

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULARLY SCHEDULED WORKSESSION MEETING**

Monday, June 9, 1997

7:30PM

The regularly scheduled Worksession meeting of the Hilltown Township Board of Supervisors was called to order by Chairman William H. Bennett, Jr. at 7:35PM and opened with the Pledge of Allegiance.

Also present were: Kenneth B. Bennington, Vice-Chairman
Jack C. Fox, Supervisor
Bruce G. Horrocks, Township Manager
George C. Egly, Chief of Police
Gregory J. Lippincott, Zoning Officer

A. APPROVAL OF MINUTES:

Action on the minutes of the April 30, 1997 Board of Supervisor's Meeting: Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to approve the minutes of the April 30, 1997 Board of Supervisor's Meeting, as written.

Action on the minutes of the May 12, 1997 Board of Supervisor's Worksession Meeting: Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to approve the minutes of the May 12, 1997 Board of Supervisor's Worksession Meeting, as written.

B. TREASURER'S REPORT: Mr. Horrocks presented the Treasurer's Report with the following balances as of May 31, 1997:

General Fund Checking Account	\$319,456.01
Payroll Fund Checking Account	\$ 510.49
Fire Fund Checking Account	\$ 70,790.69
Debt Service Fund Checking Account	\$245,098.99
State Highway Aid Checking Account	\$267,905.16
Escrow Fund Checking Account	\$245,230.20

Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to approve the Treasurer's Report dated May 31, 1997, subject to audit.

C. APPROVAL OF CURRENT BILLING: Chairman Bennett presented the Bills List dated June 10, 1997, with General Fund payments in the amount of \$22,801.93, Fire Fund payments in the amount of \$10.07, Debt Service Fund payments in the amount of \$127,077.64, State Highway Aid payments in the amount of \$1,697.88, and Escrow Fund payments in the amount of \$826.66; for a grand total of all funds in the amount of \$152,414.18.

Supervisor Fox questioned the bill from Earlington Transmission in the amount of \$1030.00. Chief Egly explained that one of the police vehicles required a transmission replacement.

Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to approve the Bills List dated June 10, 1997, subject to audit.

D. HILLTOWN TOWNSHIP WATER AND SEWER AUTHORITY REPORT - Mr. Jim Groff was not present this evening. A copy of the Water and Sewer Authority Report for the month of May, 1997 is on file at the Township office.

E. DIRECTOR OF PUBLIC WORKS REPORT - Mr. Buzby was not present this evening. A copy of the Public Works Report for the period of April 27, 1997 to May 24, 1997 is on file at the Township office.

F. POLICE CHIEF'S REPORT - Mr. George C. Egly, Jr. - Chief Egly presented the Police Report for the month of May, 1997, which is on file at the Township office.

Since the Hilltown Police Department is the recipient of a Cops Grant which provides for the hiring of a temporary full-time secretary/crime analysis individual, Chief Egly is seeking authorization to advertise to fill this position. The length of the position would be for one year. The grant provides funds in the amount of \$36,620.00, which includes computer equipment, travel for training, and various other supplies.

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to authorize the advertisement of the position of temporary (one year) full-time secretary/crime analysis individual in the Police Department.

G. ZONING OFFICER'S REPORT - Mr. Gregory J. Lippincott - Mr. Lippincott presented the Zoning Report for the month of May, 1997, which is on file at the Township office.

Discussion took place concerning the site inspection by the Zoning Officer, Building Inspector, Township Manager and Township Engineer to the Quiet Acres Mobile Home Park regarding recent complaints from residents of that development. Mr. Horrocks noted PP&L was contacted and the following day, the Building Inspector visited the site with an electrical underwriting inspector who cited several violations of Code. That violation notice has been forwarded to Mr. Lee Williams, owner of Quiet Acres Mobile Home Park. Further, Mr. Williams did meet with the residents of the old section of Quiet Acres this past Monday evening. Mr. Williams has agreed to provide a written timetable as to the completion dates of any outstanding violations. Supervisor Bennington advised

the Township is also in receipt of correspondence from a neighboring property owner, indicating that Mr. Williams is performing excavation work on weekends and before 6:30AM in the morning. Mr. Horrocks is aware of that complaint and the matter has been investigated several times in the past. Supervisor Bennington asked Mr. Horrocks to continue to monitor the situation very closely.

H. HILLTOWN FIRE CHIEF'S REPORT - Mr. Jeff James, Battalion Chief - Mr. James presented the Hilltown Fire Company Report for the month of May, 1997, which is on file at the Township office.

I. EMERGENCY MANAGEMENT COORDINATOR'S REPORT: No one was present at this time.

Supervisor Bennington asked if Mr. Devlin was still the Emergency Management Coordinator, since he has not attended any Township meetings for the past six months. To Mr. Horrocks's knowledge, Mr. Devlin is the Emergency Management Coordinator.

J. SILVERDALE FIRE CHIEF'S REPORT - Mr. John Gillespie - Mr. Gillespie presented the Silverdale Fire Company Report for the month of May, 1997, which is on file at the Township office.

K. PARK AND RECREATION REPORT - Mr. Nick Lupinacci - Mr. Lupinacci read the Park and Recreation Board Report for the month of May, 1997, which is on file at the Township office.

Mr. Lupinacci mentioned the recent "Relay for Life" sponsored by the American Cancer Society which was held on May 31, 1997 at Doylestown Central Park. Mr. Lupinacci noted there was a poor showing of participants, with only three Park and Recreation members and their family members in attendance. The concept was to establish a team that would relay through the course of a 24 hour period, beginning at 10:00AM on Saturday, May 31, 1997, and continuing through Sunday, June 1, 1997.

With regard to the upcoming Community Day, Mr. Lupinacci advised the Silverdale Fire Company has agreed to run the concession stand at the Hilltown Civic Park. The Park and Recreation Board will discuss Community Day at their next meeting. This year, the Park and Recreation Board is considering the concept of a "satellite" Community Day, with events being held at local firehouses, the municipal building, local churches, etc..

Mr. Lupinacci and Mr. Horrocks took the Open Space Committee on an open space inventory tour this past Saturday morning, to provide a better idea of where the

Township's open space land is located and what potential may be available for adjoining lands.

The Park and Recreation Plan has been totally reviewed and a draft report is being prepared.

L. CONFIRMED APPOINTMENTS/PUBLIC COMMENT:

1. Ms. Vicki Bobsein - Recycling Committee Report - The Hilltown Township Recycling and Environmental Committee met May 30, 1997 at 7:30PM. Recycling reports for the 1996 and 1997 years were reviewed. Hilltown Township is increasing their poundage of recyclables each year.

For commingled materials, 1995 totals were 465.17. In 1996, commingled totals were 472.02 tons - a total increase of 6.85 tons. For cardboard, the 1995 total was 165.63. In 1996, the total was 175.92, for a total tonnage increase of 10.29. Newsprint total for 1995 was 423.16 tons. In 1996, the newsprint tonnage was 446.18, for a net increase of 23.02 tons. Office paper increased from 92.99 in 1995 to 94.26 tons in 1996 - a gain of 3.25 tons. The total increase from 1995 to 1996 of all recyclable materials reported above was 43.41 tons.

Ms. Bobsein noted Hilltown Township's recycling program is working. The committee plans to continue with the program and will meet on an annual basis to review the program and make adjustments as necessary.

Discussion took place concerning the recycling program.

M. MANAGER'S REPORT - Mr. Bruce G. Horrocks -

1. Mr. Horrocks presented eight escrow releases, two of which are cash held by the Township, for the Board's authorization:

Bricks Villa Phase I	Voucher #30	\$ 987.69
Bricks Villa Phase II	Voucher #14	\$ 1,501.76
Country Roads Phases III & IV	Voucher #25	\$32,620.05
Country Roads Phases III & IV	Voucher #26	\$ 2,365.61
Orchard Glen Subdivision	Voucher #13	\$22,797.00
Orchard Glen Subdivision	Voucher #14	\$ 1,804.78
Quiet Acres	Voucher #1B	\$ 813.23
Waste Management of Indian Valley	Voucher #08	\$ 679.93

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to authorize the release of the escrows as noted above.

2. In an ongoing effort to prepare for the census and to be totally accurate for 911 emergency locations, Mr. Horrocks advised Schwenkmill Road will be receiving new street addresses. Since Rt. 113, which runs east to west, and Callowhill Road, which runs north to south, has been renumbered, Mr. Horrocks advised that in the future, the Township will attempt to renumber any streets in conjunction with the quadrants of those two roads, so that a grid pattern is being formed within Hilltown Township. If the same is done for Schwenkmill Road, assistance from East Rockhill Township is required since Schwenkmill Road runs partially through Hilltown Township and partially through East Rockhill Township. Mr. Horrocks is seeking a motion by the Board requesting that the East Rockhill Township Board of Supervisors also consider the possibility of renumbering their portion of Schwenkmill Road to coincide with Hilltown's house numbering for that street.

Motion was made by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to authorize correspondence to be sent to the East Rockhill Township Board of Supervisors seeking their assistance in renumbering Schwenkmill Road to coincide with Hilltown's house numbering system for that street.

3. The Zoning Hearing Board has scheduled a hearing for June 19, 1997 to hear the Teed matter. Mr. Horrocks has been contacted by all three Zoning Hearing Board members, as well as the Zoning Hearing Board Solicitor, that all four individuals may be excusing themselves from this hearing due to a possible conflict of interest in the case. Upon reviewing the Municipality Planning Code and Hilltown Township's Zoning Ordinance, Mr. Horrocks noted the Board of Supervisors should appoint an alternate Zoning Hearing Board member. An individual, who is a Township resident and has been previously involved with the Zoning Hearing Board, both as their solicitor and as legal counsel representing an applicant, has been discussed as a possible alternate. Mr. Horrocks recommended that the Board of Supervisors approve the appointment of Mr. Frank Buschman as an alternate Zoning Hearing Board member for hearing #97-08 only. Supervisor Bennington feels this individual should be appointed as a permanent alternate to the Zoning Hearing Board, rather than temporary, in the event a similar situation occurs in the future. Mr. Horrocks replied the difficulty lies in the fact that a Zoning Hearing Board member, even as an alternate, can not appear at any future zoning hearing representing applicants.

Motion was made by Supervisor Bennington, seconded by Supervisor Fox, and carried unanimously to appoint Mr. Frank Buschman as an alternate to the Zoning Hearing Board for hearing #97-08 only.

4. Mr. Horrocks asked if the Board of Supervisors wishes to take a position and authorize legal counsel to represent the Township at the Teed Zoning Hearing.

Motion was made by Supervisor Bennington, seconded by Chairman Bennett, and carried unanimously to authorize the Township Solicitor to represent the Township at the Teed Zoning Hearing on June 19, 1997.

5. The Township and the Police Benevolent Association reached a settlement in the police labor contract several weeks ago. One of the items discussed in the new contract is the issue of a short-term/long-term disability policy. Since that settlement, Mr. Horrocks has investigated other competitive quotes for those policies. The cost of the commercial packages presented to the Board prior to contract settlement have been reduced. The Township has found a competitive company with a better rating and much more municipal insurance background at a slightly reduced rate. Mr. Horrocks advised he is about to enter all employees into this program, which will actually cost the Township less money than the Board was aware of previously.

N. CORRESPONDENCE one.

O. LINENS FOR SIGNATURE: None.

P. PUBLIC COMMENT:

1. Ms. Pat Traynor asked if any representatives from Green Meadows have contacted the police department with regard to establishing a Town Watch for that area. Chief Egly has been contacted and a meeting will be held at the Municipal Building in the near future.

Ms. Traynor asked for clarification of the Open Space Committee and what funds might be available. Mr. Nick Lupinacci explained the Open Space Committee was formed to review and discuss the Bucks County referendum dealing with open space. With the approval of the referendum, the County will provide up to \$550,000.00 for the pursuit of open space/parks in the Township. Ms. Traynor suggested the committee give consideration to the Green Meadows area when discussing parks. Mr. Lupinacci advised the Township has been regionalized into four quarters. The Green Meadows region is actually called the Fairhill region, and it is a priority to consider that area. This is presently in the conceptual stage and the committee is currently working on surveying land inventory. It is Ms. Traynor's personal opinion that priority should be given to the Green Meadows area. Discussion took place.

2. Mr. Gillespie asked the status of the C.D. Moyer property. Mr. Gillespie is concerned that once the building is vacated, it will be very inviting to vandals. Mr. Horrocks does not know whether the building has been vacated at present.

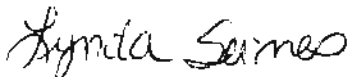
Q. SUPERVISOR'S COMMENTS:

1. Supervisor Bennington noticed that PennDot has scheduled resurfacing of 28 miles of State highway, including Diamond Street, Hilltown Pike, and Fairhill Road. Mr. Horrocks advised the Township received a press release concerning this project, which is being credited to Mr. Warren.

R. PRESS CONFERENCE: A conference was held to answer questions of those reporters present.

S. ADJOURNMENT: Upon motion by Supervisor Fox, seconded by Supervisor Bennington, and carried unanimously to adjourn the June 9, 1997 Board of Supervisors Worksession meeting at 8:50PM.

Respectfully submitted,



Lynda Seimes
Township Secretary

(*These minutes were transcribed from notes and tape recordings taken by Mr. Bruce G. Horrocks, Township Manager).