

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS  
ANNUAL REORGANIZATION MEETING  
MONDAY, JANUARY 5, 2015**

The Hilltown Township Board of Supervisors Reorganization Meeting of January 5, 2015 was called to order by Supervisor John McIlhinney at 7:00 PM and opened with the Pledge of Allegiance. Also in attendance were Supervisor Kenneth Bennington, Supervisor James Groff, Township Manager Richard Schnaedter, Chief of Police Christopher Engelhart, and Township Treasurer Lorraine Leslie.

1. SELECTION OF TEMPORARY CHAIRMAN: Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to appoint Supervisor McIlhinney as Temporary Chairman. There was no public comment.
2. SELECTION OF TEMPORARY SECRETARY: Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to appoint Township Manager Richard Schnaedter as Temporary Secretary. There was no public comment.
3. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.
4. OFFICER APPOINTMENTS:
  - a) Chairman – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to appoint Supervisor McIlhinney as Chairman of the Board of Supervisors for 2015. There was no public comment.
  - b) Vice-Chairman – Motion was made by Supervisor Groff, seconded by Chairman McIlhinney, and carried unanimously to appoint Supervisor Bennington as Vice-Chairman of the Board of Supervisors for 2015. There was no public comment.
5. PERSONNEL APPOINTMENTS: Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to appoint Richard C. Schnaedter as Township Manager/Secretary, Lorraine E. Leslie as Township Treasurer, Christopher E. Engelhart as Chief of Police, Thomas A. Buzby as Director of Public Works, David W. Taylor as Code Enforcement Officer/Zoning Officer, and Lisa A. Faust as Zoning Hearing Board Secretary. There was no public comment.
6. PROFESSIONAL SERVICE APPOINTMENTS: Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to appoint Harris & Harris as Township Solicitor, C. Robert Wynn Associates as Township Engineer, Dunlap Associates as

the Township Certified Public Accountant, Quakertown National Bank as the Township Depository, and Heinrich and Klein as Township Traffic Engineer. There was no public comment.

7. BOARD APPOINTMENTS:

a) Planning Commission – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to reappoint Terry Carnes to another 4-year term on the Planning Commission ending 12/31/18. There was no public comment.

b) Zoning Hearing Board – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to reappoint John Snyder to another 3-year term on the Zoning Hearing Board ending 12/31/17. There was no public comment.

c) Water and Sewer Authority – Motion was made by Supervisor Bennington, and seconded by Supervisor Groff, to reappoint John Rankin to another 5-year term on the Water and Sewer Authority ending 12/31/19. Motion passed 2-0-1 with Supervisor Groff abstaining from the vote. There was no public comment.

d) Vacancy Board – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to reappoint John Wietecha to another 1-year term on the Vacancy Board ending 12/31/15. There was no public comment.

e) Parks and Recreation Board – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to appoint Emily Coleman and Roy William (Bill) Riemenschneider to 5-year terms on the Park and Recreation Board. There was no public comment.

f) Emergency Management Coordinator – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to reappoint Ray Fegley to another 1-year term as the Emergency Management Coordinator ending 12/31/15. There was no public comment.

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g) Deputy Emergency Management Coordinator – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to reappoint Thomas Loudon to another 1-year term as the Deputy Emergency Management Coordinator ending 12/31/15. There was no public comment

h) Agricultural Officer/Emergency Management – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to reappoint John Wietecha to another 1-year term as the Agricultural Officer of Emergency Management ending 12/31/15. There was no public comment.

i) UCC Board of Appeals – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to reappoint Mark Funk to another 5-year term on the UCC Board of Appeals ending 12/31/19. There was no public comment.

8. TREASURER'S BOND LIMIT – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to recommend the Treasurer's Bond limit of \$2.5 million dollars. There was no public comment.

9. EMPLOYEE CONTRIBUTION TO POLICE PENSION FUND – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to adopt Employee Contribution of 5% to the Police Pension Fund per Resolution #2015-1. There was no public comment.

10. NO EMPLOYEE CONTRIBUTION TO NON-UNIFORM PENSION FUND – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to adopt No Employee Contribution to Non-Uniform Pension Fund per Resolution #2015-2. There was no public comment.

11. 2015 BOARD OF SUPERVISOR'S MEETING DATES – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to adopt the Board of Supervisor's meeting dates for 2015 per Resolution #2015-3. There was no public comment,

12. 2015 PLANNING COMMISSION MEETING DATES – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to adopt the 2015 Planning Commission meeting dates per Resolution #2015-4. There was no public comment.

13. NON-UNIFORM EMPLOYEE HOLIDAYS – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to adopt Resolution #2015-5 for the Non-Uniform Employee Holidays for 2015. There was no public comment.

14. BUILDING, ZONING, MISCELLANEOUS FEE SCHEDULE – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to adopt Resolution #2015-6 for the Building, Zoning, Miscellaneous Fee Schedule for 2015. There was no public comment.

15. DISPOSITION OF RECORDS – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to adopt Resolution #2015-7 for the Disposition of Records. There was no public comment.

16. 2015 TAX RATES – Supervisor Bennington stated he is very disappointed in the local newspapers who reported tax increases for the Rockhill municipalities where Hilltown Township, through the work of Lorraine Leslie, Rick Schnaedter, and the Board, are going into 2015 with a million dollar surplus. The Township is not raising taxes and, in fact, is giving the residents a break by suspending the Open Space Tax for 2015 and nothing is reported. Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to adopt Resolution #2015-8 establishing the Tax Rates for Calendar Year 2015. There was no public comment.

17. REPRESENTATIVES TO BUCKS COUNTY TAX COLLECTION COMMITTEE FOR FISCAL YEAR 2015 – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to adopt Resolution #2015-9 appointing Lorraine Leslie, Treasurer/Finance Director as Primary Voting Delegate, and Richard Schnaedter, Township Manager, as Alternate Voting Delegate to the Bucks County Tax Collection Committee for Fiscal Year 2015. There was no public comment.

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18. DESIGNATE VOTING DELEGATE AND CERTIFY OTHER DELEGATES' ATTENDANCE AT ANNUAL PSATS CONVENTION (APRIL 2015) – Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to designate Richard Schnaedter as the Voting Delegate at the Annual PSATS Convention and authorize others who normally go to also attend. There was no public comment.

19. ANNOUNCEMENTS: None.

20. PUBLIC COMMENT: Jolm Wietecha requested clarification on the resolution regarding no employee contributions to the non-uniform pension fund. It was stated that the non-uniform pension fund is overfunded.

21. CONSENT CALENDAR:

- a) Minutes of the December 22, 2014 Supervisor's Meeting
- b) Bills List December 23, 2014 – December 31, 2014

Motion was made by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously to accept and approve items a) and b) on the Consent Calendar. There was no public comment.

22. NEW BUSINESS: None.

23. SUPERVISOR'S COMMENTS: None.

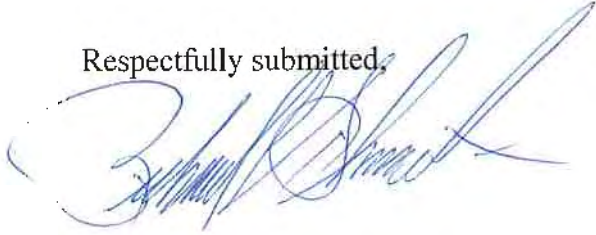
24. PUBLIC COMMENT: None.

25. PRESS CONFERENCE: No members of the press were present.

26. ADJOURNMENT: Upon motion by Supervisor Bennington, seconded by Supervisor Groff, and carried unanimously, the January 5, 2015 Hilltown Township Annual Re-Organization Meeting was adjourned at 7:10 PM.

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Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Richard C. Schnaedter". The signature is fluid and cursive, with a large initial "R" and "S".

Richard C. Schnaedter  
Township Manager/Secretary

(\*NOTE: These minutes were transcribed from notes and recordings and should not be considered official until approved by the Board of Supervisors at a public meeting).