

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
ANNUAL REORGANIZATION MEETING
Monday, January 3, 2000
7:30PM**

The 2000 Hilltown Township Reorganization Meeting began at 7:35PM.

A. SELECTION OF TEMPORARY CHAIRPERSON: Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to appoint Supervisor Kenneth B. Bennington as Temporary Chairperson. There was no public comment.

B. SELECTION OF TEMPORARY SECRETARY: Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to appoint Lynda Seimes as Temporary Secretary. There was no public comment.

C. CALL TO ORDER: The Hilltown Township Board of Supervisors Reorganization Meeting of January 3, 2000 was called to order by Temporary Chairperson Kenneth B. Bennington at 7:36PM and opened with the Pledge of Allegiance. Also in attendance were Supervisor John S. Bender, Supervisor E. Diane Parks, Mr. Bruce G. Horrocks, Township Manager, and Ms. Lynda Seimes, Township Secretary, to record and take minutes of this meeting.

Supervisor Bender commented his first six months as a Supervisor have been very exciting and he is looking forward to the upcoming year.

As the newest member of the Board of Supervisors, Supervisor Parks thanked those who have supported her and stated she will do her very best to represent the residents of Hilltown Township fairly. Supervisor Parks encouraged residents to stay involved in the community, as was the case in 1999, and she would like to see that continue.

D. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.

E. OFFICER APPOINTMENTS: Nominations were made for the positions of Chairperson and Vice-Chairperson of the Board of Supervisors, Township Secretary, Township Treasurer, and Assistant Township Treasurer for 2000:

Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to appoint Supervisor Kenneth B. Bennington as Chairperson of the Board of Supervisors for 2000. There was no public comment.

Motion was made by Supervisor Parks, seconded by Chairman Bennington, and carried unanimously to appoint Supervisor John S. Bender as Vice-Chairperson of the Board of Supervisors for 2000. There was no public comment.

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Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to appoint Lynda Seimes as Township Secretary for 2000. There was no public comment.

Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to appoint Bruce G. Horrocks as Township Treasurer for 2000. There was no public comment.

Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to appoint Lorraine Leslie as Assistant Township Treasurer for 2000. There was no public comment.

F. PERSONNEL APPOINTMENTS: The following motions were made by the Board of Supervisors for the positions as stated:

1. Township Manager - Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to appoint Bruce G. Horrocks as Township Manager for 2000. There was no public comment.

2. Chief of Police - Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to appoint Kerry L. Trauger as Chief of Police for 2000. There was no public comment.

3. Director of Public Safety - Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to appoint Kerry L. Trauger as Director of Public Safety for 2000. There was no public comment.

4. Director of Public Works - Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to appoint Thomas A. Buzby as Director of Public Works for 2000. There was no public comment.

5. Code Enforcement Officer - Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to appoint David W. Taylor as Code Enforcement Officer for 2000. There was no public comment.

6. Assistant Code Enforcement Officer - Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to appoint Bruce G. Horrocks as Assistant Code Enforcement Officer for 2000. There was no public comment.

7. Zoning Officer – Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to appoint Gregory J. Lippincott as Zoning Officer for 2000. There was no public comment.

8. Assistant Zoning Officer – Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to appoint Bruce G. Horrocks as Assistant Zoning Officer for 2000. There was no public comment.

9. Assistant Township Manager – Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to appoint Gregory J. Lippincott as Assistant Township Manager for 2000. There was no public comment.

G. PROFESSIONAL SERVICE APPOINTMENTS:

1. Township Solicitor – Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to appoint Grabowski Associates, P.C. as Township Solicitor for 2000. There was no public comment.

2. Zoning Hearing Board Solicitor – Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to appoint Jeffrey Trauger of Grim, Biehn, and Thatcher as Zoning Hearing Board Solicitor for 2000. There was no public comment.

3. Township Engineer – Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to appoint C. Robert Wynn Associates as Township Engineer for 2000. There was no public comment.

4. Township Certified Public Accountant – Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to appoint Dunlap and Associates, P.C. as Township Certified Public Accountant for 2000. There was no public comment.

5. Township Depository – Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to appoint Union National Bank and Trust as Township Depository for 2000. There was no public comment.

H. BOARD APPOINTMENTS:

1. Planning Commission – Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to reappoint John Kachline to a four-year term on the Planning Commission. There was no public comment.

Chairman Bennington advised there is another vacancy on the Planning Commission that remains to be filled.

2. Zoning Hearing Board – Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to reappoint John Snyder to a three-year term on the Zoning Hearing Board. There was no public comment.

3. Water and Sewer Authority – Chairman Bennington advised there is a five-year term vacancy on the Hilltown Water and Sewer Authority to be filled. The Authority Board will interview six applicants and provide their recommendation to the Board of Supervisors.

4. Park and Recreation Board – Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to reappoint Nick Lupinacci to a five-year term on the Park and Recreation Board. There was no public comment.

Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to reappoint Jane James to a five-year term on the Park and Recreation Board. There was no public comment.

5. Vacancy Board – Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to appoint William H. Bennett, Jr. to a one-year term on the Vacancy Board. There was no public comment.

6. Emergency Management Coordinator – Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to appoint William Devlin to a one-year term as Emergency Management Coordinator. There was no public comment.

7. Assistant Emergency Management Coordinator – Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to appoint Robert Grunmeier to a one-year term as Assistant Emergency Management Coordinator. There was no public comment.

8. Agricultural Officer/Emergency Management – Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to appoint Kevin Bishop to a one-year term as the Agricultural Officer of Emergency Management. There was no public comment.

I. RECOMMENDATION OF TREASURER'S BOND LIMIT – Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to

approve the Treasurer's Bond Limit of \$1.5 million dollars for 2000. There was no public comment.

J. EMPLOYEE CONTRIBUTION TO PENSION FUND – Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to **adopt Resolution #2000-1, resolving that Hilltown Township will not require any pension contributions from the Hilltown Township Police for the year 2000; and to adopt Resolution #2000-2, resolving that Hilltown Township will not require any pension contributions from the Hilltown Township Non-Uniform Employees for the year 2000.** There was no public comment.

K. BOARD OF SUPERVISORS MEETING DATES FOR 2000 – Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to **adopt Resolution #2000-3, accepting Supervisor's meeting dates for the 2000 year with meetings to be held on the second and fourth Monday of each month, with the exception of the worksession meeting for January, 2000, which has been rescheduled as a joint worksession between the Planning Commission and the Board of Supervisors for review of the Comprehensive Plan to be held on Monday, January 10, 2000; and the regular meeting of January, 2000, originally scheduled for January 24, 2000, which has been rescheduled for Monday, January 31, 2000; and the regular meeting for December, 2000, which has been rescheduled to Tuesday, December 26, 2000, due to the Christmas holiday.** There was no public comment.

L. PLANNING COMMISSION MEETING DATES FOR 2000 – Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to **adopt Resolution #2000-4, accepting the Planning Commission meeting dates for the 2000 year, with worksession meetings to be held on the first Monday of every month, and the regular meetings to be held on the third Monday of every month; with the exception of the worksession meeting originally scheduled for Monday, January 3, 2000 which has been rescheduled to Thursday, January 6, 2000; and the joint meeting of the Planning Commission and the Board of Supervisors which will be held on Monday, January 10, 2000 in order to review the Comprehensive Plan Scope of Study; and the September worksession meeting originally scheduled for Monday, September 4, 2000, which has been rescheduled to Tuesday, September 5, 2000, due to the Labor Day holiday.** There was no public comment.

M. NON-UNIFORM HOLIDAYS FOR 2000 – Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to **adopt Resolution #2000-5 to establish the following holidays for 2000:**

Friday, December 31, 1999 New Year's Day
Tuesday, April 4 Primary Election Day

Friday, April 21	Good Friday
Friday, May 26	Friday before Memorial Day
Monday, May 29	Memorial Day
Monday, July 3	Floating Holiday
Tuesday, July 4	Independence Day
Monday, September 4	Labor Day
Tuesday, November 7	Election Day
Thursday, November 24	Thanksgiving Day
Friday, November 25	Day After Thanksgiving
Monday, December 25	Christmas

There was no public comment.

N. ADOPTION OF THE 2000 FEE SCHEDULE FOR BUILDING, ZONING AND MISCELLANEOUS FEES – Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to **adopt Resolution #2000-6, establishing a fee schedule for building, zoning and miscellaneous items for 2000.** There was no public comment.

O. ADOPTION OF 2000 TAX RATES: Motion was made by Supervisor Parks, seconded by Supervisor Bender, and carried unanimously to **adopt Resolution #2000-7, establishing Tax Rates of the 2000 year, as follows:**

Real Estate	9 mills
Earned Income	½%
Per Capita	\$10.00
Real Estate Transfer	½%
Amusement	10%
Fire Protection	3 mills
Occupational Priv.	\$5.00
Debt Service	6 mills
Fire Hydrant Tax	Special Assessment
Street Lights	Special Assessment

There was no public comment.

P. ADOPT DISPOSITION OF RECORDS RESOLUTION: Motion was made by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to **adopt Resolution #2000-8 to dispose of all financial records for the year 1992, excluding quarterly payroll records and all pension records.** There was no public comment.

Q. APPOINTMENT OF DELEGATE TO STATE CONVENTION: Motion was made by Supervisor Bender, seconded by Chairman Bennington, and carried unanimously to appoint Ms. E. Diane Parks as the designated voting delegate from Hilltown Township to the Annual State Convention in Hershey, Pennsylvania. There was no public comment.

The Supervisors also authorized the attendance of Gregory Lippincott, Lynda Seimes, and Lorraine Leslie at the Annual State Convention in Hershey, Pennsylvania in April of 2000.

R. MANAGER'S REPORT – Mr. Bruce G. Horrocks –

1. Mr. Horrocks advised that both Supervisors Parks and Bender were sworn-in to their position as Supervisor prior to this meeting.

2. Mr. Horrocks noted Hilltown Township entered the new millennium with no difficulties or Y2K problems, other than fog and black ice.

3. Following the meeting, the Supervisors will meet in Executive Session to discuss legal and personnel matters.

S. PUBLIC COMMENT: None.

T. SUPERVISOR'S COMMENTS:

1. Supervisor Bender welcomed Supervisor Parks to the Board of Supervisors.

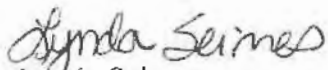
2. Supervisor Parks thanked former Supervisor William Bennett; who provided her with transitional documents that he felt might be helpful in her new position. Supervisor Parks will be attending a two-session PSATS training class for "rookie" Supervisors beginning this Saturday.

3. Chairman Bennington announced that on Monday, January 17, 2000, he would be entering the University of Pennsylvania Hospital in Philadelphia for open-heart surgery. The surgery will occur on Tuesday, January 18, 2000 to replace or repair a mitral valve that has been faulty since Chairman Bennington was 15 years old. Chairman Bennington will be in the hospital for approximately one week and out of work for almost three months.

U. PRESS CONFERENCE: A conference was held to answer questions of those reporters present.

V. ADJOURNMENT: Upon motion by Supervisor Bender, seconded by Supervisor Parks, and carried unanimously to adjourn the January 3, 2000 Reorganization Meeting at 7:52PM.

Respectfully submitted,



Lynda Seimes
Township Secretary