

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS  
REGULARLY SCHEDULED MEETING  
Monday, February 28, 2011**

The regularly scheduled meeting of the Hilltown Township Board of Supervisors was called to order by Chairman John B. McIlhinney at 7:00PM and opened with the Pledge of Allegiance.

Also present: Barbara A. Salvadore, Vice-Chairperson  
James C. Groff, Supervisor  
Christopher S. Christman, Township Manager  
William E. Wert, Asst. Manager/Dir. of Parks, Recreation and Open Space  
Christopher E. Engelhart, Chief of Police  
Francis X. Grabowski, Township Solicitor  
C. Robert Wynn, Township Engineer

A. ANNOUNCEMENTS:

1. Prior to the start of this meeting, the Board met in Executive Session to discuss legal matters, and for an informational meeting with the Township Manager.

2. Tax Collector Diane Telly reminded residents that the 2011 County and Township Real Estate Tax bills will be mailed on March 1<sup>st</sup>. The deadline to pay in discount is April 30, 2011.

B. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.

C. CONSENT CALENDAR:

- Minutes of January 24, 2011 Supervisor's Meeting
- Bills Lists dated February 15, 2011 and March 1, 2011
- Financial Report dated January 31, 2011

Motion was made by Supervisor Salvadore, seconded by Supervisor Groff, and carried unanimously to accept and approve the Consent Calendar items as listed above. There was no public comment.

D. LEGAL – Mr. Francis X. Grabowski, Township Solicitor –

1. Coventry Meadows Wetland Basin Management Agreement – Motion was made by Supervisor Salvadore, seconded by Supervisor Groff, and carried unanimously to accept and approve the Coventry Meadows Wetland Basin Management Agreement. There was no public comment.

E. PLANNING – Mr. C. Robert Wynn, Township Engineer –

1. Aspen Mill Subdivision (Minor) – Preliminary/Final – Motion was made by Supervisor Salvadore, seconded by Supervisor Groff, and carried unanimously to grant

conditional preliminary/final plan approval to the Aspen Mill Subdivision, pending satisfactory completion of all outstanding items as noted in Mr. Wynn's engineering review dated January 6, 2011. There was no public comment.

2. Bunch/Helder/Harrison Subdivision (Minor) – Preliminary/Final – Motion was made by Supervisor Salvadore, and seconded by Supervisor Groff, to grant conditional preliminary/final plan approval to the Bunch/Helder/Harrison Subdivision, pending satisfactory completion of all outstanding items as noted in Mr. Wynn's review dated February 4, 2011. Prior to a vote, public comment was heard.

Public Comment:

a) Mr. Jason Smeland, the applicant's engineer, acknowledged that the applicant is willing to satisfy the outstanding requirements in Mr. Wynn's review however they feel the fee in-lieu-of public improvements being required is excessive. Chairman McIlhinney explained that the applicant is welcome to complete all of the improvements as required by Ordinance; an amount of which he believes will be significantly higher than the capital contribution would be. Mr. Smeland will discuss the two options with his client

Supervisor Salvadore amended the original motion to also provide the applicant with the alternative of revising the Bunch/Helder/Harrison Subdivision plan to include completion of all public improvements as required by Township Ordinances instead of providing the fee in-lieu-of public improvements. Revised motion carried unanimously. There was no further public comment.

F. ENGINEERING – Mr. C. Robert Wynn, Township Engineer –

1. Univest – Phase III Improvements – Timeframe for Completion – Mr. Wynn's correspondence dated February 21, 2011 was discussed. Mr. Dave Comer, legal counsel for Univest, along with Rich Mariner of Univest, was in attendance to request a one year extension of the timeframe to complete improvements associated with Phase III of the Univest Land Development until July 27, 2012. The request notes that construction is delayed due to the state of the economy and the real estate market, as well as the fact that the contemplated sale of Lot #1 previously fell through. Coincidentally, a PennDot permit was received today for the sidewalk from the Giant Land Development project along the frontage of the carwash to this site. While Mr. Wynn recommends that the one-year extension be granted, he feels that the applicant should complete the sidewalk connection improvement. Discussion occurred.

Motion was made by Supervisor Salvadore, seconded by Supervisor Groff, and carried unanimously to grant a one-year extension until July 27, 2012 to complete improvements associated with Phase III of the Univest Land Development project, in accordance with the Township Engineer's review dated February 21, 2011. There was no public comment.

G. NEW BUSINESS:

1. Parks, Recreation, and Open Space Progress Report – Mr. William E. Wert, Asst. Manager/Director of Parks, Recreation, and Open Space – Mr. Wert presented the Hilltown Township Parks, Recreation and Open Space Annual Progress Report, a copy of which is on file at the Township office and available for public inspection.

As part of the annual Risk Management Report prepared by Township insurance carrier, DVIT, it has been recommended that the bleachers located in the Civic Park be replaced due to recent industry standard changes by the Consumer Product Safety Commission. Since DVIT has brought this recommendation to light, Chairman McIlhinney wondered if DVIT has offered any specific grants for bleacher replacement. At the present time, Mr. Wert replied that Hilltown has been allocated DVIT grant funding for other safety issues including an eyewash station for the Public Works Dept. and rollbars for mowing equipment. With Board direction, any balance remaining after those two projects are complete could be used toward bleacher replacement. Discussion took place. The Board thanked Mr. Wert for his report.

2. Chalfont Road Traffic Study for Speed Limit Reduction – Motion was made by Supervisor Salvadore, seconded by Supervisor Groff, and carried unanimously to authorize a Public Hearing to consider the amendment of the Traffic Ordinance to include the posting of Chalfont Road at a maximum speed limit of 35 mph, as outlined in Chief Engelhart's correspondence dated February 18, 2011. There was no public comment.

3. Consider Resolution adopting Local Limits to Regulate Discharges of Process Wastewater Pollutants to the Hatfield Township Municipal Authority Wastewater Treatment Plant – Supervisor Groff briefly explained that the proposed Resolution will allow Hatfield Township Authority to meet the specific requirements of their permit with respect to effluent leaving the plant. In order for HTMA to remain in compliance with their monitoring report, these local limit concentrations will allow them to do so.

Chairman McIlhinney expressed concern with Item #3 and Exhibit A of the Resolution, which states "Hilltown Township acknowledges that the Hatfield Township Municipal Authority reserves the right to change or amend its list of Local Limits at any time and if Hatfield Township Municipal Authority changes or amends its list of Local Limits, Hilltown Township shall execute an addendum to this Resolution to reflect such change or amendment." Solicitor Grabowski explained that this does not necessarily apply to residential customers, rather it is for industrial/commercial customers. These are limits that are assigned to the Hatfield Authority plant by EPA through DEP. Hatfield Township Authority has also asked consideration of adopting a companion pre-treatment Ordinance. Solicitor Grabowski noted that Hilltown has previously taken the position with Pennridge Wastewater Treatment Authority that it would not expend the money to prepare/review and advertise an Ordinance, and as such, PWTA has offered to pay those costs. Therefore, Solicitor Grabowski recommends that if Hatfield Authority

agrees to reimburse Hilltown for the preparation/review and advertisement of the Ordinance, the Board will consider such an Ordinance in the future. Discussion occurred.

Motion was made by Supervisor Salvadore, seconded by Supervisor Groff, and carried unanimously to **adopt Resolution #2011-11, setting local limits for discharge of process wastewater from Hilltown Township into the Hatfield Township Municipal Authority.** There was no public comment.

4. H&K Quarry Request for Extension of Hours of Operation -- Motion was made by Supervisor Salvadore, seconded by Supervisor Groff, and carried unanimously to grant the request of H&K Quarry to permit the extension of hours of operation of the concrete batch plant and/or asphalt plant to operate between the hours of 6:30PM and 6:30AM up to a total of ten (10) nights between March 1, 2011 and March 31, 2011, noting that there may be a need to operate the asphalt batch plant during these hours to dispatch trucks between the plant and the Rt. 202 project during those same operating times. There was no public comment.

#### H. SUPERVISOR'S COMMENTS:

1. Supervisor Salvadore announced that the Hilltown Civic Association is once again offering \$1,000.00 scholarships to qualified graduating high school seniors who are Hilltown residents. Applications are available at the Township office. Scholarships will be awarded on May 24, 2011 here at the Municipal Building.

2. Supervisor Salvadore requested an Executive Session following this meeting in order to discuss personnel.

#### I. PUBLIC COMMENT:

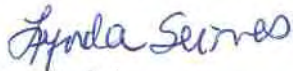
1. Mr. Kovassi Kouakou of 433 Longleaf Drive expressed concern with the condition of and intersection safety issues along Diamond Street, particularly between Rt. 113 and Hilltown Pike. Chairman McIlhinney advised that Diamond Street, as well as Rt. 113 and Hilltown Pike are all State highways and are maintained by and under the control of PennDot.

2. Mr. Mike Murphey inquired as to the status of his request for extension of the Hillside Estates Subdivision. Mr. Wynn explained that correspondence providing notification and verification of the extension until July 1, 2013 would be forthcoming. Mr. Murphey commented that this 4-lot subdivision received conditional final plan approval in 2006, however he wished to revise the plan to possibly 2 or 3 lots, and he objected to some of the conditions that had initially been placed upon the plan. Discussion took place. If Mr. Murphey wishes to alter the approved plan, Mr. Wynn directed him to submit revised plans and appear before the Planning Commission.

J. PRESS CONFERENCE: There were no questions posed by members of the press in attendance.

K. ADJOURNMENT: Upon motion by Supervisor Salvadore, seconded by Supervisor Groff, and carried unanimously, the February 28, 2011 Hilltown Township Board of Supervisors meeting was adjourned at 8:12PM.

Respectfully submitted,



Lynda Seimes  
Township Secretary

(\*These minutes were transcribed from recordings taken by Mr. Wert, Asst. Manager/Director of Parks, Recreation, and Open Space; and should not be considered official until approved by the Board of Supervisors at a public meeting).