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HILLTOWN TOWNSHIP
BOARD OF SUPERVISORS
MINUTES OF MEETING
JULY 9, 1990

This meeting of the Hilltown Township Board of Supervisors was called to order by Chairman William H. Bennett, Jr. at 7:42 PM with the Pledge of Allegiance.

Board Members present:

William H. Bennett, Jr., Chairman
Kenneth B. Bennington, Vice-Chairman
Betty J. Kelly, Supervisor

Others present:

Lee Buchanan-Gregory, Assistant Township Manager
John Rice, Township Solicitor
C. R. Wynn, Township Engineer
Police Chief George C. Egly
Tom Buzby, Public Works Director
Clarence Radcliff, Building Inspector/Zoning Officer
Barbara A. Grove, Township Recording Secretary

1. APPROVAL OF MINUTES (JUNE 25, 1990):

The following corrections were noted:

Page 1, Section A. - A motion was made by Supervisor Kelly, seconded by Supervisor Bennington and unanimously passed to approve the minutes of June 11, 1990 as corrected.

A motion was made by Supervisor Kelly, seconded by Supervisor Bennington and unanimously passed to approve the minutes as corrected.

2. APPROVAL OF CURRENT BILLS:

Supervisor Bennington asked for clarification of a capital expenditure in the amount of \$1,019.00 for Polaroid camera equipment. Ms. Buchanan-Gregory stated it was for the purchase of a new camera which was a budgeted item.

Supervisor Bennington question all the small electrical bills for various schools. Ms. Buchanan-Gregory stated these were for the flashing lights located in front of each school which the township pays.

Chairman Bennett questioned a \$102.50 bill for BAHPCO, as to whether this was covered under maintenance contract for services. Ms. Buchanan-Gregory stated this was not an item covered under contract.

Chairman Bennett questioned whether two identical bills for J.H. Freed were for different periods. Ms. Buchanan-Gregory confirmed they were for two separate periods.

Chairman Bennett questioned when the new police vehicle would be paid. Ms. Buchanan-Gregory stated it was covered under the last group of bills paid.

A motion was made by Supervisor Kelly, seconded by Supervisor Bennington and unanimously passed to approve the payment of all bills when due.

3. TREASURER'S REPORT:

Ms. Buchanan-Gregory reviewed a month-end consolidation for June for the five escrow accounts held by the township, for a total of \$30,005.74.

Ms. Buchanan-Gregory stated the Board of Supervisors have received a new report entitled "Supervisor's Report". This report is broken down for each account item, by revenues and expenditures, giving year-to-date figures, percentages of the appropriations received and the appropriation balance on a percentage basis. The report presented is for the month of June, 1990.

Chairman Bennett stated he was pleased to have this new report, as it gives an excellent picture of township funds. Chairman Bennett expressed his concern over revenues not running as high as anticipated, such as real estate which is only 34% of budget. Earned Income Tax falls \$350,000 short of budget.

A motion was made by Supervisor Kelly, seconded by Supervisor Bennington and unanimously passed to accept the Treasurer's report.

4. CONFIRMED APPOINTMENTS:

A. BOY SCOUT TROOP #67 - RECOGNITION

Chairman Bennett gave recognition for an outstanding job done by members of Troop #67 in helping clean the old township building. Each member was individually thanked and presented a certificate and plate commemorating the new township building.

B. ALMA CAMPBELL

A motion was made by Supervisor Bennington, seconded by Supervisor Kelly and unanimously approved to grant an extension to Ms. Alma Campbell for zoning violation to October 31, 1990 conditional on the following:

- 1) No tires are to be burned on the property.
- 2) Ms. Campbell or her designated representative is to provide the township zoning officer, on a monthly basis, copies of receipts for the material hauled away. These receipts are to be from the contractor or individual directed to remove the materials. The receipts are to include paid bills,

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along with weigh slips given at the landfill or by the buyer of the material. This will be required to be turned in August 31; Friday, September 28; and Wednesday, October 31, 1990.

C. MR. BEN LARZELERE - ST. LUKE'S CHURCH - WAIVER:

A motion was made by Supervisor Kelly, seconded by Supervisor Bennington and unanimously approved to waive a sign fee for St. Luke's Church in the amount of \$104.00.

D. WALLY ROSENTHAW - CURTIS FURNITURE

Mr. Rosenthaw stated he was coming before the board to seek direction in making changes in the Curtis Furniture store, to broaden the scope of items to be sold.

At the recommendation of the Board, Mr. Rosenthaw was advised to go before the Hilltown Township Planning Commission in order for them to review Mr. Rosenthaw's plans and ascertain if proposed changes would impact present usage or zoning regulations for the property.

E. ELYSIAN FIELDS - MICHAEL RAPHAEL:

Ms. Lee Buchanan-Gregory stated our Building Inspector, Clarence Radcliff, reviewed the package presented by Michael Raphael during the June 25th Board of Supervisors Meeting and that it meets the township's adopted BOCA and any amendments.

Supervisor Bennington stated he had also done some investigative work and found the BOCA Code is very specific and Hilltown Township does not have an ordinance to supercede the BOCA code. The BOCA code does stipulate each dwelling must be inspected individually and each fire wall will be inspected individually. Supervisor Bennington further expressed the concerns of Stephen McManus, Assistant Fire Marshal, who spoke of the deterioration rate under one year due to the impact of sun and ultra violet light on fire walls.

Supervisor Bennington reemphasized there should be no penetration whatsoever, and careful inspection will take place in each unit to ensure this does not happen.

Chairman Bennett questioned how a 20 year guarantee could be given on a particular wall when new on the market and has not been in use for a long period of time.

Supervisor Bennington expressed his desire to strength the BOCA Code.

A motion was made by Supervisor Bennington, seconded by Supervisor Kelly and unanimously passed to grant preliminary approval to the Elysian Fields Subdivision based upon the recommendations of the

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Planning Commission and Bob Wynn's letter dated May 29, 1990, with strict adherence paid to the BOCA Code and also removal and replanting of the trees on the property of Mr. Kallensee and Mr. Caldwell behind the easement line.

F. BOCA 1990:

A motion was made by Supervisor Bennington, seconded by Supervisor Kelly and unanimously approved to authorize the township solicitor and township engineer to research the 1990 BOCA Code, and prepare an ordinance to strengthen the existing code.

G. DANIEL KEPICH - WAIVER:

A motion was made by Supervisor Bennington, seconded by Supervisor Kelly and unanimously approved to grant preliminary approval based upon:

- the township engineer's recommendations
- a donation to the township in lieu of sidewalks
- a four (4) hours pump test
- either a written covenant or deed restriction signed by Mr. Kepich and Mr. Pileggi concerning the shed at the rear of the property, or the demolition of the shed
- retroactive building permit
- escrow agreement.

5. MANAGER'S REPORT

A. MUTUAL AID AGREEMENTS

Ms. Buchanan-Gregory presented the Dublin and Souderton Mutual Aid Agreements for signature by the Board.

A motion was made by Supervisor Bennington, seconded by Supervisor Kelly and unanimously passed to approve the Mutual Aid Agreements for Dublin and Souderton Boroughs.

B. ESCROW RELEASES

A motion was made by Supervisor Bennington, seconded by Supervisor Kelly and unanimously approved to sign escrow release vouchers as follows:

- Pritz Subdivision (Cash)	Voucher #2	\$3,438.00
- Orchard Station (L/C)	Voucher #6	1,186.44
- Summit Court (L/C)	Voucher #16	6,401.25
" " "	Voucher #17	2,000.00
" " "	Voucher #18	1,872.00
" " "	Voucher #19	784.14
- Sterling Knoll (L/C)	Voucher #24	1,213.82

C. ZONING/HEARING

COLEMAN - Ms. Buchanan-Gregory advised that a Trespass and Assumpsit

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complaint has been filed against Coleman as a result of the Board's action during the June 25th Board meeting. This is a zoning violation in that Mr. Coleman is using his property as a junk yard. The complaint was filed July 2, 1990.

FERGUSON - Ms. Buchanan stated the district judge ruled in favor of the township and has awarded the township the total cost of \$932.50. Mr. Ferguson has thirty (30) days to appeal this decision.

NORTHINGTON - A zoning violation notice has been sent to Mr. and Mrs. Northington (Tax Parcel 15-28-179-003) who are using their property as a kennel, in violation of the zoning ordinance.

D. CALENDAR OF EVENTS

Wednesday, July 11th, 6:30 P.M. - Meeting with residents at the Kallensee home concerning Elysian Fields issues, the Assistant Township Manager and the Township Engineer.

Wednesday, July 11th, 7:30 P.M. - Hilltown Township Water and Sewer Authority.

Monday, July 16th, 7:30 P.M. - Monthly meeting of the Hilltown Township Planning Commission.

Tuesday, July 17th, 7:30 P.M. - Parks and Recreation monthly meeting.

Thursday, July 19th, 8:30 A.M. - Upper Bucks Consortium Meeting

Thursday, July 19th, 7:30 P.M. - Pennridge Chamber of Commerce (Information on Route 313 bypass), at the Dublin Fire House, Route 313.

E. ACTIVITIES FOR MONTH

POLICE DEPARTMENT - Ms. Buchanan-Gregory reported on a speed detail conduction on Route 113 west of Route 313, resulting in 21 citations being issued for a revenue of \$623.00. Total cost of labor \$187.48, resulting in a net credit to the township of \$435.52.

Under the recent assist to the District Attorney's office, the township has requested reimbursement in the amount of \$1,778.24 for expenses incurred. This amount will be received placed into the General Fund.

A letter has been received from the Solebury Township Police Department in recognition of several Hilltown Township officers in their assistance during a recent incident. Ms. Buchanan-Gregory read the letter from Solebury and then requested Chief Egly read another letter he received from the Solebury Township Police Chief commending Officer Kane. The Supervisors recognized Officer James G. Kane.

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LETTER FROM TOWNSHIP RESIDENT - Ms. Buchanan-Gregory read a letter from Ms. William Schmidt commending the Public Works Department for their prompt and courteous response during three recent encounters.

COMMUNITY DEVELOPMENT ADVISORY BOARD - Mrs. Buchanan-Gregory elaborated on a memo concerning a vacancy on the Board. This county level Board deals with the review and recommendation on the distribution of Community Development Block Grant Funds.

A motion was made by Supervisor Bennington, seconded by Supervisor Kelly and unanimously approved to appoint Ms. Lee Buchanan-Gregory to fill the vacancy on the Bucks County Association of Township Officials and recommend to the Bucks County Association of Township Officials for appointment.

6. PUBLIC WORKS DEPARTMENT MONTHLY REPORT - THOMAS BUZBY (ATTACHMENT A)

Mr. Buzby read his Road Report for the month of June 1990, which has been placed on file at the administration office.

In response to Chairman Bennett's question concerning a new backhoe, Mr. Buzby stated it is presently out for bids which close July 23rd.

7. POLICE CHIEF'S REPORT - GEORGE EGLY (ATTACHMENT B)

Chief Egly read his Police Report for the month of June 1990, which has been placed on file at the administration office.

Supervisor Bennington asked when the overtime would be backed out of the general fund, with a clear total being visible. Mrs. Buchanan-Gregory emphasized a revenue account has been established to tract monies coming back to reimburse for police services. This should be available by July month-end.

8. ENGINEERING PLANNING

A. ORCHARD STATION - Mr. Wynn reported that a portion of Orchard Station still is in need of repairs before the roadway would be considered satisfactory. Final wearing surface will be installed next week for Hickory Hamlet II.

B. BRIDLE RUN SUBDIVISION - This is presently being staked out and will be commencing shortly.

Repairs have been made to the retention basin in the Schultz Subdivision.

9. SOLICITOR'S REPORT - OTT SUBDIVISION

RESOLUTION 90-24 - RESOLUTION BY THE HILLTOWN TOWNSHIP BOARD OF SUPERVISORS DECLARING THE PUBLIC PURPOSE FOR WHICH DEEDS OF DEDICATION OF RIGHTS OF WAY CONTIGUOUS TO THE EXISTING HIGHWAY SYSTEM WITHIN HILLTOWN TOWNSHIP SHALL BE ACCEPTED. (ATTACHMENT C)

RESOLUTION 90-25 ACCEPTANCE OF DEED OF DEDICATION. (ATTACHMENT D)

A motion was made by Supervisor Kelly, seconded by Supervisor Bennington and unanimously approved to adopt Resolution 90-24 and Resolution 90-25. A copy of each will become a part of this record.

10. RESIDENTS' COMMENTS

A. MR. ROBERT GRUNMEIER, II, Emergency Management Coordinator stated he is still in need of prints for fire hydrants in Hilltown Township, as promised from Jack Morgan of the Fire Panel. If this is not provided or the system is not tested, a written documentation of gallonage flows and system rating will be needed for each individual hydrant or area for the fire department to have on file.

Mr. Grunmeier stated they have met with one applicant for the Emergency Management Team and a future meeting will take place with other team members and township members. Ms. Buchanan-Gregory stated she is holding his application on file until all other responses have been received following the newsletter. These will be presented at one time.

Mr. Grunmeier has received Bucks County LEPC requirements for spill containment and will be reviewing this with Mr. Buzby.

Hilltown Township Fire Department has put into service a 1979 engine, the fourth previously owned piece of apparatus to be purchased. Mr. Grunmeier welcomed those who would like to inspect it.

B. MR. CLIFF ROOT - 1901 Rickert Road asked if something in the way of signage could be done for the intersection of Rickert and Callowhill to warn of a dangerous intersection ahead. Mr. Buzby stated the speed is being posted at 45 MPH and signs will soon be placed.

11. CORRESPONDENCE

All general correspondence has been placed on file in the township.

In response to a letter of request from the Penridge Aquatic Club, a motion was made by Supervisor Bennington, seconded by Supervisor Kelly and unanimously approved to donate \$100 to the club.

BUCKS COUNTY CONSERVATION DISTRICT - GYPSY MOTH PROGRAM

A letter has been received from the Bucks County Conservation District outlining a program to be undertaken to exterminate Gypsy moths. Cost breakdown is \$4.00 per acre. The Board requested more clarification be obtained before taking action.

12. SUPERVISORS' COMMENTS

A. SHELVING FOR POLICE DEPARTMENT - Supervisor Bennington requested that Joel Rosenberger be utilized to build a shelving unit for the Police Department in the computer room.

B. ASSISTANT TOWNSHIP MANAGER 3 MONTH PROBATION PERIOD - Supervisor Bennington commented on the outstanding job done by Mrs. Lee Buchanan-Gregory during the three months she has been with the township. A motion was made by Supervisor Bennington, seconded by Supervisor Kelly and unanimously passed to change Lee Buchanan-Gregory's title from Assistant Township Manager to Acting Township Manager, and increase her salary by \$1500 per year, effective immediately.

C. DUI CHECKS - Chairman Bennett noted he has had many negative comments concerning the DUI State funded program, and has gone on record by saying he is 100% for this program and would like to see it continue through the summer.

13. ADJOURN

A motion was made by Supervisor Kelly, seconded by Supervisor Bennington and unanimously passed to adjourn at 9:40 P.M.

Respectfully submitted,

Barbara A. Grove
Township Secretary