

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULARLY SCHEDULED MEETING
Monday, September 10, 2007
7:30PM**

The regularly scheduled meeting of the Hilltown Township Board of Supervisors was called to order by Chairman Richard J. Manfredi, at 7:37PM and opened with the Pledge of Allegiance.

Also present were: John B. McIlhinney, Vice-Chairman
Barbara A. Salvadore, Supervisor
Kenneth B. Bennington, Township Manager
Christopher E. Engelhart, Chief of Police
Lynda S. Seimes, Township Secretary

A. ANNOUNCEMENTS:

1. The Board met in Executive Session on September 5, 2007 to discuss personnel, and also met on September 6, 2007 for a personnel consultation with the attorney and to discuss real estate matters.

B. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.

C. CONSENT AGENDA:

1. Minutes of the August 27, 2007 Supervisor's Meeting
2. Manager's Report/Public Works Report for July and August 2007/Zoning Report for August 2007
3. Police Report for May, June, July, and August 2007
4. Open Space Committee Report for July, August, and September 2007
5. Hilltown Fire Company Reports for June, July, and August 2007

Motion was made by Supervisor McIlhinney to accept the Consent Agenda as proposed. There was no second to the motion.

Discussion took place.

Motion was made by Supervisor McIlhinney to accept items #2, #3, and #5 of the Consent Agenda for approval. There was no second to the motion.

Chairman Manfredi suggested that the Board step away from the normal procedure with respect to the Consent Agenda this evening by reviewing each item separately.

Motion was made by Supervisor McIlhinney and seconded by Supervisor Salvadore to accept item #1 for approval, subject to corrections as noted below.

Bennington to attend the next Open Space Committee meeting to determine the color code system as referenced by the Committee.

Motion to accept the Open Space Committee Reports carried unanimously. There was no public comment.

Motion was made by Supervisor McIlhinney, seconded by Supervisor Salvadore, and carried unanimously to accept the Hilltown Fire Company Reports as listed. There was no public comment.

D. OLD BUSINESS:

1. Final Review of Resolution #2007-22 – Revised Community Events Resolution – Motion was made by Supervisor Salvadore and seconded by Supervisor McIlhinney to accept the final revisions of Resolution #2007-22, the revised Community Events Resolution, pending the changes as discussed this evening. Prior to a vote, discussion took place.

The Board directed the following revisions, as highlighted in bold print, to be made:

- Page 1 – “**PROCEDURE AND POLICY OF HILLTOWN TOWNSHIP CONCERNING USE OF HILLTOWN TOWNSHIP LOCAL ROADS FOR COMMUNITY EVENTS.**”
- Page 1, second paragraph, should state “As a result, Hilltown Township by formal action hereby adopts this Resolution to provide for the following **procedures and policies** relating to the use of Hilltown Township local roads for Hilltown Township resident assembly.
- Page 1, third paragraph, should state, “The following **policies** are hereby formally adopted by the Hilltown Township Board of Supervisors:”
- Page 1, Section 1, the phrase “**to be revised by general motion**” is deleted from the end of the sentence in the first paragraph.
- Page 2, Section 6 (in part), shall be revised to state, “...The Public Works Department shall deliver the required barricades, instructions for use and required location of same to the named responsible spokesman for **applicant** on the **last business day** before the event; and shall retrieve the barricades the **next business day** following said event...”

- Page 2, Section 7, shall be revised to state, "In the event of either a Police or Fire emergency that requires immediate termination **or interruption of the event and use of said local streets**, the applicant, for themselves and for all participants of the event shall immediately cooperate with Township officials to provide for the free and unimpeded use of said local streets in the opinion of the Hilltown Township Police Department.
- Page 2, Section 8 (in part), shall be revised to state, "In the event of any concern regarding public safety of either the applicants or residents of Hilltown Township that, in the opinion of either the Hilltown Township Police Department or the Hilltown Township Public Works Department, **should deny access or use of the public street**, the Township shall give notice as soon as possible to the applicant of **the termination of use of the public street for the event; and shall refund application money...**"

Motion was made by Supervisor McIlhinney, seconded by Supervisor Salvadore, and carried unanimously to **re-adopt Resolution #2007-22, with the language as amended this evening**. There was no public comment.

E. NEW BUSINESS:

1. Pandemic Influenza Emergency Response Protocol – Mr. Ray Fegley, Emergency Management Coordinator, and Mr. Tom Loudon, Assistant Emergency Management Coordinator, who was the author of the document, presented the proposed Pandemic Influenza Emergency Response Protocol Plan, which would be a supplement to the adopted Hilltown Township Emergency Management Plan. Discussion took place.

Supervisor Salvadore asked that the Board consider creating a budget line item for 2008 to purchase the equipment necessary to implement this plan should it ever be needed. The Board agreed, and also directed that Chief Engelhart and Mr. Buzby, Director of Public Works, review the proposal prior to adoption. The Board tabled the request pending review.

2. Bid #2007-6 – Installation of Superpave 12.55 mm wearing course material on Reliance Road/Township Line Road – Mr. Bennington explained that the Township was awarded Community Development Block Grant Funds this year in the amount of \$99,500.00 toward this project. Mr. Bennington investigated whether additional CDBG funds were available, however they are not. Therefore, if the Board chooses to award this bid, the balance would be paid from the General Fund. Bid results are as follows:

Blooming Glen Contractors	\$101,828.00
Bracalente Construction, Inc.	\$115,357.00
Drum Construction Co., Inc.	\$117,618.80
GoreCon, Inc.	\$121,120.00
James D. Morrissey, Inc.	\$127,060.00
Couzins, Inc.	\$127,264.00

Motion was made by Supervisor Salvadore, seconded by Supervisor McIlhinney, and carried unanimously to award Bid #2007-6 – Installation of Superpave 12.55 mm wearing course material on Reliance Road/Township Line Road to Blooming Glen Contractors in the amount of \$101,828.00. There was no public comment.

F. SUPERVISOR'S COMMENTS:

1. Chairman Manfredi wondered when the Township would be receiving the planning grant for the Hilltown Village project. Since it takes approximately two months from the time the signed contract is returned to DCED, Mr. Bennington anticipates that funds should be available by mid-October. Chairman Manfredi asked if Ms. Stern-Goldstein, the Township Planner, has communicated the visioning process to those members of the various villages. Per the Board's previous direction, Mr. Bennington advised that the Planner did communicate, via correspondence to Mr. Boice of the Hilltown Village Center Group, the visioning process involved, and believes that correspondence was the only method of communication Ms. Stern-Goldstein used to communicate that message. A lengthy discussion took place.

Chairman Manfredi wished to make it perfectly clear that the Township has not yet begun the process of public comment, stakeholder involvement, and visioning at this time, however that will occur in the future. He requested authorization from Supervisors McIlhinney and Salvadore, who were agreeable, to contact Ms. Stern-Goldstein to determine exactly what information had been disseminated to the various Village Groups, particularly the Hilltown Village Group. Chairman Manfredi noted that the Board asked Ms. Stern-Goldstein to begin drafting a Traditional Neighborhood Development Ordinance, which has not yet been finalized and which the Supervisors have not yet considered. The Board also took action to restrict certain uses in the village that they believe would be incompatible with the overall goal, when they held a Public Hearing on August 27th and adopted Ordinance #2007-13, amending Section 160-23.B (4) Performance Subdivision and amending the Table of Use Regulations to provide B2 and B4 as a non-permitted use in the Village Center Zoning District.

Supervisor Salvadore agreed that there is a great deal of incorrect information circulating among the various village groups, and therefore suggested that Ms. Stern-Goldstein be asked to provide a definition of the visioning process and an explanation of the grant that

had been awarded for the Hilltown Village planning project, and that this information be placed on the Township website for public information. Supervisor McIlhinney commented that two members of the Village groups have personally expressed concern to him about the process, to which he has conveyed the timetable involved. Discussion continued about the various specifics of the grant, which includes the Supervisors appointing a committee of five individuals, etc.

G. PUBLIC COMMENT:

1. When the Supervisors consider whom to appoint to the committee of five individuals, Mr. Joe Marino of Redwing Road strongly recommended that not all of those five individuals have a vested interest in the Village Center district. Chairman Manfredi commented that there are specific requirements in the grant, which must be followed to the letter.

2. Mrs. Marilyn Teed of Mill Road believes that she heard a statement this evening that there were only three Open Space Committee members remaining. Chairman Manfredi noted that there are six members on the Open Space Committee.

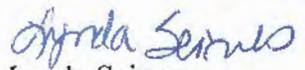
3. Mrs. Nancy Boice of Mill Road asked the status of Haines and Kibblehouse's previous request for an extension of operation hours. Chairman Manfredi explained that additional information was obtained from H & K, however it was received after the agenda deadline has passed. Nevertheless, the additional information was still insufficient for the Board's consideration. Mrs. Boice noted that there had been nighttime quarry operations on Wednesday, August 29th because she noticed trucks passing her home in five-minute intervals all night long.

With respect to the speed boards, Mrs. Boice finds them to be a very effective tool to curb speed, particularly through the village centers, where she did notice that traffic speeds was significantly slower during the course of their postings. She suggested that some type of permanent markings be placed on the roadways in Hilltown Village to slow traffic speed. Supervisor McIlhinney commented that once the Hilltown Village project begins, traffic calming will be considered. Further, Chairman Manfredi stated that it would not be long before the Traffic Safety Committee moves forward, and suggested that Mrs. Boice provide him with any comments and suggestions regarding traffic issues.

H. PRESS CONFERENCE: A conference was held to answer questions of those reporters present.

I. ADJOURNMENT: Upon motion by Supervisor Salvadore, seconded by Supervisor McIlhinney, and carried unanimously, the September 10, 2007 meeting of the Hilltown Township Board of Supervisors was adjourned at 8:47PM.

Respectfully submitted,



Lynda Seimes
Township Secretary

(*These minutes were transcribed from notes and recordings taken at the meeting, and should not be considered official until adopted by the Board of Supervisors at a public meeting).