

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS  
REGULARLY SCHEDULED WORKSESSION MEETING  
Monday, November 10, 2003  
7:30PM**

The regularly scheduled worksession meeting of the Hilltown Township Board of Supervisors was called to order by Chairperson Kenneth B. Bennington at 7:36PM and opened with the Pledge of Allegiance.

- Also present were:
- John S. Bender, Vice-Chairperson
  - George C. Egly Jr., Supervisor
  - Gregory J. Lippincott, Township Manager
  - Thomas A. Buzby, Director of Public Works
  - Christopher Engelhart, Chief of Police
  - Lorraine E. Leslie, Township Treasurer

Chairperson Bennington announced that the Board of Supervisors met in Executive Session prior to this meeting in order to discuss personnel and real estate.

Chairperson Bennington wished to offer his congratulations to Supervisor Elect Richard Manfredi and to make the offer to Mr. Manfredi, as has been made to other Supervisors Elect, to attend Budget Sessions and Executive sessions in the future.

A. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None

B. APPROVAL OF MINUTES: Action on the minutes of the October 13, 2003 Board of Supervisor's Worksession Meeting.

Motion was made by Supervisor Egly, seconded by Vice-Chairperson Bender, and carried unanimously to approve the minutes of the October 13, 2003 Board of Supervisor's Worksession Meeting as written.

C. APPROVAL OF MINUTES: Action on the minutes of the October 27, 2003 Board of Supervisor's Meeting.

Motion was made by Supervisor Egly, seconded by Vice-Chairperson Bender, and carried unanimously to approve the minutes of the October 27, 2003 Board of Supervisor's Meeting as written.

D. APPROVAL OF MINUTES: Action on the minutes of the October 29, 2003 Board of Supervisor's Budget Worksession.

Motion was made by Supervisor Egly, seconded by Vice-Chairperson Bender, and carried unanimously to approve the minutes of the October 29, 2003 Board of Supervisor's Budget Worksession Meeting as written.

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E. APPROVAL OF CURRENT BILLING: Chairperson Bennington presented the Bills List dated November 11, 2003, with General Fund payments in the amount of \$119,942.35 and State Highway Aid Fund payments in the amount of \$103,410.67; for a grand total of all payments in the amount of \$223,353.02.

Motion was made by Supervisor Egly, seconded by Vice-Chairperson Bender, and carried unanimously to approve the Bills List dated November 11, 2003. There was no public comment.

F. TREASURER'S REPORT: Chairperson Bennington presented the Treasurer's Report with the following balances as of October 31, 2003.

General Fund Checking	\$ 54,253.36
Payroll Checking	\$ 179.63
General Reserve Fund	\$ 4,597.60
Open Space Fund	\$ 442,137.05
Fire Fund Checking	\$ 66,443.76
Debt Service Checking	\$ 176,116.89
State Highway Aid Checking	\$ 170,046.01
Escrow Fund Checking	\$ 966,922.09
Capital Projects Fund	\$ 240,515.48

Motion was made by Supervisor Egly, seconded by Vice-Chairperson Bender, and carried unanimously to approve the Treasurer's Report dated October 31, 2003, subject to audit. There was no public comment.

G. PUBLIC WORKS REPORT – Mr. Thomas A. Buzby, Director of Public Works – Mr. Buzby presented the Public Works Report for the period of October 12, 2003 to November 8, 2003; a copy of which is on file at the Township office.

Mr. Buzby wished to commend Mr. Steve Britsch for the excellent job he did in the demolition of the old maintenance building.

Mr. Buzby advised the Board of Supervisors that the bids have been received for gasoline, diesel fuel, and heating oil. Bid results are as follows:

<u>Heating Oil</u>	
Farm and Home Oil Company	\$1.108 per gallon
Brinker's Fuels	\$ .929 per gallon

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Diesel Fuel

Farm and Home Oil Company	\$1.183 per gallon (delivered)
	\$1.043 per gallon (picked-up)

Unleaded Gasoline

Farm and Home Oil Company	Pump price, less State Taxes, less 2%
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Motion was made by Supervisor Egly, seconded by Vice-Chairperson Bender, and carried unanimously to accept the bid of Farm and Home Oil Company for unleaded gasoline of the Pump Price, less State Taxes, and less 2% discount.

Motion was made by Supervisor Egly, seconded by Vice-Chairperson Bender, and carried unanimously to accept the bid of Farm and Home Oil Company for diesel fuel at \$1.0430 per gallon, picked up and \$1.1830 per gallon, delivered.

Motion was made by Supervisor Egly, seconded by Vice-Chairperson Bender, and carried unanimously to accept the low bid of Brinker's Fuels for heating oil at \$0.929 per gallon.

Mr. Buzby wished to advise the Board of Supervisors that leaf pickup was started today. The Township picks up leaves mainly out of the drainage ditches. The Township does not pickup leaves within any developments at this time and does not pick up leaves along any State roads.

Supervisor Egly asked Mr. Buzby if the end of Upper Church Road was completed or if there was any remaining work to be completed. Mr. Buzby advised the Board of Supervisors that seam sealing along Upper Church Road will be completed as weather permits. Seams along driveways will also be sealed as weather permits.

Vice-Chairperson Bender wished to comment that the Public Works Department did a great job in removing the old maintenance building.

H. POLICE REPORT – Chief Christopher Engelhart – Chief Engelhart presented the Police Report for the month of October 2003; copies of which are on file at the Township office.

Chief Engelhart wished to remind the Board of Supervisors that the Police Department is currently conducting a speed study on Board Street.

Supervisor Egly asked Chief Engelhart to clarify the totals on the October report. Total accidents are listed at seventy-two, and on the front of the report they are listed as sixty-six. Chief Engelhart will check on this discrepancy.

- I. BUILDING REPORT: No one was present.
- J. WATER AND SEWER AUTHORITY REPORT: No one was present.
- K. SILVERDALE FIRE COMPANY REPORT – Mr. John Gillespie, Fire Chief – Mr. Gillespie read the Silverdale Fire Company Report for the month of October, 2003; a copy of which is on file at the Township office.

Mr. Tom Loudon, Deputy Chief of the Silverdale Fire Company advised the Board of Supervisors that Silverdale Fire Company has received certification from the State Fire Commissioner certifying that 10 percent of its members have now met the National Professional Qualifications Standards.

Mr. Loudon also wished to advise the Board of Supervisors that Silverdale Fire Company has received it's second FEMA grant of \$30,000.00 for rescue and life saving equipment. This brings the total of FEMA grants received by Silverdale Fire Company over the last two years to over \$100,000.00.

- L. PLANNING COMMISSION REPORT – Mr. John Kachline, Chairperson – Mr. Kachline read the Planning Commission Report for their worksession meeting of November 3, 2003; a copy of which is file at the Township office.

Mr. Kachline also referred the Board of Supervisors to his letter dated November 10, 2003, a copy of which is file at the Township office.

Supervisor Egly asked Mr. Kachline for a list of the candidates that were interviewed for the Planning Commission. Mr. Kachline stated that Mr. Jack McIlhinney of Board Street, Mr. William Lehuta of Route 113, Mrs. Marilyn Teed of Mill Road, Mr. Alan Moyer of Rickert Road, Mrs. Denise Hermany of Rickert Road, and Mrs. Jacqueline Walker of Bypass Road were all interviewed for the vacancy on the Planning Commission.

- M. PARK AND RECREATION REPORT: No one was present.
- N. OPEN SPACE COMMITTEE REPORT: No one was present.
- O. ZONING HEARING BOARD REPORT – Mr. John Snyder, Chairperson – Mr. Snyder presented the Zoning Hearing Board Report for the month of October, 2003; a copy of which is on file at the Township office.

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P. HILLTOWN FIRE COMPANY REPORT – Mr. Bob Grunmeier, Fire Chief – Mr. Grunmeier read the Hilltown Township Fire Company Report for the month of October, 2003; a copy of which is on file at the Township office.

Q. CONFIRMED APPOINTMENTS: None

R. MANAGER'S REPORT – Mr. Greg Lippincott, Township Manager

1. Mr. Lippincott stated that PennDOT had made the improvements to the Hilltown Pike and Route 152 intersection before meeting with the Township and without notifying anyone in the Township that the improvements were taking place. State Representative Kathy Watson's office has contacted Mrs. Jaeger, who has been attending meetings regarding this intersection, and advised her of these improvements. Discussion took place.

2. Mr. Lippincott advised the Board of Supervisors that he has not received any updates on the DEP meeting. As far as he knows the meeting is still scheduled for the November 24, 2003 Supervisor's meeting. Notification has been sent to surrounding neighbors, Hatfield, New Britain, and Bedminster Township. It is important to note that this meeting is regarding the MTBE situation in Hilltown Township.

3. Mr. Lippincott is requesting direction from the Board of Supervisors as to advertising the next budget meeting. It was suggested that this meeting be held on Monday, November 17, 2003.

Motion was made by Supervisor Egly, seconded by Vice-Chairperson Bender, and carried unanimously to advertise the next budget meeting for November 17, 2003 beginning at 7:00PM.

Vice-Chairperson Bender noted that the Board of Supervisor's need to advertise for candidates to fill the vacancy on the Zoning Hearing Board that will be created when Mr. Manfredi takes office on January 5, 2004.

Motion was made by Supervisor Egly, seconded by Vice-Chairperson Bender, and carried unanimously to advertise for candidates to fill the vacancy on the Zoning Hearing Board that will be created on January 5, 2004, when Mr. Manfredi takes office as a Supervisor.

S. CORRESPONDENCE – Mr. Greg Lippincott, Township Manager

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1. Mr. Lippincott advised the Board of Supervisors that Boy Scout Troop 67 is seeking the permission of the Board of Supervisors to have Comcast install a single, discrete cable outlet that would allow them to install a cable modem and have high speed Internet access in the former Blooming Glen High School Building. Troop 67 will incur all costs and pay the monthly bill.

Motion was made by Supervisor Egly, seconded by Vice-Chairperson Bender, and carried unanimously to approve the request of Boy Scout Troup 67 to have Comcast install a single discrete outlet in the former Blooming Glen High School Building.

2. Mr. Lippincott advised the Board of Supervisors that correspondence has been received from the Deep Run Sports Association notifying residents that temporary lights will be installed at the Deep Run Facility.

T. MYLARS FOR SIGNATURE: None

U. PUBLIC COMMENT: None

V. SUPERVISOR'S COMMENTS:

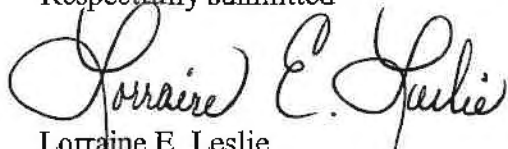
1. Chairperson Bennington advised that upcoming meetings include a budget meeting on November 17, 2003 at 7:00PM, the PACC meeting on Thursday, November 20, 2003 at 7:30PM at the Bucks County Community College, and that the November 24, 2003 Supervisor's meeting will include a representative from DEP to discuss the MTBE situation in Hilltown Township.

2. Chairperson Bennington also advised that the Quarry Hearings have ended for the current year. These hearings will resume sometime in January of 2004.

W. PRESS CONFERENCE: None

X. ADJOURNMENT: Upon motion by Supervisor Egly, seconded by Vice-Chairperson Bender, and carried unanimously, the November 10, 2003 Hilltown Township Board of Supervisors worksession meeting was adjourned at 8:12PM.

Respectfully submitted



Lorraine E. Leslie  
Township Treasurer