <u>Non-Residential</u>	\$75.00
IX. FIRE PREVENTION PERMITS	FEE
A. <u>Flammable/Combustible Liquids Tank Removal</u>	\$100.00/tank
B. <u>Flammable/Combustible Liquids Tank Installation</u>	\$100.00/tank (aboveground) \$125.00/tank (underground)
C. <u>Industrial Ovens (105.7.7)</u>	\$ 50.00
D. <u>Spray Booths (105.7.10)</u>	\$100.00
E. <u>Temporary Membrane Structures, Tents, & Canopies (105.7.12)</u>	\$ 35.00
F. <u>Compressed Gasses (105.7.2)</u>	\$ 75.00
G. <u>Hazardous Materials (105.7.6)</u>	\$125.00
H. <u>Fire Sprinkler Systems:</u>	
Third Party Sprinkler Plan Review	Agency Cost plus 5%
Residential (NFPA 13D)	\$250.00
Pre-Engineered Systems	\$150.00
Non-Residential (NFPA 13, NFPA 13R)	\$250.00 per floor/zone plus \$2.00 per sprinkler head
Alternative Extinguishing Systems	\$150.00
Alterations to Existing Systems	\$50.00 plus \$2.00 per Sprinkler head
Private Fire Hydrants	\$ 75.00 each
Standpipe Systems	\$100.00 each
I. <u>Fire Alarm Systems</u>	
Third Party Sprinkler Plan Review	Agency Cost plus 5%
Residential Smoke Detectors	NO CHARGE
Residential Alarm System (Central Station)	\$25.00
Non-Residential Alarm Systems (New and Alterations)	\$100.00 plus \$2.00 per device
J. <u>Fireworks (Public Display)</u>	\$150.00
K. <u>Blasting</u>	
Per Five Consecutive Day Blasting Period	\$ 50.00
Annual Permit for Mining Extractions	\$100.00
X. ROAD OCCUPANCY PERMITS	FEE
A. All vehicular entrances onto proposed or existing Township roads	\$ 50.00
B. Road Occupancy – Utility Construction	\$150.00
	*Plus \$2,500.00 escrow for utility crossings (perpendicular to centerline); or \$1,500.00 escrow plus \$100.00 per linear foot for trenches parallel to centerline.

*Note: Estimate for the escrow includes asphalt base (trench) and overlay plus incidentals (seam seal, traffic control, etc.) to guarantee cartway/right-of-way restoration where applicable. Escrow does not include trench excavation, backfill, or other costs related to utility construction.

XI.	WELL PERMITS	FEE	
A.	<u>Each New Well Drilled</u>	\$ 75.00	
XII.	FLOODPLAIN PERMITS	FEE	ESCROW
		\$100.00	\$500.00
XIII.	ZONING PERMITS:	FEE	
A.	<u>New Residential Construction</u> Each dwelling unit.	\$100.00	
B.	<u>Residential Additions & Alterations</u> Each dwelling unit..	\$ 50.00	
C.	<u>Non-Residential With Change in Use</u> New construction, additions, alterations, changes in occupancy	\$250.00	
D.	<u>Non-Residential With No Change in Use</u> New construction, additions, alterations, changes in occupancy.	\$125.00	
E.	<u>Zoning Certification Letter</u>	\$100.00	
F.	<u>Forestry Permits</u>		ESCROW
	a. Permit Fee	\$250.00	
	b. Review Escrow		\$ 500.00
	c. Performance Escrow		\$2,500.00
G.	<u>Zoning Plan Review by Engineer</u> <u>(as determined by Zoning Officer)</u>		ESCROW \$ 500.00
XIV.	APPLICATION TO ZONING HEARING BOARD:	FEE	
A.	<u>Residential Use</u>	\$550.00	
B.	<u>Residential Development (3 or more lots)</u>	\$1,000.00	
C.	<u>Non-Residential Use</u>	\$1,500.00	
D.	<u>Multiple Hearing</u> Additional testimony only.		50% Original Fee
E.	<u>Court Ordered Remand Hearing</u>		50% Original Fee
F.	<u>Legal Non-Profit Corporation</u>		25% of Non-Residential Use Fee
	HEARING APPLICATIONS	FEE	ESCROW
A.	<u>Conditional Use Hearing</u>	\$750.00	\$2,000.00
B.	<u>UCC Appeal Hearing</u>	\$750.00	

C.	<u>Amendment or Change of Zoning</u>	\$500.00	\$5,000.00
D.	<u>Curative Amendment</u>	\$2,500.00	\$10,000.00

XV. SUBDIVISIONS: The following fees & escrows are to be paid in advance by applicants for Subdivision, via 2 separate checks—one for the fee and one for the escrow; both payable to “Hilltown Township.” If the escrow collected in accordance with this Fee Schedule below is insufficient to cover the reasonable/necessary cost to review the plan, Hilltown Twp. shall bill the applicant for additional charges. No further permits/ approvals shall be granted until all fees, invoices, & escrows have been paid. When escrow accounts fall below 25% of original amount, escrow is required to be brought back up to the original amount. Balance of the escrow if any, for Subdivision Review shall be refunded to the applicant if it has not been exhausted during the review process.

A.	<u>Residential</u>	<u>Fee</u>	<u>Escrow</u>
	- Minor (2 lots) or Lot Line Change	\$ 500.00	\$ 2,500.00
	- 3 to 5 Lots	\$ 1,000.00	\$ 4,000.00
	- 6 to 10 Lots	\$ 1,500.00	\$ 7,000.00
	- 11 to 25 Lots	\$ 2,000.00	\$15,000.00
	- 26 to 50 Lots	\$ 2,500.00	\$25,000.00
	- Over 51 Lots	\$ 3,500.00	\$40,000.00

B.	<u>Institutional, Commercial & Industrial</u>	<u>Fee</u>	<u>Escrow</u>
	- Minor (2 Lots)	\$ 750.00	\$2,500.00
	- 3 to 5 Lots	\$1,000.00	\$5,000.00
	- 6 to 10 Lots	\$1,500.00	\$10,000.00
	- Over 11 Lots	\$2,000.00	\$15,000.00

C. Escrow for Subdivision/Land Development Sketch Plan Review by Township Professional Staff and Township Staff:

Minor (Residential) Subdivision	\$1,000.00 ESCROW
Major (Residential) Subdivision	\$2,500.00 ESCROW
Commercial Land Development	\$3,000.00 ESCROW

XVI. TRAFFIC STUDY REVIEW ESCROW \$2,500.00

The above fee is to be paid in advance for applicants for major performance subdivisions/land developments where Traffic Studies are required pursuant to Section 406 of the Subdivision/Land Development Ordinance. If the fee collected is insufficient to cover the reasonable and necessary cost of the municipality to complete the traffic study review, Hilltown Township shall send the applicant an invoice for additional charges. No future permit or approvals shall be given until all fees and invoices are paid. The balance of the escrow, (if any), for Traffic Study Review shall be refunded to the applicant if it has not been exhausted during the review process.

XVII. PLANNING CONSULTANT ESCROW \$2,500.00

The above fee is to be paid by applicants for major performance subdivisions/land developments. If the fee collected is insufficient to cover the reasonable and necessary cost of the municipality to complete a review of the proposal by the Township’s Planning Consultant, Hilltown Township shall send the applicant an invoice for additional charges. No future permit or approvals shall be given until all fees and invoices are paid. The balance of the escrow for Planning Consultant Review shall be refunded to the applicant if it has not been exhausted during the review process.

XVIII. FEE IN LIEU OF RECREATIONAL FACILITIES

(Refer to Ordinance #99-4; and Resolution #99-16, which is hereby amended and revised to reflect the sum of \$2,685.00 per Dwelling Unit for fee in-lieu-of recreational land dedication, which is equal to the average fair market value of the land otherwise required to be dedicated, as of this date). \$2,685.00 per
Dwelling Unit

XIX. LAND DEVELOPMENTS:

The following fees and escrows are to be paid in advance by the applicants for Land Development, via 2 separate checks—one for the fee, and one for the escrow; both payable to “Hilltown Township.” If the escrow collected in accordance with the Fee Schedule below is insufficient to cover the reasonable and necessary cost to review the plan, the Township shall bill the applicant for additional charges. No further permits/approvals shall be granted until all fees, invoices, and escrows have been paid. When escrow accounts fall below 25% of the original amount, escrow is required to be brought back up to the original amount. The balance of the escrow, if any, for Land Development Review, shall be refunded to the applicant if it has not been exhausted during the review process.

A. <u>Residential</u>	<u>Fee</u>	<u>Escrow</u>
- 2 Units	\$500.00	\$ 2,500.00
- 3 to 5 Units	\$1,000.00	\$ 4,000.00
- 6 to 10 Units	\$1,500.00	\$ 7,000.00
- 11 to 25 Units	\$2,000.00	\$15,000.00
- 26 to 50 Units	\$2,500.00	\$25,000.00
- Over 51 Units	\$3,500.00	\$40,000.00

B. <u>Institutional, Commercial, and Industrial Land Development Fee</u>		<u>Escrow</u>
- 1 to 2 Units	\$750.00	\$ 3,500.00
- 3 to 5 Units	\$1,000.00	\$ 5,000.00
- 6 to 10 Units	\$1,500.00	\$ 7,000.00
- Over 11 Units	\$2,000.00	\$15,000.00

C. <u>Agricultural Land Dev.</u>	<u>Fee</u>	<u>Escrow</u>
	\$100.00	\$750.00

D.	<u>Land Dev. Waiver Request</u>	<u>Fcc</u>	<u>Escrow</u>
-	Proposed addition/new building less than 200 sq. ft. in area.	\$50.00	\$500.00
-	Proposed addition/new building is 201 sq. ft. to 1,000 sq. ft. in area	\$100.00	\$1,000.00
-	Proposed addition/new building excess 1,000 sq. ft. in area	\$300.00	\$2,000.00
-	Proposal includes Utilities/Community Facilities Use (usc F1 thru F5)	\$2,500.00	

XX.	ACT 537:	<u>FEE</u>	<u>ESCROW</u>
A.	<u>Each Act 537 Planning Module</u>	\$500.00	\$1,000.00
B.	<u>IRISIS, SFTF, and all alternate/experimental sewage disposal systems</u>	\$500.00	\$1,500.00
C.	<u>Holding Tank Permit</u>	\$500.00	\$500.00
D.	<u>Sewage Maintenance Fee</u>	\$3,000.00/lot	

XXI. STORMWATER MANAGEMENT:

A.	<u>Review Fcc and Escrow</u>	<u>FEE</u>	<u>ESCROW</u>
	-Existing Single-Family Dwelling	\$100.00	\$1,000.00
	-All Others	\$100.00	\$1,500.00

The above fee & escrow is to be paid in advance for applications not involving Subdivision or Land Development pursuant to Sect. 601 of the Stormwater Management Ordinance. If the fee & escrow collected is insufficient to cover reasonable and necessary cost to review the Stormwater Management Plan, Hilltown Township shall invoice the applicant for additional charges. No permit or approvals shall be given until all fees and/or escrows are paid. The balance of escrow (if any) shall be refunded.

B.	<u>Stormwater Management Capital Fund Fee</u>	<u>FEE</u>
-	2,000 sq. ft. or less impervious surface	\$750.00
-	more than 2,000 sq. ft. of impervious surface	\$750.00 plus \$0.50/sq.ft. of impervious surface over 2,000 sq. ft.

XXII. SIGN PERMITS:

A.	<u>Permanent Signs</u>	<u>FEE</u>
	No annual renewal fee	\$ 75.00 plus \$7.50 per sq. ft. in excess of 12 sq. ft.
B.	<u>Temporary Political Signs:</u>	\$100.00 Deposit/100 Signs
	Deposit to be refunded after removal.	
C.	<u>Temporary Signs:</u>	\$1.00 Deposit/Sign
	Deposit to be refunded after removal	

XXIII. ANNUAL LICENSES:	FEE
A. <u>Auto Salvage License</u>	\$100.00
XXIV. POLICE DEPARTMENT CHARGES:	FEE
A. <u>Soliciting Permit</u>	\$ 25.00
B. <u>Soliciting Identification Badge</u>	\$ 5.00/each
C. <u>Parking Tickets</u>	\$ 10.00
1. <u>Handicapped Parking Violation</u>	\$ 25.00
D. <u>Incident Report</u>	\$ 15.00
E. <u>Crash Reports</u>	\$ 15.00
F. <u>False Alarm Responses (Pcr prior 12 month period)</u>	
1st THRU 3 rd	NO CHARGE
4 th	\$ 50.00
5 th	\$ 75.00
6 th THRU 10 th	\$100.00
11 th and above	\$200.00
G. <u>Storage and/or Impoundment of Construction Equipment/Trailers on Township-owned property(plus towing if applicable)</u>	\$200.00/day
H. <u>Storage and/or Impoundment of Vehicles on Township-owned property (plus towing if applicable)</u>	\$ 75.00/day
I. <u>Accident Photographs (Prints or Digital Images on CD)</u>	\$15.00/print or image
J. <u>Special Police Services</u>	\$80/hour per Officer
K. <u>Accident Scale Diagrams (when available):</u>	\$250.00
L. <u>Crash Scene Videos (when available):</u>	\$100.00
M. <u>Returned Check Fec (Any Reason):</u>	\$ 25.00
XXV. SPORTS FIELD RENTAL:	FEE
A. <u>Single 3 Hour Event</u>	\$60.00/Event
\$50.00 Deposit	PLUS DEPOSIT
B. <u>Multiple, 3 Hour Events</u>	\$60.00/Event
\$100.00 Deposit	PLUS DEPOSIT
C. <u>Basketball Court Single 3 Hour Events</u>	\$50.00/Event
\$50.00 Deposit	PLUS DEPOSIT
<u>Basketball Court Multiple, 3 Hour Events</u>	\$50.00/Event
\$100.00 Deposit	PLUS DEPOSIT
XXVI. SPECIAL EVENTS:	FEE
Block Parties, Community Events, etc.	\$100.00

XXVII. TOWNSHIP OPEN SPACE FARMING

Applicant must complete application and provide proof of insurance indemnifying the Township of liability.

FEE

\$30.00/acre
Per Year

XXVIII. COPY COSTS

Copy documents
Photographs
Audio CD

FEE

\$.25/per copy
\$5.00/each
\$3.00/each

A "Request to Review Records" form must be completed, with 48 hours to five days given to provide those records, depending on circumstances.

XXIX. TOWNSHIP PUBLICATIONS

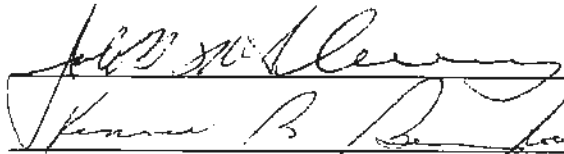
- A. Zoning Ordinance
- B. Subdivision Ordinance
- C. Ordinance Code Book
- D. Open Space Plan
- E. Comprehensive Plan

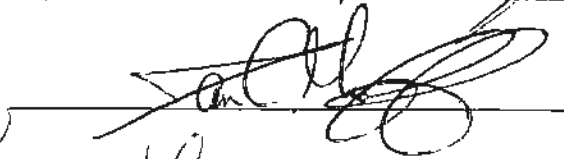
FEE

\$50.00
\$50.00
\$200.00
\$50.00
\$50.00

SO RESOLVED, this 3rd day of January, 2017.

HILLTOWN TOWNSHIP BOARD OF SUPERVISORS





Attest: 