

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULARLY SCHEDULED WORKSESSION MEETING
Monday, September 8, 2003
7:30PM**

The regularly scheduled worksession meeting of the Hilltown Township Board of Supervisors was called to order by Vice-Chairperson Kenneth B. Bennington at 7:35pm and opened with the Pledge of Allegiance.

Also present were: John S. Bender, Supervisor
Gregory J. Lippincott, Township Manager
Christopher Engelhart, Chief of Police
Lorraine E. Leslie, Township Treasurer

Absent: Betty S. Snyder, Chairperson

Vice-Chairperson Bennington announced the Board met in Executive Session on Tuesday, September 2, 2003, Thursday, September 4, 2003, and prior to this meeting in order to conduct interviews for the Board of Supervisors position vacated by Betty S. Snyder. They also discussed legal matters this evening, September 8, 2003.

Vice-Chairperson Bennington also announced that Betty S. Snyder would not be attending the meeting this evening. She is currently in Virginia. He wished to thank her for her long time service to Hilltown Township as both a Supervisor and a Planning Commission member.

- A. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None
- B. APPROVAL OF SUPERVISORS WORKSESSION MINUTES: Motion was made by Supervisor Bender, seconded by Supervisor Bennington and carried unanimously to approve the minutes of the August 11, 2003 Worksession Meeting.
- C. APPROVAL OF CURRENT BILLING: Vice-Chairperson Bennington presented the Bills List dated September 8, 2003, with General Fund payments in the amount of \$29,552.80, and State Highway Aid Fund payments in the amount of \$2,105.16; for a grand total of all payments in the amount of \$31,657.96.

Motion was made by Supervisor Bender, seconded by Supervisor Bennington and carried unanimously to approve the Bills List dated September 8, 2003. There was no public comment.

D. TREASURER'S REPORT: Vice-Chairperson Bennington presented the Treasurer's Report with the following balances as of August 31, 2003:

General Fund Checking	\$ 101,153.02
Payroll Checking	\$ 173.60

General Reserve Fund	\$ 4,594.08
Open Space Fund	\$ 363,699.15
Fire Fund Checking	\$ 66,860.89
Debt Service Checking	\$ 236,546.96
State Highway Aid Checking	\$ 201,519.37
Escrow Fund Checking	\$ 987,745.84
Capital Projects Fund	\$ 240,298.26

Motion was made by Supervisor Bender, seconded by Supervisor Bennington, and carried unanimously to approve the Treasurer's Report dated August 31, 2003, subject to audit. There was no public comment.

E. PUBLIC WORKS REPORT: - Mr. Thomas A. Buzby, Public Works Director was not present this evening. He is currently on vacation.

F. POLICE REPORT: - Police Chief Christopher Engelhart presented the Police Report for the month of August, 2003.

Police Chief Engelhart advised that in response to residents complaints, a speed detail was conducted on Keystone Drive. Twenty six (26) citations were issued as a result of this detail.

Supervisor Bennington asked Chief Engelhart to explain the Move-In, Move-Out Permits. Chief Engelhart responded that the permits provide information that is used to contact family members in the case of an emergency. Discussion took place.

G. BUILDING REPORT: - No one was present. A copy of the Building Report for the month of August, 2003 is on file at the Township office.

H. HILLTOWN WATER AND SEWER AUTHORITY REPORT: - No one was present.

I. HILLTOWN FIRE COMPANY REPORT: - No one was present.

J. SILVERDALE FIRE COMPANY REPORT: - Mr. John Gillespie, Fire Chief - Mr. Gillespie read the Silverdale Fire Company Reports for the month of August, 2003; a copy of which is on file at the Township office.

K. PLANNING COMMISSION REPORT: - Mr. John Kachline, Chairperson - Mr. Kachline read the Planning Commission Report for their worksession meeting of September 4, 2003; a copy of which is on file at the Township office.

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L. PARK AND RECREATION BOARD REPORT: - Mr. Jon Apple presented the report for August 2003. Mr. Apple reported that the Park and Recreation Board is currently finalizing plans for the Hilltown Halloween Fest which will be held on October 25, 2003 between 2:00PM and 7:00PM at the Pearl S. Buck Homestead. There will be a \$5.00 fee and will be held rain or shine. Activities will include Halloween readings by a professional storyteller, hayrides between 2:00PM and 6:00PM, a costume parade, a bon fire, face painting as well as Pearl S. Buck house tours. Details are still being worked out.

Supervisor Bennington asked how the advertising will be handled for this event. Mr. Apple advised that Pearl S. Buck staffs are currently handing out a flyer prepared for the event and advertising will be placed in the three (3) local newspapers.

M. OPEN SPACE COMMITTEE REPORT: - No one was present.

N. ZONING HEARING BOARD REPORT: - No one was present. A copy of the Zoning Hearing Board report for the month of August, 2003 is on file at the Township office.

Supervisor Bennington commented that it would be premature to advertise for a replacement for the Zoning Hearing Board, as requested, until after the November elections.

O. CONFIRMED APPOINTMENTS: None

P. MANAGER'S REPORT: - Mr. Gregory Lippincott, Township Manager -

1. Mr. Lippincott presented the Zoning Report for the month of August 2003; a copy of which is on file at the Township office.
2. Hilltown Township has received the updated Comprehensive Plan for the Boards review. The Township is working with Charlie Guttenplan to find a suitable date to continue the hearings. The updated Comprehensive Plan is available at the Township office during normal business hours.

Motion by made by Supervisor Bender, seconded by Supervisor Bennington and carried unanimously to advertise that the next hearing for the Comprehensive Plan will be on October 13, 2003, the Supervisor's Worksession meeting.

3. On September 2, 2003 the Township opened bids for repaving Green Street. The bids were as follows:

Bracalente Construction	\$146,399.50
Blooming Glen Construction	\$147,675.00
Glasgow, Inc.	\$147,830.00
P.K. Moyer, Inc.	\$151,167.50
James D. Morrissey	\$154,900.00
Kehoe Construction	\$176,835.00

Motion was made by Supervisor Bender, seconded by Supervisor Bennington and carried unanimously to award the paving project for Green Street to Bracalente Construction who was the low bidder.

Q. CORRESPONDENCE: - Mr. Gregory Lippincott, Township Manager -

1. Correspondence has been received from the Pennsylvania Historical and Museum Commission, Bureau for Historic Preservation stating that the Bureau has reviewed the documentation and it is their opinion that the village of Blooming Glen is eligible for listing in the National Register of Historic Places as a Historic District.

Supervisor Bennington asked what would be the next step. Mr. Lippincott responded that he would investigate the next step in this process and advise the Board of Supervisors as to what would be involved to place Blooming Glen Village on the National Register of Historic Places.

Mr. Jack McIlhinney, resident asked when the residents of Blooming Glen Village would be asked for their opinions. Supervisor Bennington advised that the Board will investigate how this process works but was sure that the residents would be included.

2. Correspondence has been received from Betty Snyder resigning from the Planning Commission effective September 8, 2003. Mr. Lippincott is seeking a motion from the Board of Supervisors to advertise for the vacancy.

Motion was made by Supervisor Bender, seconded by Supervisor Bennington and carried unanimously to advertise the vacancy on the Planning Commission.

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R. MYLARS FOR SIGNATURE: None

S. PUBLIC COMMENT: None

T. SUPERVISORS COMMENTS: - Supervisor Bennington commented that the Board of Supervisors will review all the applicants for the Board of Supervisors and make an appointment to the Board at the next Supervisor's meeting on September 22, 2003.

Supervisor Bender commented that all applicants have been interviewed. Hilltown Township is fortunate to have eight (8) people who have expressed an interest in applying for the position.

7:57PM Vice-Chairperson Bennington advised that there would be a three (3) minute break until 8:00PM at which time he would adjourn the Worksession Meeting to hold the Public Hearing on the Community Development Block Grant requests.

8:00PM Vice-Chairperson Bennington advised that the Worksession Meeting of the Board of Supervisors would continue. At this time the advertised Public Hearing to consider the Community Development Block Grant requests would be considered.

Mr. Jack Fox, representing the Historical Society of Hilltown Township stated that the Pearl S. Buck Foundation is a national landmark and has the ability to receive funding and that the Historical Society of Hilltown Township does not. He is hopeful of the Board of Supervisor's consideration.

Motion was made by Supervisor Bender, seconded by Supervisor Bennington and carried unanimously to distribute the available Community Development Block Grant funds as follows: \$65,000 for the Hilltown High School, \$30,000 for the Pearl S. Buck Historic Structures Report and the balance of the remaining funds to the Historical Society of Hilltown Township.

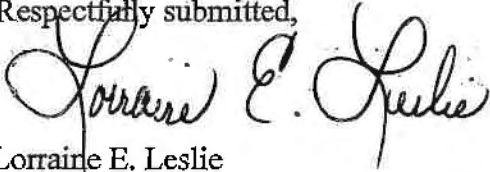
The advertised Public Hearing to consider the disbursement of Community Development Block Grant fund was adjourned at 8:02PM.

U. PRESS CONFERENCE: There were no members of the press present.

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V. ADJOURNMENT: Upon motion by Supervisor Bender, seconded by Supervisor Bennington, and carried unanimously, the September 8, 2003 Worksession meeting of the Hilltown Township Board of Supervisors was adjourned at 8:03 PM.

Respectfully submitted,



Lorraine E. Leslie
Township Treasurer