

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
Monday, January 4, 1999
7:30PM**

The 1999 Hilltown Township Reorganization Meeting began at 7:30PM.

A. SELECTION OF TEMPORARY CHAIRPERSON: Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to appoint Supervisor William H. Bennett, Jr. as Temporary Chairperson.

B. SELECTION OF TEMPORARY SECRETARY: Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to appoint Lynda Seimes as Temporary Secretary.

C. CALL TO ORDER: The Hilltown Township Board of Supervisors Reorganization Meeting of January 4, 1999 was called to order by Temporary Chairperson William H. Bennett, Jr. at 7:31PM and opened with the Pledge of Allegiance. Also in attendance were Supervisor Kenneth B. Bennington, Supervisor Charles D. Grasse, Mr. Bruce G. Horrocks, Township Manager, and Ms. Lynda Seimes, Township Secretary, to record and take minutes of this meeting.

D. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.

E. OFFICER ELECTIONS: Nominations were made for the positions of Chairman and Vice-Chairman of the Board of Supervisors, Township Secretary, Township Treasurer, and Assistant Township Treasurer for 1999:

Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to appoint Supervisor William H. Bennett, Jr. as Chairperson of the Board of Supervisors for 1999.

Motion was made by Supervisor Grasse, seconded by Chairman Bennett, and carried unanimously to appoint Supervisor Kenneth B. Bennington as Vice-Chairperson of the Board of Supervisors for 1999.

Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to appoint Lynda Seimes as Township Secretary for 1999.

Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to appoint Bruce G. Horrocks as Township Treasurer for 1999.

Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to appoint Lorraine Leslie as Assistant Township Treasurer for 1999.

F. PERSONNEL APPOINTMENTS: The following motions were made by the Board of Supervisors for the positions as stated:

1. Township Manager – Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to appoint Bruce G. Horrocks as Township Manager for 1999.

2. Chief of Police -- Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to appoint George C. Egly, Jr. as Chief of Police for 1999.

3. Director of Public Safety – Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to appoint George C. Egly, Jr. as Director of Public Safety for 1999.

4. Director of Public Works – Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to appoint Thomas A. Buzby as Director of Public Works for 1999.

5. Code Enforcement Officer – Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to appoint Richard J. Heilman as Code Enforcement Officer for 1999.

6. Assistant Code Enforcement Officer – Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to appoint Bruce G. Horrocks as Assistant Code Enforcement Officer for 1999.

7. Zoning Officer – Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to appoint Gregory J. Lippincott as Zoning Officer for 1999.

8. Assistant Zoning Officer – Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to appoint Bruce G. Horrocks as Assistant Zoning Officer for 1999.

9. Assistant Township Manager – Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to appoint Gregory J. Lippincott as Assistant Township Manager for 1999.

G. PROFESSIONAL SERVICE APPOINTMENTS:

1. Township Solicitor – Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to appoint Grabowski Associates as Township Solicitor for 1999.

2. Zoning Hearing Board Solicitor – Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to appoint Jeffrey Trauger of Grim, Bichn, and Thatcher as Zoning Hearing Board Solicitor for 1999.

3. Township Engineer – Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to appoint C. Robert Wynn Associates as Township Engineer for 1999.

4. Township Certified Public Accountant – Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to appoint Niessen, Dunlap, and Pritchard as Township Certified Public Accountants for 1999.

5. Township Depository – Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to appoint Union National Bank as Township Depository for 1999.

H. BOARD APPOINTMENTS:

1. Planning Commission – Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to reappoint Jack C. Fox to another five-year term on the Planning Commission. Chairman Bennett made the following statement “In the New Year, and the new term, we trust that Mr. Fox will be more tolerant of new ideas, opinions, and proposals of others, both within and outside the local government. There have been many changes in this community in the past 40 years, call it growth, call it progress, doesn’t matter...and there will be inevitable changes in the future.”

Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to reappoint Michael Beatrice to the Planning Commission for another five-year term on the Planning Commission.

2. Zoning Hearing Board – Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to reappoint Richard Manfredi to a three-year term on the Zoning Hearing Board.

3. Water and Sewer Authority – Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to reappoint Bruce Knipe to a five-year term on the Water and Sewer Authority.

4. Park and Recreation Board – Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to reappoint Ronald Allen to a five-year term on the Park and Recreation Board.

Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to reappoint Robert Wendig to a five-year term on the Park and Recreation Board.

5. Vacancy Board – Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to reappoint Feryl Spaninger to a one-year term on the Vacancy Board.

6. Emergency Management Coordinator – Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to reappoint William Devlin to a one-year term as the Emergency Management Coordinator.

7. Assistant Emergency Management Coordinator – Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to reappoint Robert Grunmeier, Jr. to a one-year term as the Assistant Emergency Management Coordinator.

8. Agricultural Officer/Emergency Management – Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to reappoint Kevin Bishop to a one-year term as the Agricultural Officer of Emergency Management.

I. RECOMMENDATION OF TREASURER'S BOND LIMIT – Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to approve the Treasurer's Bond Limit of \$1.5 million dollars for 1999.

J. EMPLOYEE CONTRIBUTION TO PENSION FUND: Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to **adopt Resolution #99-1, resolving that Hilltown Township will not require any pension contributions from the Hilltown Township Police for the year 1999** and to **adopt Resolution #99-2, resolving that Hilltown Township will not require any pension contributions from the Hilltown Township Non-Uniform Employees for the year 1999.**

K. BOARD OF SUPERVISORS MEETING DATES FOR 1999 – Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to **adopt Resolution #99-3 accepting Supervisors meeting dates for the 1999 year with meetings to be held on the second and fourth Monday of each month, with the**

exception of the worksession meeting scheduled for January 11, 1999, which has been canceled, and the worksession meeting scheduled for April 12, 1999 which will be rescheduled, due to the Township Supervisors Convention in Hershey.

L. PLANNING COMMISSION MEETING DATES FOR 1999 – Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to **adopt Resolution #99-4 accepting the Planning Commission meeting dates for the 1999 year with worksession meetings to be held on the first Thursday of every month, and regular meetings to be held on the third Monday of every month.**

M. NON-UNIFORM HOLIDAYS FOR 1999 – Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to **adopt Resolution #99-5 to establish the following holidays for 1999:**

Friday, January 1	New Years Day
Friday, April 2	Good Friday
Tuesday, May 18	Primary Election Day
Friday, May 28	Friday before Memorial Day
Monday, May 31	Memorial Day
Friday, July 2	Floating Holiday
Monday, July 5	Independence Day
Monday, September 6	Labor Day
Tuesday, November 2	Election Day
Thursday, November 25	Thanksgiving Day
Friday, November 26	Day After Thanksgiving
Friday, December 24	Christmas

N. ADOPTION OF THE 1999 FEE SCHEDULE FOR BUILDING, ZONING AND MISCELLANEOUS FEES – Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to **adopt Resolution #99-6, establishing a fee schedule for building, zoning and miscellaneous items for 1999.**

O. ADOPTION OF THE 1999 TAX RATES – Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to **adopt Resolution #99-7, establishing Tax Rates for the 1999 year as follows:**

Real Estate	9 mills
Earned Income	½%
Per Capita	\$10.00
Real Estate Transfer	½%
Amusement Tax	10%
Fire Protection Tax	3 mills

Occupation Priv. Tax	\$5.00
Debt Service	6 mills
Fire Hydrant Tax	Special Assessment
Street Light Tax	Special Assessment

P. ADOPT DISPOSITION OF RECORDS RESOLUTION – Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to **adopt Resolution #99-8 to dispose of all financial records for the year 1991, excluding quarterly payroll records and all pension records.**

Q. APPOINTMENT OF DELEGATE TO STATE CONVENTION: Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to appoint Mr. William H. Bennett, Jr. as the designated voting delegate from Hilltown Township to the Annual State Convention in Hershey, Pennsylvania.

R. MANAGER'S REPORT – Mr. Bruce G. Horrocks –

1. Mr. Horrocks requested Board authorization for his attendance, as well as other employees as deemed appropriate, to attend the State Convention in Hershey, Penna. from April 11th through April 14th, 1999.

Motion was made by Supervisor Grasse, seconded by Supervisor Bennington, and carried unanimously to authorize Mr. Horrocks, as well as other employees, as deemed appropriate by the Board of Supervisors, to attend the Annual State Convention in Hershey, Penna. from April 11th through April 14th, 1999.

2. Mr. Horrocks requested Board authorization for the advertisement of an amendment to the Zoning Ordinance (Ordinance #98-13) which was adopted on October 28, 1998. Ordinance #98-13 contains a typographical error in Table 502 – Performance Standards Bulk and Area. The error refers to footnote #2, which in fact should read footnote #1.

Motion was made by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously to authorize the advertisement of an amendment to Zoning Ordinance #98-13, with regard to a typographical error in Table 502 – Performance Standards Bulk and Area only, as specified above.

S. PUBLIC COMMENT: None.


T. SUPERVISOR'S COMMENTS:

1. Supervisor Grasse thanked Mr. Horrocks, Mr. Buzby, and Chief Egly for contributing to sound management in the Township, and commended all other Township employees who have worked so hard throughout the year. Chairman Bennett echoed Supervisor Grasse's comments, noting that we often take these things for granted. Chairman Bennett feels Hilltown Township's employees are among the best in the County and stated that the Township is blessed with no employee turnover last year, which can be a very expensive proposition.

U. PRESS CONFERENCE: No members of the press were in attendance.

V. ADJOURNMENT: Upon motion by Supervisor Bennington, seconded by Supervisor Grasse, and carried unanimously, the January 4, 1999 Annual Reorganization Meeting of the Hilltown Township Board of Supervisors was adjourned at 7:55PM.

Respectfully submitted,


Lynda Seimes
Township Secretary