

HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULARLY SCHEDULED MEETING
Monday, December 22, 2003
7:30 PM

The regularly scheduled meeting of the Hilltown Township Board of Supervisors was called to order by Chairperson Kenneth B. Bennington at 7:30 p.m. and opened with the Pledge of Allegiance.

The following were also present:

- John S. Bender, Vice-Chairman
- George C. Egly, Jr., Supervisor
- Gregory J. Lippincott, Township Manager
- Francis X. Grabowski, Township Solicitor
- C. Robert Wynn, Township Engineer
- Christopher Engelhart, Chief of Police
- Lorraine E. Leslie, Township Treasurer

Mr. Bennington announced that the Board met in Executive Session prior to this meeting in order to discuss personnel issues, real estate and legal issues related to the BFI hearing.

Public Comment on Agenda Items Only None.

Approval of Minutes – November 24, 2003

On motion of Mr. Bender, seconded by Mr. Egly, the minutes of the November 24, 2003 Board of Supervisors' meeting were approved as submitted. This motion was passed by a vote of 3 to 0. There was no public comment.

Approval of Current Billing: Mr. Bennington presented the bills dated December 10, 2003 to December 19, 2003 with a due date of December 23, 2003 as follows:

General Fund	\$ 59,218.48
State Highway Air Fund	\$ 9,026.11
TOTAL ALL FUNDS:	<u>\$ 68,244.59</u>

On motion of Mr. Bender, seconded by Mr. Egly, the Board of Supervisors approved the bills list dated December 10, 2003 to December 19, 2003 with a due date of December 23, 2003 subject to audit, in the total amount of \$68,244.59, as submitted. This motion passed by a vote of 3 to 0. There was no public comment.

Confirmed Appointment: None.

Manager's Report:

Public Works Department Contract: Mr. Lippincott referred the Board to the 2004, 2005, 2006 contract with the Public Works Department.

After discussion, on motion of Mr. Egly, seconded by Mr. Bender, the Board of Supervisors authorized the 2004, 2005, 2006 contract with the Public Works Department as outlined by the Township Manager. This motion passed by a vote of 3 to 0.

After discussion, on motion of Mr. Egly, seconded by Mr. Bender, the Board of Supervisors approved the personnel manual update presented as by the Township Manager. This motion passed by a vote of 3 to 0.

General Fund Budget: Mr. Lippincott referred the Board to the 2004 General Fund Budget in the amount of \$3,972,079. After discussion, on motion Mr. Egly, seconded by Mr. Bender, the Board of Supervisors adopted the 2004 General Fund Budget in the amount of \$3,972,079. This motion passed by a vote of 3 to 0.

State Highway Aid Budget: Mr. Lippincott referred the Board to the 2004 State Highway Aid Budget in the amount of \$329,861. After discussion, on motion Mr. Egly, seconded by Mr. Bender, the Board of Supervisors adopted the 2004 State Highway Aid Budget in the amount of \$329,861. This motion passed by a vote of 3 to 0.

Fire Fund Budget: Mr. Lippincott referred the Board to the 2004 Fire Fund Budget in the amount of \$137,973. After discussion, on motion Mr. Egly, seconded by Mr. Bender, the Board of Supervisors adopted the 2004 Fire Fund Budget in the amount of \$137,973. This motion passed by a vote of 3 to 0.

Debt Service Budget: Mr. Lippincott referred the Board to the 2004 Fire Fund Budget in the amount of \$364,149. After discussion, on motion Mr. Egly, seconded by Mr. Bender, the Board of Supervisors adopted the 2004 Fire Fund Budget in the amount of \$364,149. This motion passed by a vote of 3 to 0.

Policy for GASB-34 Requirements: After discussion, on motion of Mr. Egly, seconded by Mr. Bender, the Board of Supervisors adopted the policy for GASB-34 requirements as outlined in the memo from Lorraine Leslie to the Board. This motion passed by a vote of 3 to 0.

Automobile Sales:

Crown Victoria Bid: After discussion, on motion of Mr. Egly, seconded by Mr. Bender, the Board of Supervisors approved the bid for a used Crown Victoria from Grace Quality in the amount of \$3,454. This motion passed by a vote of 3 to 0.

Blazer Bid: After discussion, on motion of Mr. Egly, seconded by Mr. Bender, the Board of Supervisors approved the bid for a Blazer from Marx Motors in the amount of \$617. This motion passed by a vote of 3 to 0.

Correspondence: Mr. Lippincott explained that previously the Board requested information on historic districts and that this has now been supplied. He explained further that PennDOT has received and acknowledged Hilltown Township's application to put a traffic light at Diamond Street and Orchard Road and that PennDOT has requested accident reports for the past 3 years, which have been supplied. Further, Mr. Lippincott explained that correspondence has been received from EDP Holdings requesting the Board of Supervisors waive late fees and put the property taxes into the discount period. After discussion, the consensus was that no action be taken on this request from EDP Holdings.

Solicitor's Report.

Mr. Grabowski discussed with the Board the offer of a maintenance and access easement agreement with Orchard Hill Development. After discussion, on motion of Mr. Egly, seconded by Mr. Bender, the Board of Supervisors authorized entering into a maintenance and access easement agreement with Orchard Hill Development. The motion passed by a vote of 3 to 0.

Mr. Grabowski explained that the Township has the opportunity to purchase additional agricultural open space easements with three additional property owners for a total of 62.22 acres.

After discussion, on motion of Mr. Egly, seconded by Mr. Bender, the Board of Supervisors authorized the purchase of three continuous parcels of agricultural open space easements located on Minsi Trail for the price of \$10,000 per acre, totaling \$627,993.25. The motion passed by a vote of 3 to 0.

Resolution 2003-32: On motion of Mr. Egly, seconded by Mr. Bender, the Board of Supervisors approved Resolution 2003-32 making changes to the Manager's Contract. This motion passed by a vote of 3 to 0.

PLANNING:

Helm Fence Preliminary Plan: This plan involves Tax Parcel No. 15-22-199. The attorney for the applicant went over Mr. Wynn's review letter with the Board and the waivers requested by the applicant. After discussion, on motion of Mr. Egly, seconded by Mr. Bender the Board of Supervisors voted to approve the Helm Fence Preliminary Plan and grant the waivers requested as outlined in the Township Engineer's review letter. This motion passed by a vote of 3 to 0.

Engineering:

St. Phillips Church Extension: After discussion, on motion of Mr. Egly, seconded by Mr. Bender, the Board of Supervisors granted an extension to June 1, 2004 for plan approval in order for the work to be accomplished during favorable weather conditions. This motion passed by a vote of 3 to 0.

Mylars for Signature: None.

Public Comment:

Mrs. Marilyn Teed, Mill Road thanked Mr. Bender for his years of service to Hilltown Township.

Charlie Baker, 902 Route 113, told the Board of Supervisors that he and his wife are concerned about a humming noise they have heard for several months. The Board requested that Mr. Lippincott contact West Rockhill Township to investigate this further.

Mark Antunes, 932 Callowhill Drive addressed the Board of Supervisors and offered any assistance he could give with respect to landscaping in the area of Parks and Recreation and Open Space.

Supervisors Comments:

Mr. Bennington thanked Mr. Bender for his years of service to Hilltown Township and the Board of Supervisors.

Mr. Bender stated that the Township staff has made his job as a supervisor much easier. He said that he has the reputation for thinking things through, perhaps too much so. He thanked Mr. Bennington for being the gold standard of volunteers. He thanked all the volunteers in the Township.

Press Conference: No comment.

Adjournment: On motion of Mr. Egly, seconded by Mr. Bender, the Board of Supervisors voted to adjourn the December 22, 2003 Board of Supervisors meeting at 8:23 p.m. This motion passed by a vote of 3 to 0.

Respectfully Submitted

Jean W. Deckert
Acting Recording Secretary