

HILLTOWN TOWNSHIP BOARD OF SUPERVISORS  
REGULARLY SCHEDULED MEETING  
Monday, August 24, 2009  
7:00PM

The regularly scheduled meeting of the Hilltown Township Board of Supervisors was called to order by Chairperson Barbara A. Salvadore at 7:00PM and opened with the Pledge of Allegiance.

Also present: John B. McIlhinney, Vice-Chairman  
Richard J. Manfredi, Senior Member  
Christopher S. Christman, Township Manager  
William E. Wert, Assistant Manager/Park, Rec. & Open Space Director  
Francis X. Grabowski, Township Solicitor  
C. Robert Wynn, Township Engineer  
Lynda S. Seimes, Admin. Asst. to Twp. Manager/Asst. Secretary

A. ANNOUNCEMENTS:

1. An advertised Conditional Use Hearing will be held at 8PM this evening to consider the request of Metro PCS Pennsylvania to install six antennas on an existing hexagonal array on the North Penn Water Authority tank, along with the installation of equipment cabinets to be installed at the base of the water tank on a 10 ft. by 16 ft. concrete slab. The site is located on Clearview Road in the Light Industrial Zoning District.

2. An advertised Public Hearing will be held at 8PM this evening to consider the adoption of an Ordinance defining and establishing regulations for the use of parks and recreational facilities.

3. PennDot, the Federal Highway Administration, and McCormick Taylor will hold a Public Meeting for the proposed replacement of the Mill Road Bridge spanning a tributary of Neshaminy Creek here at the Municipal Building on Tuesday, September 15, 2009 from 6PM to 8PM, with a presentation scheduled for 6:30PM. The project team will be available to answer questions and present results of its engineering and environmental studies. For additional information, please contact Susan M. Guisinger-Colon of McCormick Taylor at 610-640-3500.

4. Applications for enrollment in the Hilltown Township Agricultural Security District (PA Act 43) will be accepted during the month of August. Residents of neighboring East Rockhill and New Britain Townships are invited to participate. Applicants must own at least 10 acres of land, or a minimum of 5 acres adjoining a 10-acre parcel. Eligible land can be field, pasture, forest or woodlot. Benefits of participation include protection from nuisance suits involving normal farming activities or other agricultural uses that may be in violation of Township Ordinances, as well as some protection from local eminent domain condemnation. For additional information, and to obtain an application, please visit our website at

[www.hilltown.org](http://www.hilltown.org) or visit the Administrative Office between the hours of 8AM and 4:30PM Monday thru Friday.

Supervisor McIlhinney asked what benefit the Township derives from allowing neighboring municipalities to participate in the program. He also wondered if Hilltown would be responsible for providing protection from nuisance suits or local eminent domain condemnation to those parcels not located within our borders. Solicitor Grabowski explained that nuisance suits would never involve any municipality, since the property owner enrolled in the program would enjoy certain protection under State Law from private nuisance civil suits.

B. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.

C. CONSENT CALENDAR:

- Minutes of July 27, 2009 Supervisor's Meeting.
- Bills List dated August 25, 2009.
- Financial Report dated July 31, 2009.
- Manager's Report/Financial Variance Report.
- Solicitor's Report.
- Mylars for Signature: (1) Sperling Tract; (2) Miller Subdivision.

Motion was made by Supervisor McIlhinney and seconded by Supervisor Manfredi to accept and approve the Consent Calendar with the changes so noted, subject to discussion. Prior to a vote, discussion took place.

- (1) Supervisor McIlhinney referred to Page 8, second paragraph of the July 27, 2009 meeting minutes, states that all legal options for recouping the estimated \$10,000.00 for repair of the Pleasant Meadows drainage swale should be pursued with the Township Solicitor once all information is available, and asked if that necessary information has been obtained.

Solicitor Grabowski was unaware that he was pursue anything with respect to this issue. He noted that it can be discussed further in Executive Session, if the Board so desires.

- (2) Supervisor McIlhinney pointed out a typographical error on Page 9, fourth paragraph of the July 27, 2009 meeting minutes under "Bid Results" for the Paving Project, which should be corrected to the following:

James D. Morrissey, Inc. (Philadelphia, PA)	
Leveling Course	\$60.75/Ton
Wearing Course	\$66.90/Ton
Neat Cut	\$ 4.20/Ft.
Milling	\$ 2.60/Sq. Yd.

- (3) On page 6 of the Bills List, Supervisor McIlhinney questioned the taxes being paid on the antenna/tower site in the amount of \$1874.54, since the Township is tax exempt.

Solicitor Grabowski noted that the Lease Agreement for the tower provides that the cell phone provider is to reimburse the Township for real estate based taxes. Supervisor McIlhinney requested that Mr. Christman investigate to confirm that the cell phone provider has paid the taxes or reimbursed the Township for the taxes.

- (4) Exhibit A on page 4 of the Manager's Report, which refers to Stormwater System Improvements – Supervisor McIlhinney asked if the Township is eligible for reimbursement for associated costs through either the stimulus package and/or DEP.

Mr. Wynn is unaware of any funding available locally for these projects. He commented that there is no State funding available for MS-4 programs, however funding is available for the Act 167 Program. He noted that the monies spent on engineering for same is partially reimbursable, however the actual construction is not. This is something the Township would be able to apply for in January of 2010, and as such, Mr. Wynn has been billing to a separate account specifically for this purpose. Supervisor McIlhinney asked Mr. Christman to follow-up on this matter in the beginning of next year.

- (5) With respect to the Speed Board Report, Supervisor McIlhinney noticed that only three of the four speed boards are shown as being used.

Mr. Christman will ask Chief Engelhart upon his return from vacation, however he believes that one of the four cameras is currently being repaired.

- (6) Supervisor Manfredi wondered why the speed boards are not being utilized as frequently as he feels they should. He further asked Mr. Christman to develop a written planned rotation system to insure that the speed boards are utilized as they were intended on a more regular and frequent basis. Lengthy discussion ensued.
- (7) Supervisor McIlhinney referred to Exhibit F of the Manager's Report, noticing that the royalties from H & K Quarry appear to be approximately 65% of last year's royalties, which happened to be even less than the previous year's royalties. Discussion occurred.
- (8) Supervisor McIlhinney noted that only four of the seven fire companies are consistently filing reports, and of those four, the reports are not uniform. He requested a more in depth explanation of the headings used in the report and the total activity for each company within Hilltown's borders. Chairperson Salvadore commented that the figures used in the report are only those for Hilltown Township activity. The Board directed Mr. Christman to once again remind all seven servicing fire companies that uniform reports must be submitted on a monthly basis.

- (9) Chairperson Salvadore recalls that she had previously requested that total expenses as well as revenues, year-to-date be provided in the Manager's Report. Mr. Christman replied that the budget revenues and expenses are included in the monthly report, however if she feels that is inappropriate, it can be changed. Chairperson Salvadore would like to see not only the year-to-date status of revenues, but also the year-to-date status of expenses, so that the trends can be tracked on a monthly basis.
- (10) Chairperson Salvadore has noticed more activity with the District Attorney for DUI checkpoints than ever before. Chief Engelhart was not present this evening, however Mr. Christman will discuss the matter with him. He did note that those costs are reimbursed to the Township.
- (11) Given the number of individuals who have cell phones, Chairperson Salvadore wondered why there is still a pay phone at the Blooming Glen Playground. Mr. Christman replied that pay phones continue to exist at the parks for emergencies. Mr. Wert believes that the Township could be at risk for liability issues if pay phones were not provided.
- (12) Supervisor Manfredi requested a status report of the issue with the Memorandum of Understanding with the Pennridge School District. Mr. Christman is waiting for a response from the two emails and one phone call he has made to the Principal of Seylar Elementary.
- (13) Supervisor Manfredi asked the status of the Emergency Services map/contracts with EMS providers. Mr. Christman stated that a meeting has been scheduled with the County next week, and hopes that the map will be finalized shortly thereafter. Supervisor Manfredi noted that he has received several subscription notices from various different EMS companies.
- (14) Supervisor Manfredi asked Mr. Christman to track the second round of energy funding through DEP, and also to track stimulus funding for possible alternative energy sources for the parks. Mr. Christman has investigated what sources are available on-line and will continue to do so.

Original motion carried unanimously. There was no public comment.

D. LEGAL – Mr. Francis X. Grabowski, Township Solicitor –

1. Sperling Tract Subdivision – Motion was made by Supervisor McIlhinney, seconded by Supervisor Manfredi, and carried unanimously to accept the Sperling Tract Subdivision/Land Development Agreement, and Cash Escrow Agreement, and to **adopt Resolution #2009-27, accepting the Road Frontage Easement Agreement for the Sperling Tract Subdivision.** There was no public comment.

2. Souderton Sewer District Agreement – Solicitor Grabowski explained that many months ago, the U-TH Fitness project located near Cherry Road, Bethlehem Pike and County Line Road, came before the Board for consideration and was approved conditioned upon sewer connection to the Souderton Borough Treatment Plant. The Board of Supervisors had requested that an Agreement be executed between Hilltown Township and Souderton Borough by which Souderton agrees to serve that small district. An Agreement was prepared many months ago and sent to Souderton for consideration, Souderton Borough recently returned the executed Agreement with the addition of a sentence that simply states that as of the date of the Agreement, they have already calculated the capacity of 9,000 gallons per day to serve 18 commercial accounts and 1 single family resident account. This language would set a benchmark, which will generate a report of any future activity pending Hilltown's approval for any additions. Supervisor McIlhinney wished to insure that the execution of this agreement would not limit the amount of sewage, and Solicitor Grabowski assured him that it would not.

Motion was made by Supervisor McIlhinney, seconded by Supervisor Manfredi, and carried unanimously to accept the Souderton Sewer District Agreement, as noted above. There was no public comment.

E. PLANNING – Mr. C. Robert Wynn, Township Engineer-

1. Popiwny Subdivision (Final) – This 3.23 acre parcel is proposed to be subdivided into two single-family detached dwelling (Use B1) lots in the CR-1 Zoning District. Lot #1, having a net area of 2.148 acres, contains an existing single-family detached dwelling, detached barn/garage, and driveway access along Orchard Road. Lot #2 contains a net area of 1.047 acres, and is proposed for construction of a new single family dwelling with driveway access along Orchard Road. In addition to existing manmade improvements on Lot #1, the site is partially wooded, and contains areas of steep slopes primarily within Lot #1. Mr. Wynn's review dated June 10, 2009 was discussed.

Mr. Joe McGrory, attorney for the applicant, along with Mr. and Mrs. Popiwny, and Mr. Bob Newton, the applicant's engineer, were in attendance to present the plan. The applicant has requested the following waivers:

- From Section 140-29.D(1), which requires cartway widening to provide a minimum width of 26 ft. (28 ft. if curb required) along Orchard Road within the frontage of the site.

Mr. McGrory noted that the minor subdivision would not generate a significant increase in traffic volume to necessitate widening of the existing 22 ft. wide cartway, which was improved with curb and sidewalk during construction of the Longleaf Subdivision.

- From Section 140-27.B (11), which requires that residential lot depth not be less than one or more than three times the lot width. The request notes that Lot #2 has a depth to width ratio of 3:5:1, which was proposed to enable the existing stone wall adjacent to the barn to remain on Lot #1.

Considering that the lot configuration was the subject of variance approval obtained from the Zoning Hearing Board to permit a reduction in required lot width, Mr. Wynn had no objection to the applicant's request.

- From Section 134-14.3.C of the Stormwater Management Ordinance, which requires that existing impervious surface within the site must be considered as meadow for the purposes of developing pre-development runoff calculations.

Mr. Wynn's review notes that the stormwater analysis should be revised to consider existing impervious surfaces within Lot #1 as meadow, which may necessitate construction of additional stormwater management facilities to control increased runoff from the post-development condition. If a waiver is granted, Mr. Wynn recommended that a capital contribution in lieu-of stormwater management facility be provided in an amount consistent with the current Township fee schedule for stormwater management exemptions.

The plan was unanimously recommended for approval by the Planning Commission, conditioned upon completion of the outstanding items as noted in Mr. Wynn's review dated June 10, 2009, and recommendation of the three waiver requests.

Motion was made by Supervisor McIlhinney, seconded by Supervisor Manfredi, and carried unanimously to grant the three waivers as noted above, and to grant conditional final plan approval to the Popiwny Subdivision, pending completion of all outstanding items in Mr. Wynn's review dated June 10, 2009, including payment of the fee in lieu-of stormwater management facility. There was no public comment.

F. ENGINEERING – Mr. C. Robert Wynn, Township Engineer –

1. Reserve at Hilltown – The applicant, the David Cutler Group, is seeking acceptance of completion of required improvements and commencement of the 18-month maintenance period. While site improvements have been completed, Mr. Wynn noted that the remaining item is whether the development entrance sign may remain as a permanent sign, which is currently not permitted by Ordinance. Further, Mr. Wynn explained that the timing of acceptance of the roadways is such that the Township would no longer be able to obtain Liquid Fuels Funds for the calendar year 2010 for these roadways, and as such the applicant has agreed to provide a \$2,500.00+ reimbursement to the Township for the lost Liquid Fuels funding for 2010.

The applicant provided more recent correspondence dated August 20, 2009, asking that the Township accept dedication of the development roadways and relevant improvements within the Reserve at Hilltown, with a notation in the Resolution of Acceptance specifically providing that the acceptance in no way resolves the issue of the development entrance signage. Further, Mr. McBride's correspondence states that the Resolution can note that this aspect shall be decided upon by the Supervisors during the term of the 18-month maintenance period. If the Board directs that the entrance amenity and signage is to be removed prior to the end of the maintenance period, the applicant would be agreeable to the entire maintenance fund (approximately \$500,000.00) being retained by the Township until removal of the sign and restoration of the area is satisfactory to the Township Engineer.

Supervisor McIlhinney felt that the Board had always been very clear that the entrance signage should be removed to conform with Ordinance requirements. Mr. Wynn believes the applicant wishes for the sign to remain while they continue constructing houses in the development. Lengthy discussion occurred.

If the Board is amenable to accepting dedication, Mr. Wynn recommended that any motion should include a requirement for re-restoration of erosion that continues to occur in some areas, which should be accomplished this fall.

Motion was made by Supervisor Manfredi, and seconded by Supervisor McIlhinney, to authorize the Township Solicitor to prepare a substitution agreement with escrow to commence the 18-month maintenance period accepting completion of public improvements required by the approved subdivision plan and Subdivision/Financial Security Agreements for the Reserve at Hilltown Subdivision, conditioned upon execution of the substitution agreement to include the following:

- During the term of the 18-month maintenance period, if the Board of Supervisors directs that the entrance amenity and signage is to be removed prior to the end of the maintenance period, the entire maintenance fund (\$353,489.00 required to commence maintenance period) will be retained by the Township until satisfactory removal of same and restoration of the area in a manner satisfactory to the Township Engineer has been accomplished.
- Areas of the site that are not established as lawn, and/or were eroded and restored during the summer of 2009, and continue to erode or have not stabilized, must be repaired and stabilized in a manner satisfactory to the Township in the fall of 2009.
- The David Cutler Group shall reimburse the Township for Liquid Fuel Funds for the calendar year 2010 in an amount estimated at \$2,575.00. Actual amount to be paid will be determined upon receipt of the 2010 mileage rate from PennDot multiplied by the total mileage of roadway within the new development (1.11 miles).

Motion carried unanimously. There was no public comment.

2. Estates at Hilltown – As-built plans for Lot #7 and #29 indicated that grading for the on-lot sewage disposal systems (sandmound) encroached upon the adjoining properties. Grading was then revised in accordance with the Bucks County Department of Health requirements, which increased the slope of the sandmound to 3:1 from its initial 4:1. The BCHD permits a slope of up to 2:1. Section 140-39.B of the Subdivision Ordinance limits the maximum slope to 4:1. Toll Brothers has received acknowledgements from the property owners (McLaughlin and Kratzer) and requests that the Board of Supervisors authorize a waiver of Section 140-39.B for the 3:1 slopes of the sandmounds on Lots #7 and #29.

Motion was made by Supervisor McIlhinney, seconded by Supervisor Manfredi, and carried unanimously to authorize a waiver of Section 140-39.B for the 3:1 slopes of the sandmounds on Lots #7 and #29 of the Estates at Hilltown Subdivision, as noted above. There was no public comment.

**\*\*7:55PM – Chairperson Salvadore called for a brief recess prior to the commencement of the advertised Conditional Use Hearing.**

**\*\*8:02PM – Chairperson Salvadore entered into the advertised Conditional Use Hearing to consider the request of Metro PCS Pennsylvania to install six antennas on an existing hexagonal array on the North Penn Water Authority tank, along with the installation of equipment cabinets to be installed at the base of the water tank on a 10 ft. by 16 ft. concrete slab. The site is located on Clearview Road in the Light Industrial Zoning District.**

Solicitor Grabowski presided as moderator for the Hearing. The applicant was represented by Mr. Jack D. Wuerstle, Esquire, along with witnesses for the applicant, Mr. Joseph F. Fitzsimmons, Mr. John P. Wolstenholme and Mr. Sheldon Burke. Ms. Gail McCarthey, court stenographer, was present as well.

The applicant proposes to install six antennas on an existing hexagonal array on the northernmost North Penn Water Authority tank located on the 0.6 acres parcel within the Light Industrial Zoning District. In addition to the installation of new antennas, equipment cabinets will be installed at the base of the water tank on a 10' X 16' concrete slab, which will be connected to the antennas via a cable bridge. Access to the site is via a stone driveway from Clearview Road. AS the telecommunication facility is unmanned, no water or sewer facilities are required or proposed to serve the telecommunications use.

Solicitor Grabowski introduced into the record as Township Exhibits, the following:

- T-1 – Official filed application for the Conditional Use.
- T-2 – Proof of Publication of the Legal Notice.

- T-3 – Mailing Notice Certification.
- T-4 – Posting Notice Certification.
- T-5 – July 6, 2009 Review Letter of Township Engineer.
- T-6 – August 24, 2009 Review Letter of Township Engineer providing Planning Commission Recommendation.

Attorney Wuerstle provided the Board with Exhibits A-1 through A-9:

- A-1 – Deed of Subject Property.
- A-2 – Lease Agreement Relating to Use of Property.
- A-3 – Curriculum Vitae of the Design Engineer.
- A-4 – Site Plan.
- A-5 – Structural Review Letter.
- A-6 – Curriculum Vitae of Radio Frequency Engineer.
- A-7 – Federal Communications Commission License.
- A-8 – Chart of Existing Coverage.
- A-9 – Chart of Proposed Coverage.

Attorney Wuerstle requested the opportunity, which was granted by the Board, to make an offer of proof of the testimony that would have been presented by the identified witnesses of the applicant, if they were to testify in person. The three witnesses were sworn, and all stated that the offer of proof given by Attorney Wuerstle would have been their testimony in full, if they had testified directly.

Public Comment: None.

Motion was made by Supervisor McIlhinney, and seconded by Supervisor Manfredi to grant the applicant's (Metro PCS Pennsylvania, LLC) request for the Conditional Use subject to the following conditions:

- 1) The proposed use by Metro PCS Pennsylvania, LLC shall be for the attachment of antennae to the existing northern North Penn Water Authority water storage tank as depicted and shown upon Exhibit A-4 submitted and accepted by the Hilltown Township Board of Supervisors as a part of the record of the Hearing; and further for the installation of ancillary equipment as further depicted upon Exhibit A-4, which shall be housed and located upon a concrete pad having the dimensions no greater than ten feet by sixteen feet.
- 2) The proposed use shall be limited to cellular telephone use operation. The Township, based upon the recommendation of the Hilltown Township Planning Commission, hereby approves a fence height of six feet, which is consistent with existing chain link fence height installed currently around the base of the tank.

- 3) The Board accepts the offer of the sum of \$3,500.00 by the applicant in lieu of installing an evergreen screen around the perimeter of the security fence; and said amount is to be paid at the issuance of the building permit for the use.
- 4) The Board has determined that a stormwater management application is not required for the proposed use in that the plan indicates that only 280 sq. ft. of the new impervious surface is being proposed as part of the application.
- 5) The grant of Conditional Use is conditioned upon the applicant providing an Agreement to the Township guaranteeing the removal of telecommunication facilities should they cease to be used for receiving or transferring communication signals.

Motion carried unanimously. There was no public comment.

(\*NOTE: A copy of the complete written decision of the Conditional Use Hearing is on file at the Township office).

**\*\*8:22PM – Chairperson Salvadore adjourned the Conditional Use Hearing.**

**\*\*8:25PM – Chairperson Salvadore entered into the second Public Hearing to consider the adoption of an Ordinance defining and establishing regulations for the use of parks and recreational facilities, fixing the hours of their use, prohibiting certain conduct, requiring reservations for specific uses, authorizing additional regulations, and the closing of facilities under certain circumstances, permitting fishing under the applicable laws of the Commonwealth of Pennsylvania, designation of an enforcement officer, and prescribing penalties for violations.**

Motion was made by Supervisor McIlhinney, and seconded by Supervisor Manfredi, to adopt Ordinance #2009-7, defining and establishing regulations for the use of parks and recreational facilities in Hilltown Township. Prior to a vote, Public Comment was heard.

Public Comment:

1. Mrs. Nancy Boice of Mill Road asked why “beaches” are referred to in the Ordinance. Mr. Wert replied that the word “beaches” was included in the event the Township should ever acquire a property that contains a stream bank or pond, etc.

Motion carried unanimously. There was no further public comment.

**\*\*8:29PM – Chairperson Salvadore adjourned the second advertised Public Hearing and reconvened the regularly scheduled Hilltown Township Board of Supervisors meeting of August 24, 2009.**

G. NEW BUSINESS:

1. Discussion of proposed Hilltown Township Human Resources Manual - Mr. Christman provided the Board with the draft Human Resources Manual on July 22, 2009 for review and comment.

Supervisor Manfredi had many questions and comments relating to the following sections of the draft document: Statement from the Board of Supervisors, Section 10-Hiring Procedures, Section 22-Vacations, Section 23-Sick Leave, Section 24-Personal Days, Section 28-Tuition Refund, Section 31-Healthcare/Life Insurance, and Section 34-Longevity. He also suggested that the following sentence in the “Statement from the Board of Supervisors” be revised as follows - “The policies and benefits set forth in this manual can only be changed **upon a duly enacted Resolution adopted by the Board of Supervisors.**”

Supervisor McIlhinney felt it was a well written document. He suggested that the following language should be inserted in the first sentence of the “Statement from the Board of Supervisors,” as follows - “The quality of services provided to its residents and taxpayers is driven by **the goal of superior performance** by the Township employees.”

Chairperson Salvadore agreed that further discussion is necessary, since she too had numerous questions, comments, and suggestions concerning benefits and ADA requirements.

The Board unanimously agreed that these matters should be discussed in Executive Session since they are considered “personnel” issues.

2. Discussion of Community Development Block Grant (CDBG) Project Funding – 2009-2010 – In recent conversations with Board members, it was clear to Mr. Christman that the Township should pursue CDBG funding for a full width milling and paving project on Reliance Road between Summit Street and the Telford Borough boundary. The projected total cost shall not exceed \$140,000.00. The remaining balance of \$27,800.00 would be allocated from the Township’s Liquid Fuel Funds.

Motion was made by Supervisor McIlhinney, seconded by Supervisor Manfredi, and carried unanimously to authorize the advertisement of a Public Hearing to consider Community Development Block Grant Funding at the Monday, September 14, 2009 Board of Supervisors meeting at 7PM. There was no public comment.

3. Haines and Kibblehouse – Request to extend hours of operation at Concrete Batching Plant for various dates – Correspondence was received from the H&K Group dated August 20, 2009, requesting authorization for an extension of hours of operation for the concrete batch plant to occur initially on August 27, 2009 starting at 3:00AM and extending into normal operating/business hours. In addition, H&K is also requesting that this same arrangement be approved for September 8, 2009, with a minimum of one and a maximum of two more events occurring within the weeks following September 8<sup>th</sup>. At this time, the remaining two dates have not yet been determined, and are dependent upon a varying degree of factors, including scheduling, weather, etc. On a weekly basis, as schedules are established and finalized, an updated listing of specific dates will be forwarded to Mr. Christman. The correspondence further notes that the above request is the result of contract work awarded to Rahns Construction Materials, an H&K Group affiliate, to supply ready-mix concrete for the Hatfield Sewage Treatment Plant project.

Motion was made by Supervisor McIlhinney and seconded by Chairperson Salvadore to authorize the extension of hours for the concrete batch plant owned by the H&K Group, as noted above. Supervisor Manfredi abstained from the vote. Motion carried. There was no public comment.

#### H. BOARD MEMBER COMMENTS:

1. Supervisor Manfredi had some comments and corrections to the draft Blooming Glen Village Study, relative to the “Executive Summary,” as follows:

- Page 5, first paragraph should state **“The Hilltown Township Board of Supervisors have recognized the need to prepare a study of the Village of Blooming Glen....”**
- Page 5, second paragraph should state **“The Study is a collaborative effort between the Village of Blooming Glen Ad Hoc Committee, which was initiated and created by the Board of Supervisors, as facilitated by the Township Consultant.”**
- Page 5, third paragraph, should state **“The Village Study is intended to serve as a design standard to offer guidance....”**

Supervisor Manfredi noted that he is raising these points now because he believes the Board must further discuss this draft Study and revisit the Hilltown Village Study at a future meeting. Supervisor McIlhinney also has comments and questions about the intent of some of the language incorporated into both documents, particularly with respect to the use of the word “historic.”

The Board unanimously agreed that both Village Study Plans should be an agenda item for a future meeting.

2. Chairperson Salvadore asked the status of the proposed ATV Ordinance, noting that it has been well over a year since the matter was last discussed. Mr. Christman replied that a survey was sent in July to those individuals who previously expressed interest in serving on a citizen's committee. Comments from these individuals are to be returned by August 31<sup>st</sup>, and it is Mr. Christman's intent to provide that information and a possible draft Ordinance for the Board's consideration at a meeting in September.

3. Supervisor Manfredi suggested that the Board have a discussion relative to development signs and zoning at a future meeting, so that it can be determined whether the current provision in the Ordinance should be enforced.

Supervisor McIlhinney recalls that the Board had previously agreed to enforce this Ordinance requirement however it appears that it is now becoming an issue. The fact that the Ordinance provision has been overlooked in the past does not, in Supervisor McIlhinney's opinion, negate the requirement. Chairperson Salvadore asked who would be financially responsible for the removal of some of the development signs that have remained for years, and for which escrow funds no longer exist. Mr. Wynn explained that some of the existing signs were actually legally erected since the previous Ordinance permitted those permanent development signs.

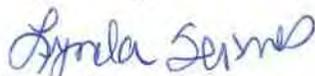
The Board unanimously agreed to place this issue on a future meeting agenda for discussion.

I. PUBLIC COMMENT: None.

J. PRESS CONFERENCE – A conference was held to answer questions of those reporters present.

K. ADJOURNMENT – Upon motion by Supervisor McIlhinney, seconded by Supervisor Manfredi, and carried unanimously, the August 24, 2009 Hilltown Township Board of Supervisors meeting was adjourned at 8:44PM.

Respectfully submitted,



Lynda Seimes

Admin. Asst. to Twp. Manager/Asst. Secretary

(\*Note: These minutes are not considered official until approved by the Board of Supervisors at a public meeting).