

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULARY SCHEDULED MEETING
MONDAY, OCTOBER 10, 2016**

The regularly scheduled meeting of the Hilltown Township Board of Supervisors was called to order by Chairman John B. McIlhinney at 7:10 PM and opened with the Pledge of Allegiance. Also in attendance were Vice-Chairman Kenneth Bennington, Supervisor James Groff, Township Manager Donald D. Delamater, Chief of Police Christopher Engelhart, Township Solicitor Stephen Harris, and Township Engineer C. Robert Wynn.

1. ANNOUNCEMENTS: Chairman McIlhinney stated there was no executive session since the last meeting.
2. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.
3. CONSENT AGENDA:
 - a) Minutes of the September 26, 2016 BOS Meeting
 - b) Bills List October 11, 2016
 - c) Financial Report September 30, 2016

Motion was made by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously to accept and approve items a) through c) on the Consent Agenda. There was no public comment.

4. CONFIRMED APPOINTMENT: None.
5. LEGAL: Solicitor's Report:
 - a) Hearing for adoption of the Traffic Ordinance 2016-004 – Solicitor Harris stated the Traffic Ordinance 2016-004 amending chapter 153, vehicles and traffic, of the code of ordinances of Hilltown Township relative to designated snow emergency routes, speed limits, traffic control signals, vehicle weight limits, parking prohibitions, stop intersections, stop except right turn intersections, truck traffic, and brake retarders was advertised for a public hearing. Supervisor Bennington questioned Mr. Wynn on how the residents will be notified of the new routes that have been declared snow emergency routes. Mr. Wynn stated the roads will be posted. Motion was made by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously, to adopt Traffic Ordinance No. 2016-004. There was no public comment.
 - b) Bucks County Hazard Mitigation Plan Resolution 2016-013 – Solicitor Harris stated the Emergency Management Coordinator has recommended adoption of the Bucks County

Hazard Mitigation Plan Resolution 2016-013. Motion was made by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously, to adopt Resolution 2016-013 for the Bucks County Hazard Mitigation Plan. There was no public comment.

c) Schoolhouse Property Subdivision Plans Authorization – Solicitor Harris stated the Schoolhouse property is part of the Blooming Glen Park and recreation facility. In order to be able to sell the Schoolhouse property, it has to be subdivided. Motion was made by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously, to authorize Mr. Wynn to prepare and process a subdivision plan for the Schoolhouse Property so the Township can put it up for sale. There was no public comment.

d) Fence Agreement (McGowan) for approval and signature by the BOS – Solicitor Harris stated a fence agreement has been prepared for Steven McGowan located at 13 West Creamery Road. The fence will be placed over a drainage easement with gates located at both sides for maintenance purposes. Motion was made by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously, to accept the fence agreement for Steven McGowan located at 13 West Creamery Road. There was no public comment.

e) Solicitor Harris stated he has written to the Zoning Hearing Board solicitor to ask for the Zoning Hearings scheduled for November 3, 2016 is continued so he may attend since he has a conflict for that evening.

6. PLANNING:

a) Reichstine Subdivision – Mr. Wynn stated the Reichstine Subdivision received a Zoning Hearing Board approval and the Planning Commission recommended preliminary plan approval at their August 15, 2016 meeting. Scott McMackin, Cowan & Associates, Inc. was in attendance to review the preliminary plan consisting of a three-lot subdivision on approximately 10.2 acres located on Bypass Road. The applicant would like to subdivide their property to allow each of their adult children to have a home on the property. Mr. McMackin reviewed Mr. Wynn's letter dated September 30, 2016 stating all items will be will complies with some outside agency approvals that still need to be obtained along with legal agreements, and property monumentation. Chairman McIlhinney stated his concern over three lots sharing one existing driveway, especially lot three if the property is sold in the future and it is no longer in the family. Mr. McMackin stated there was a fairly comprehensive discussion at the Planning Commission

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regarding the same concern. He continued stating this is not one of those situations. The property has been in their family for years and are very passionate about their property. Access Agreements and Maintenance & Operation Agreements will be part of the recordation of the plan. Anyone purchasing the lots will have knowledge of the shared driveway. It was noted there was a site distance issue in regards to the possibility of running the driveway from Bypass Road, along lot two, to lot three. Mr. Harris asked what the limitations are for speeding and parking issues along the driveway near lot one and the conflicts that may arise. Mr. McMackin stated it is truly planned to be a family subdivision with no plans to sell the lots at any time in the foreseeable future. If it ever becomes an issue twenty five or fifty years down the road, anyone buying lot one is going to know there is an easement and there will be documentation. In regards to the requested waivers, Mr. Wynn stated the Planning Commission approved a motion recommending the Township waive requirements for street improvements and any fees-in-lieu of street improvements that may be typically received by the Township for street improvements. Also, the Planning Commission recommended approval of the applicant's request relative to dedication of recreation land, however, recommended requiring a capital contribution in-lieu-of recreation land for the new two building lots. Motion was made by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously, to grant preliminary approval, including the waivers as recommended in Mr. Wynn's letter of September 30, 2016. Supervisor Groff stated he agrees with Chairman McIlhinney in regards to the driveway but there is the site distance issue. He continued to state the applicants are very genuine and appreciates that they have lived here for more than forty years. There was no public comment.

7. ENGINEERING: None.

8. UNFINISHED BUSINESS: None.

9. NEW BUSINESS:

a) Scott Drumbore – H&K – Requesting for extension of hours for November of the Concrete and Asphalt Plant at the Skunkhollow Quarry – Township Manager Don Delamater stated H&K has requested to operate the concrete batch plant, asphalt batch plant, and the crushing plant between the hours of 6:30 pm to 6:30 am, Monday through Saturday, between November 1, 2016 and November 30, 2016, excluding holidays, for the PennDOT projects per their letter dated October 5, 2016. Motion was made by Supervisor Groff, and seconded by

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Chairman McIlhinney, to grant the extension of hours for the month of November per their letter dated October 5, 2016 with striking the part in the letter in regards to private customers. The motion passed 2-1 with Supervisor Bennington having the opposing vote. There was no public comment.

10. SUPERVISOR'S COMMENTS: Supervisor Bennington stated he would like to encourage everyone to vote on November 8, 2016. Supervisor Groff stated he will be meeting with PP&L in regards to moving the electrical lines at the tennis courts. Chairman McIlhinney announced on Wednesday, October 26, 2016 at 5:00 PM there will be the first budget meeting at the Township building along with a discussion on both monument signs. There will not be a Supervisor's meeting on October 24, 2016. Mr. Delamater stated the Civic Park parking will be paved this week. Also, he attended, along with Mr. Wynn, a meeting at the County in regards to the Rickert Road Bridge. They met with the Director of Operations as well as their engineers. The schedule is to let the project fall of 2017 and construction in 2018 and there is money allocated.

11. PUBLIC COMMENT: Wally Rosenthal questioned the date of the next Supervisor's meeting. It was stated, after the budget meeting, the next meeting will be on November 14, 2016.

12. PRESS CONFERENCE: None.

13. ADJOURNMENT: Upon motion by Supervisor Bennington, seconded by Supervisor Groff and carried unanimously, the October 10, 2016 Hilltown Township Board of Supervisors meeting was adjourned at 7:40 PM.

Respectfully submitted,



Donald D. Delamater
Township Manager

(*NOTE: These minutes were transcribed from notes and recordings and should not be considered official until approved by the Board of Supervisors at a public meeting).