

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
ANNUAL REORGANIZATION MEETING
Monday, January 7, 2008
7:00PM**

The 2008 Hilltown Township Board of Supervisors Reorganization Meeting began at 7:00PM.

Newly elected Supervisor Barbara A. Salvadore took the Oath of Office administered by Mrs. Carol Aubertin, Notary Public.

A. SELECTION OF TEMPORARY CHAIRMAN – Motion was made by Supervisor John B. McIlhinney, and seconded by Supervisor Barbara A. Salvadore to appoint Supervisor Richard J. Manfredi as Temporary Chairman. There was no public comment.

B. SELECTION OF TEMPORARY SECRETARY – Motion was made by Supervisor McIlhinney, and seconded by Supervisor Manfredi to appoint Supervisor Salvadore as Temporary Secretary. There was no public Comment.

C. CALL TO ORDER – The Hilltown Township Board of Supervisors Meeting of January 7, 2008 was called to order by Temporary Chairman Richard J. Manfredi for the purpose of reorganization at 7:01PM and opened with the Pledge of Allegiance. Also in attendance were Supervisors John B. McIlhinney and Barbara A. Salvadore, and Lynda Seimes to record and take minutes of this meeting.

D. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.

E. OFFICER APPOINTMENTS: Nominations were made for the positions of Chairman, Vice-Chairman, and Secretary/Treasurer for 2007:

1. Chairman – Motion was made by Supervisor McIlhinney, seconded by Supervisor Salvadore, and carried unanimously to appoint Supervisor Richard J. Manfredi as Chairman of the Board of Supervisors for 2008. There was no public comment.

2. Vice-Chairman – Motion was made by Supervisor Salvadore, seconded by Chairman Manfredi and carried unanimously to appoint Supervisor John B. McIlhinney as Vice-Chairman of the Board of Supervisors for 2008. There was no public comment.

3. Secretary – Motion was made by Supervisor McIlhinney, and seconded by Chairman Manfredi to appoint Supervisor Barbara A. Salvadore as Secretary of the Board of Supervisors for 2008. Supervisor Salvadore abstained from the vote. There was no public comment.

4. Treasurer – Motion was made by Supervisor McIlhinney, and seconded by Chairman Manfredi to appoint Supervisor Barbara A. Salvadore as Treasurer of the Board of Supervisors for 2008. Supervisor Salvadore abstained from the vote. There was no public comment.

Chairman Manfredi announced that the Board met in Executive Session on December 27, 2008 to discuss litigation and personnel issues. The Board also intends to meet in Executive Session immediately following adjournment of this meeting in order to discuss litigation, personnel, and real estate.

F. PROFESSIONAL SERVICE APPOINTMENTS:

1. Township Solicitor – Grabowski Associates.
2. Township Engineer – C. Robert Wynn Associates.
3. Township Certified Public Accountant – Dunlap Associates.
4. Township Depository – QNB (Quakertown National Bank).
5. Township Traffic Engineer – Heinrich and Klein.
6. Township Planner – Boucher and James, Inc.

Motion was made by Supervisor McIlhinney, seconded by Supervisor Salvadore, and carried unanimously to make the above noted Professional Service Appointments for the year 2008. There was no public comment.

G. BOARD APPOINTMENTS:

1. Planning Commission (Two 4-year terms ending 12/31/11) – Motion was made by Supervisor McIlhinney, seconded by Supervisor Salvadore, and carried unanimously to reappoint Mark Funk to a 4-year term on the Hilltown Township Planning Commission ending 12/31/11. There was no public comment.

Motion was made by Supervisor Salvadore, seconded by Supervisor McIlhinney, and carried unanimously to appoint Jim Groff to a 4-year term on the Hilltown Township Planning Commission ending 12/31/11. There was no public comment.

2. Zoning Hearing Board (One 3-year term ending 12/31/10) – Motion was made by Supervisor McIlhinney, seconded by Supervisor Salvadore, and carried unanimously to reappoint Joe Kirschner to a 3-year term on the Zoning Hearing Board ending 12/31/10. There was no public comment.

3. Water and Sewer Authority (One 5-year term ending 12/31/12) – Motion was made by Supervisor McIlhinney, seconded by Supervisor Salvadore, and carried unanimously to reappoint Frank Beck to a 5-year term on the Hilltown Township Water and Sewer Authority. There was no public comment.

4. Emergency Management Coordinator (Confirm Position Only) -- Motion was made by Supervisor Salvadore, seconded by Supervisor McIlhinney, and carried unanimously to confirm Ray Fegley as Emergency Management Coordinator for Hilltown Township. There was no public comment.

5. Assistant Emergency Management Coordinator (Confirm Position Only) -- Motion was made by Supervisor Salvadore, seconded by Supervisor McIlhinney, and carried unanimously to confirm Tom Loudon as Assistant Emergency Management Coordinator for Hilltown Township. There was no public comment.

6. Agricultural Officer/Emergency Management (One 1-year term ending 12/31/08) -- Motion was made by Supervisor McIlhinney, seconded by Supervisor Salvadore, and carried unanimously to reappoint John Wietecha to a 1-year term as the Agricultural Officer of Emergency Management for Hilltown Township. There was no public comment.

H. TREASURER'S BOND LIMIT -- Motion was made by Supervisor Salvadore, seconded by Supervisor McIlhinney, and carried unanimously to approve the Treasurer's Bond Limit of \$2 million dollars for 2008. There was no public comment.

I. NO EMPLOYEE CONTRIBUTION TO PENSION FUND -- Motion was made by Supervisor Salvadore, seconded by Supervisor McIlhinney, and carried unanimously to **adopt Resolution #2008-1, resolving that Hilltown Township will not require any pension contributions from the Hilltown Police for the year 2008; and to adopt Resolution #2008-2, resolving that Hilltown Township will not require any pension contribution from the Hilltown Township Non-Uniform Employees for the year 2008.** There was no public comment.

J. BOARD OF SUPERVISOR'S MEETING DATES FOR 2008 -- Motion was made by Supervisor Salvadore, seconded by Supervisor McIlhinney, and carried unanimously to **adopt Resolution #2008-3, accepting the Supervisor's meeting dates for the year 2008, with meetings to be held on the second and fourth Monday of each month beginning at 7:00PM with the following exception -- Thursday, May 29, 2008 due to the Memorial Day holiday; subject to change or as otherwise noted.** There was no public comment.

K. PLANNING COMMISSION MEETING DATES FOR 2008 -- Motion was made by Supervisor Salvadore, seconded by Supervisor McIlhinney, and carried unanimously to **adopt Resolution #2008-4, accepting the Planning Commission meeting dates for the year 2008, with meetings to be held on the first Monday (Worksession) and the third Monday (regular) of each month; with the exception of Thursday, January 3,**

which was cancelled due to lack of business, and Thursday, September 4 due to the Labor Day holiday. There was no public comment.

L. ADOPTION OF NON-UNIFORM HOLIDAYS FOR 2008 – Motion was made by Supervisor Salvadore, seconded by Supervisor McIlhinney, and carried unanimously to **adopt Resolution #2008-5, establishing the following Non-Uniform Holidays for 2008:**

Tuesday, January	New Year's Day
Monday, January 21	Martin Luther King Day
Friday, March 21	Good Friday
Tuesday, April 22	Primary Election Day
Friday, May 23	Friday before Memorial Day
Monday, May 26	Memorial Day
Friday, July 4	Independence Day
Monday, September 1	Labor Day
Tuesday, November 4	Election Day
Thursday, November 27	Thanksgiving Day
Friday, November 28	Day After Thanksgiving
Thursday, December 25	Christmas (or other religious holiday of choice)
Friday, December 26	Floating Holiday

Motion passed. There was no public comment.

Chairman Manfredi commented that once a new Non-Uniform Human Resources Policy is adopted, these holidays will be so noted, and this issue will not have to be revisited on a yearly basis unless the Board so desires.

M. ADOPTION OF FEE SCHEDULE FOR 2008 – Motion was made by Supervisor McIlhinney, seconded by Supervisor Salvadore, and carried unanimously to **adopt Resolution 2008-6, establishing a Fee Schedule for Building, Zoning, and Miscellaneous Items for the year 2008.** There was no public comment.

N. DISPOSITION OF RECORDS – Motion was made by Supervisor McIlhinney, seconded by Supervisor Salvadore, and carried unanimously to **adopt Resolution #2008-7, authorizing the disposition of all financial records for the Year 2000, excluding quarterly payroll records and all pension records.** There was no public comment.

O. DESIGNATRE VOTING DELEGATE AND VERIFY ATTENDANCE AT ANNUAL PSATS CONVENTION (May 2008) – Motion was made by Supervisor

Salvadore, seconded by Supervisor McIlhinney, and carried unanimously to table this issue. There was no public comment.

P. CONSENT AGENDA:

- Minutes of the November 29, 2007 Supervisor's Meeting.
- Bills List dated December 31, 2007.
- Silverdale Fire Co. Reports for months of October and November 2007.
- PECO/McGowan Lot Line Adjustment Mylars for Signature.

Motion was made by Supervisor Salvadore, seconded by Supervisor McIlhinney, and carried unanimously to accept the Consent Agenda items as noted above. There was no public comment.

Q. SUPERVISOR'S COMMENTS: None.

R. PUBLIC COMMENT:

1. Mr. Joe Marino of Redwing Road asked if the position of Secretary/Treasurer as assigned to Supervisor Salvadore this evening would be a paid position. Chairman Manfredi replied that it is not a paid position rather it is a corporate office.

2. Mr. John Bender of 914 Quarry Road wished everyone a happy new year, and wished the Board much success in 2008, commenting that as a past Supervisor, he realizes it is a difficult job.

Chairman Manfredi explained that the Board of Supervisors did not appoint or reappoint any individuals to both the Park and Recreation Board and the Open Space Committee this evening. He read the following memo into the record, which was sent to each member of both committees:

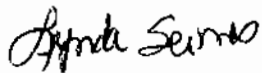
" As you know from our joint meeting several months ago, and as you may have read in our Board minutes, we have been working very hard to develop a parks, recreation, and open space acquisition and use program befitting Hilltown Township. We believe we have been and must continue to be thoughtful and deliberate in our development of this program, have budgeted accordingly, and are moving forward with full-time professionals to bring our plan to reality.

As a result, we will continue to evaluate the management, administration, committee construct and mission, and operational aspects of these functions, and therefore will not be filling vacancies or making appointments to either committee at this time. We thank you for your continued interest and support and are excited about the future."

S. PRESS CONFERENCE: No members of the press were in attendance.

T. ADJOURNMENT: Upon motion by Supervisor Salvadore, seconded by Supervisor McIlhinney, and carried unanimously, the January 7, 2008 Board of Supervisors Reorganization Meeting was adjourned at 7:24PM. There was no public comment.

Respectfully submitted,



Lynda Seimes

Administrative Assistant to the Township Manager

(*These minutes were transcribed from recordings and should not be considered official until approved by the Board of Supervisors at a public meeting).