

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS**  
**REGULARLY SCHEDULED MEETING**  
**Monday, June 12, 2006**  
**7:30PM**

The regularly scheduled meeting of the Hilltown Township Board of Supervisors was called to order by Chairman John B. McIlhinney at 7:35PM and opened with the Pledge of Allegiance.

Also present were: Richard J. Manfredi, Vice-Chairman  
 Barbara A. Salvadore, Supervisor  
 Kenneth B. Bennington, Township Manager  
 Christopher E. Engelhart, Chief of Police  
 Thomas A. Buzby, Director of Public Works  
 Nick Lupinacci, Zoning Officer  
 Lorraine E. Leslie, Township Treasurer

The Board of Supervisors presented a Commendation recognizing Mrs. Alice Munn for her 25 years of employment with the Hilltown Township Police Department; a copy of which is attached to these minutes.

Chairman McIlhinney announced that the Board met in Executive Session following the Special Meeting of June 9, 2006 to discuss personnel matters.

A. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.

B. APPROVALS:

- May 8, 2006 Supervisor's Meeting Minutes.

- Bills List Dated June 13, 2006:

General Fund	\$ 91,984.01
Park and Recreation Fund	\$ 3,064.64
State Highway Aid Fund	\$ 3,724.48
Escrow Fund	\$ 5,978.77
Total	\$104,751.90

- Treasurer's Report dated April 30, 2006:

General Fund Checking	\$ 328,134.15
Payroll Checking	\$ 1,823.71
General Reserve Fund	\$ 163,892.74
Open Space Fund	\$1,683,119.88
Park and Recreation Fund	\$ 156,842.17
Road Equipment Fund	\$ 216,965.19
Fire Fund Checking	\$ 82,670.45
Debt Service Checking	\$ 288,371.71

State Highway Aid Checking	\$ 300,083.02
Escrow Fund Checking	\$2,255,809.18
Sewer Maintenance Fund	\$ 275,854.08
Capital Projects Fund	\$ 45,066.06
- <u>Treasurer's Report dated May 31, 2006:</u>	
General Fund Checking	\$ 674,069.69
Payroll Checking	\$ 1,870.16
General Reserve Fund	\$ 264,641.92
Open Space Fund	\$1,875,729.84
Park and Recreation Fund	\$ 207,168.27
Road Equipment Fund	\$ 269,004.43
Fire Fund Checking	\$ 108,529.39
Debt Service Checking	\$ 378,085.20
State Highway Aid Checking	\$ 299,143.68
Escrow Fund Checking	\$2,191,779.00
Sewer Maintenance Fund	\$ 276,943.52
Capital Projects Fund	\$ 45,244.04

Motion was made by Supervisor Salvadore, seconded by Supervisor Manfredi, and carried unanimously to approve the May 8, 2006 Supervisor's meeting minutes; the June 13, 2006 Bill's List; and the April 30, 2006 and the May 31, 2006 Treasurer's Reports, as written. There was no public comment.

C. CONFIRMED APPOINTMENTS: None.

D. PUBLIC WORKS REPORT – Mr. Thomas A. Buzby, Director of Public Works – Mr. Buzby presented the Public Works Report for the month of May 2006; a copy of which is on file at the Township office.

Mr. Buzby requested authorization to advertise the following bids – Super Pave (re-bid), Bituminous Seal Coat, Rubber playground surface material, and in-place paving project.

Motion was made by Supervisor Salvadore, seconded by Supervisor Manfredi, and carried unanimously to authorize the advertisement of the bids as requested by Mr. Buzby and noted above. There was no public comment.

Supervisor Salvadore requested a status report of the proposed buffering around the Township Building and maintenance building. Mr. Buzby and Mr. Wynn discussed the matter and are considering specific species of trees that are more resistant to wind.

E. POLICE REPORT – Chief Christopher E. Engelhart – Chief Engelhart presented the Police Report for the month of May 2006; a copy of which is on file at the Township office.

The following speed details were recently conducted:

- 05/01/06 - Keystone Drive (near Gina Circle) with a posted speed limit of 35 m.p.h.. A total of 22 citations were issued, with the highest speed recorded at 66 m.p.h.
- 05/11/06 – 700 block of Dublin Road with a posted speed limit of 45 m.p.h. A total of 8 citations were issued, with the highest speed recorded at 72 m.p.h.
- 05/26/06 – Schwenkmill Road near Blue School Road with a posted speed limit of 35 m.p.h. A total of 13 citations were issued, with the highest speed recorded at 62 m.p.h.

F. ZONING REPORT – Mr. Nick Lupinacci, Zoning Officer – Mr. Lupinacci presented the Zoning Report for the month of May 2006; a copy of which is on file at the Township office.

Supervisor Manfredi suggested that Mr. Lupinacci begin keeping a log of customer-service type phone calls that he handles on a daily basis. He asked the processing time involved with issuing a permit. Mr. Lupinacci replied that normal processing of a zoning permit application could take approximately 12-15 business days. Once the zoning permit has been issued, the building permit application is then forwarded to the Code Enforcement Department for review and approval, which may take an additional 10 or 15 business days, depending on the type of permit. Until the Board determines a way to expedite permits in a more timely manner, Supervisor Manfredi believes that residents should be notified, perhaps through the website or the newsletter, of the lead time involved with the permitting process. Mr. Lupinacci commented that he advises residents of the zoning/building permit process through the many phone calls and office visits he handles on a daily basis. He noted that a great deal of time is spent researching the tax parcel file of a property to insure that no issues are still outstanding that would impede the issuance of additional permits. In addition, Mr. Lupinacci conducts the required H & K monthly inspections. Discussion took place.

G. HILLTOWN AUTHORITY REPORT – Mr. Jim Groff, Authority Manager – Mr. Groff presented the Hilltown Authority Report for the month of May 2006; a copy of which is on file at the Township office.

Mr. Groff met today with residents of Blooming Glen Estates and H & K Quarry to discuss the existing water issues, and it appears there will be a successful resolution to the problem.

H. HILLTOWN FIRE COMPANY REPORT – No one was present.

I. SILVERDALE FIRE COMPANY REPORT – Mr. John Gillespie, Fire Chief – Mr. Gillespie presented the Silverdale Fire Company Report for the month of May 2006; a copy of which is on file at the Township office.

The Silverdale Fire Company recently responded to a call in the rental apartment section of the Orchard Hill development. Mr. Gillespie did not feel that the sprinkler systems were operating properly. He would like the Township's Code Enforcement Department to investigate and inspect the site to insure that there is no longer storage in the utility rooms, which he witnessed while on-site. Mr. Gillespie would also like to insure that shrubbery is cleared from the front of the fire department connections on each of the buildings. Discussion took place.

J. ZONING HEARING BOARD REPORT – No one was present. The Zoning Hearing Board Report for the month of May 2006 is on file at the Township office.

K. PLANNING COMMISSION REPORT – Mr. D. Brooke Rush, Chairperson – Mr. Rush provided a verbal report of the Planning Commission Worksession meeting of June 5, 2006, and noted that once the minutes of that meeting are drafted, a copy will be on file at the Township office.

L. PARK AND RECREATION BOARD REPORT– In Mr. Apple's absence, Mr. Nick Lupinacci, member of the Park and Recreation Board, presented a verbal report of the Park and Recreation Board meeting of June 8, 2006, and noted that once the minutes of that meeting are drafted, a copy will be on file at the Township office.

Supervisor Manfredi suggested the idea of creating a war memorial at the Hilltown Civic Park, honoring those Hilltown residents who have served the country over the years. The Board felt it was an excellent idea to pursue.

Public Comment:

1. Mr. Harry Mason of Morgan Lane felt it would be helpful if there was a listing of various events on the Township's website.

Supervisor Salvadore advised that the Township is in the process of updating the Township's website, and in the near future, each Supervisors meeting will begin with pertinent announcements and/or recognitions.

M. OPEN SPACE COMMITTEE REPORT – Mr. Jeff Lapp, Chairperson – Mr. Lapp presented a verbal report of the Open Space Committee meeting of June 6, 2006, and noted that once the minutes of that meeting are drafted, a copy will be available at the Township office.

N. NEW BUSINESS –

1. Motion was made by Supervisor Salvadore, seconded by Supervisor Manfredi, and carried unanimously to authorize the advertisement of the revised Fire Prevention Bureau meeting dates for the remainder of 2006.

2. Motion was made by Supervisor Salvadore, seconded by Supervisor Manfredi, and carried unanimously to authorize the advertisement of an additional Special Meeting in order to continue review of the proposed Ordinance amendments, once a date has been determined by the Board of Supervisors. There was no public comment.

3. Correspondence was received from Darius Hill of 836 Callowhill Road seeking the Board's consideration of connection to public sewer. It is Mr. Hill's understanding that public sewer was approved to serve the Ashland Meadows Subdivision, which is contiguous to the rear of his property. He is seeking authorization to connect to that public sewer line via the extension to Ashland Meadows Subdivision. Mr. Jim Groff, Hilltown Authority Manager, previously met with Mr. Hill, however he is not aware if Mr. Hill is experiencing problems with his current on-site system. Discussion took place. The Board asked Mr. Groff, Mr. Bennington, and Mr. Wynn to investigate the matter and report back to the Board at a future meeting.

Further, Supervisor Manfredi received correspondence from Mr. and Mrs. James Moyer of Callowhill Road also expressing interest in connecting to public sewer if the Seylar Elementary School is approved for connection as well. Discussion took place.

O. MYLARS FOR SIGNATURE: None.

P. SUPERVISOR'S COMMENTS:

1. Chairman McIlhinney announced that the Board would be meeting in Executive Session following this meeting in order to discuss real estate issues.

Q. PUBLIC COMMENT:

1. Mr. Bob Chambers owns the former tollhouse at 1340 Rt. 113, which is located less than 38 inches from the road, Mr. Chambers would wholeheartedly encourage the use of speed boards, which had been discussed extensively at previous meetings, and volunteered the use of his property to monitor traffic along Rt. 113. Discussion took place.

R. PRESS CONFERENCE: There were no questions from those reporters present.

S. ADJOURNMENT: Upon motion by Supervisor Salvadore, seconded by Supervisor Manfredi, and carried unanimously, the June 12, 2006 Board of Supervisor's meeting was adjourned at 8:46PM.

Respectfully submitted,

  
Lynda Seimes

Township Secretary

(\*These minutes were transcribed from tape recordings taken by Mrs. Lorraine Leslie, Township Treasurer).



**COMMENDATION  
HILLTOWN TOWNSHIP  
BUCKS COUNTY, PENNSYLVANIA**

The Hilltown Township Board of Supervisors does hereby recognize Mrs. Alice Munn for her 25 years of employment with the Hilltown Township Police Department.

WHEREAS, Mrs. Munn has served as administrative secretary to the Hilltown Township Police Chief for many years, and has devoted much time and significant effort to dutifully perform her job to the best of her ability, and

WHEREAS, Mrs. Munn has worked diligently over the last 25 years providing administrative assistance to the Hilltown Township Police Chief and Officers alike, to effectuate Hilltown Township into the safe and progressive community that currently exists, and

WHEREAS, Mrs. Munn has had the best interests of Hilltown Township first and foremost in her heart while exhibiting responsibility, perseverance, and professionalism, and

WHEREAS, recognition is hereby given to Mrs. Munn for her tireless efforts, and her exemplary and meritorious service.

SO BE IT RESOLVED that the Board of Supervisors of Hilltown Township on this 12<sup>th</sup> day of June, 2006, do hereby commend and express appreciation to you, Alice, for your commitment and dedication as a wonderful employee, co-worker and friend!

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS**

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John B. McIlhinney, Chairman

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Richard J. Manfredi, Vice-Chairman

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Barbara A. Salvadore, Member