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HILLTOWN TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING
January 3, 1989

A. SELECTION OF TEMPORARY CHAIRMAN: The Board selected Robert H. Grunmeier as Temporary Chairman in order to conduct the meeting prior to nominations.

B. SELECTION OF TEMPORARY SECRETARY: The Board selected Gloria Neiman as Temporary Township Secretary for the purpose of taking minutes prior to nominations.

C. CALL TO ORDER: The Hilltown Township Board of Supervisors' Reorganization Meeting of January 3, 1989 was called to order by Temporary Chairman, Robert H. Grunmeier at 7:30 P.M. Mr. Grunmeier announced that, as in the past, there would be no public comment at this meeting. In attendance were: Supervisors - Robert H. Grunmeier, Betty J. Kelly and William H. Bennett. Also in attendance: James H. Singley, Gloria G. Neiman, Chief George Egly and Thomas Buzby.

D. NOMINATIONS: Nominations were made for Chairman and Vice Chairperson of the Board: Motion was made by Mrs. Kelly to nominate Robert H. Grunmeier as Chairman; motion seconded by Mr. Bennett and carried unanimously. Motion was made by Mr. Grunmeier to nominate Betty J. Kelly as Vice Chairperson; motion seconded by Mr. Bennett and carried unanimously.

E. PERSONNEL APPOINTMENTS: The following motions were made by the Board for Township officers/employees:

- 1) Township Manager/Treasurer: Motion was made by Mrs. Kelly to appoint James H. Singley as Township Manager/Treasurer; motion seconded by Mr. Bennett and carried unanimously.
- 2) Township Secretary: Motion was made by Mrs. Kelly to appoint Gloria G. Neiman as Township Secretary; motion seconded by Mr. Bennett and carried unanimously.
- 3) Chief of Police: Motion was made by Mrs. Kelly to appoint George C. Egly, Jr. as Chief of Police; motion seconded by Mr. Bennett and carried unanimously.
- 4) Roadmaster: Motion was made by Mr. Bennett to appoint Thomas Buzby as Roadmaster; motion seconded by Mrs. Kelly and carried unanimously.
- 5) Detective/Lieutenant: Motion was made by Mr. Bennett to appoint Kerry Trauger as Detective/Lieutenant; motion seconded by Mrs. Kelly and carried unanimously.
- 6) Police Secretary: Motion was made by Mrs. Kelly to appoint Alice Munn as Police Department Secretary; motion seconded by Mr. Bennett and carried unanimously.

- 7) Police Clerks: Motion was made by Mr. Bennett to appoint Tracey Ruth and Linda Hangey as Police Department Clerks; motion seconded by Mrs. Kelly and carried unanimously.
- 8) Administrative Clerk: Motion was made by Mr. Bennett to appoint Linda Seimes as Administrative Clerk; motion seconded by Mrs. Kelly and carried unanimously.
- 9) Police Sergeants: The Board recognized Ashby Watts and Robert Miller as Police Department sergeants.
- 10) Police Detective: Upon the recommendation of the Township Manager and Chief of Police, motion was made by Mrs. Kelly to appoint William Leyden to the position of Detective within the Police Department; motion seconded by Mr. Bennett and carried unanimously.
- 11) Police Officers: The Board recognized the following officers within the police department: Francis Dilworth; Matthew Dreyer; Christopher Engelhart; James Kane; David Mahaffey; Randall Tanghe; and John Thomas.
- 12) Road Foreman: Motion was made by Mr. Bennett to appoint H. Scott Lear as Road Foreman; motion seconded by Mrs. Kelly and carried unanimously.
- 13) Road Crew: The Board recognized road crew members: Joseph Bollman, Michael Moyer and Thomas Hess.
- 14) Zoning Officer: Motion was made by Mrs. Kelly to appoint Clarence Myers as Zoning Officer; motion seconded by Mr. Bennett and carried unanimously.
- 15) Bookkeeper: Motion was made by Mr. Bennett to appoint Chris Morgan as Bookkeeper; motion seconded by Mrs. Kelly and carried unanimously.

F. BOARD OF AUDITORS: The Board recognized G. Jay Francis; Joan E. Ferry; and Patricia Garland.

G. RECOMMENDATION OF TREASURER'S BOND LIMIT: Motion was made by Mr. Bennett to recommend to the Board of Auditors that the Treasurer's Bond Limit be increased to \$500,000; motion seconded by Mrs. Kelly and carried unanimously.

H. ESTABLISHMENT OF TAX RATES: Motion was made by Mrs. Kelly to adopt Resolution #89-1, establishing the following tax rates for 1989:

Real Estate.....	5 mills
Earned Income Tax.....	1/2%
Per Capita.....	\$10.00
Real Estate Transfer Tax.....	1/2%
Fire Hydrant Tax.....	1 mill
Street Light Tax:	
Souderton.....	\$0.33/ft.
Blooming Glen.....	\$0.30/ft.
Fire Protection Tax.....	3 mills

Motion seconded by Mr. Bennett and carried unanimously.

I. PENSION EMPLOYEE CONTRIBUTIONS: Motion was made by Mrs. Kelly to adopt Resolution #89-2, resolving that Hilltown Township will not require any pension contribution from the Hilltown Township Police for the year 1989; motion seconded by Mr. Bennett and carried unanimously. Motion was made by Mr. Bennett to adopt Resolution #89-3, resolving that Hilltown Township will not require any pension contribution from the non-uniform employees for the year 1989; motion seconded by Mrs. Kelly and carried unanimously. (Mr. Bennett stated that this may be the last year the Township will not require a contribution from non-uniform personnel.)

J. PROFESSIONAL SERVICE APPOINTMENTS:

1) General Township Solicitor - Motion was made by Mrs. Kelly to appoint the firm of Jaczun, Grabowski & Leonard as General Township Solicitor; motion seconded by Mr. Bennett and carried unanimously.

2) Zoning Hearing Board Solicitor - Motion was made by Mr. Bennett to appoint Joseph Wagner as Zoning Hearing Board Solicitor; motion seconded by Mrs. Kelly and carried unanimously.

3) Engineer - Motion was made by Mrs. Kelly to appoint C. Robert Wynn Associates as Township Engineer; motion seconded by Mr. Bennett and carried unanimously.

4) Building Inspections - Motion was made by Mrs. Kelly to appoint the firm of Code Inspections, Inc. as Building Inspectors; motion seconded by Mr. Bennett and carried unanimously. Mr. Bennett stated that the Township may consider the hiring of a full-time building inspector next year, rather than an outside firm, due to the continuing growth of the Township.

5) Data Processing - Motion was made by Chairman Grunmeier to appoint George Bock as Data Processing Consultant, subject to review by the Board of Supervisors; motion seconded by Mrs. Kelly and carried unanimously.

6) Depository - Motion was made by Mr. Bennett to retain Union National Bank as Township Depository; motion seconded by Mrs. Kelly and carried unanimously.

7) Tax Collector (Special) - Motion was made by Mrs. Kelly to retain Berkheimer Associates as Tax Collector for Special Collections; motion seconded by Mr. Bennett and carried unanimously.

K. BOARD VACANCIES - APPOINTMENTS:

1) Vacancy Board (1 year): Motion was made by Mr. Bennett to reappoint Charles Grasse to the Vacancy Board. There being no second to this motion, a motion was made by Mrs. Kelly to appoint Doris Bartl to the Vacancy Board; motion seconded by Chairman Grunmeier. Discussion followed: Mr. Bennett questioned reason for change; Chairman Grunmeier stated that it would be beneficial to the Township to have more people involved in the governmental process. A vote was taken; motion carried 2:1, with Mr. Bennett opposed, to appoint Doris Bartl to the Vacancy Board.

2) Parks & Recreation (5 years): Motion was made by Mrs. Kelly to appoint Ronald Allen to the Park & Recreation Board; motion seconded by Chairman Grunmeier. Discussion followed:

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Mr. Bennett asked for qualifications; Chairman Grunmeier replied that Mr. Allen lives in a development and will be an asset when deciding upon satellite parks within the Township. Mr. Bennett recommended Nick Lupinacci for the position; and was informed that Mr. Lupinacci's application was received after the 12/9/88 deadline. A vote was taken; motion carried 2:1, with Mr. Bennett opposed, to appoint Ronald Allen to the Park & Recreation Board.

3) Water & Sewer Authority (5 years): Motion was made by Mrs. Kelly to reappoint Harry Maurer to a 5 year term on the Water & Sewer Authority; motion seconded by Mr. Bennett and carried unanimously.

3A) Zoning Hearing Board (3 years): Motion was made by Mrs. Kelly to reappoint Harley Moyer to a 3 year term on the Zoning Hearing Board; motion seconded by Mr. Bennett and carried unanimously.

4) Planning Commission (5 years): Motion was made by Mrs. Kelly to reappoint Jack Fox to a 5 year term on the Planning Commission; motion was seconded by Chairman Grunmeier and carried unanimously.

5) Planning Commission (5 years): Motion was made by Mr. Bennett to reappoint Kenneth Bennington to 5 year term on the Planning Commission. There being no second to this motion, a motion was made by Mrs. Kelly to appoint Carol Pierce to a 5 year term on the Planning Commission; motion seconded by Chairman Grunmeier. Discussion followed: Mr. Bennett stated that Mr. Bennington was recently re-elected as Chairman of the Planning Commission and is extremely well qualified. Chairman Grunmeier stated that the Planning Commission needs a balance of ideas and that this can be accomplished by having a woman serve on the Board. A vote was taken; motion carried 2:1, with Mr. Bennett opposed, to appoint Carol Pierce to a 5 year term on the Planning Commission. Mr. Bennington asked to speak and was told as explained previously by the Chairman, no public comment would be taken at this meeting; resident's comments will be heard at the next Supervisors' meeting on 1/9/89.

L. SUPERVISORS' MEETING DATES: 1989 Supervisors' meeting dates were read by the Township Manager. Motion was made by Mrs. Kelly to adopt Resolution #89-4, adopting the Supervisors' meeting dates for 1989 (2nd and 4th Monday of each month at 7:30 P.M., with the exception of 2nd December meeting to be held on Tuesday, 12/26/89 due to the holiday); motion seconded by Mr. Bennett and carried unanimously.

M. PLANNING COMMISSION MEETING DATES: Mr. Singley read the 1989 Planning Commission meeting dates. Motion was made by Mr. Bennett to adopt Resolution #89-5, adopting the P.C. regular meeting dates for 1989 to be held on the third Monday of each month at 7:30 P.M.; work sessions to be held on the first Monday of each month at 7:30 P.M. (with exception of September work session which will be held on Tuesday, 9/05/89 due to the holiday); and date of January work session to be determined; motion seconded by Mrs. Kelly and carried unanimously.

N. 1989 HOLIDAYS: Motion was made by Mr. Bennett to adopt Resolution #89-6, establishing the following holidays for 1989 for non-uniform employees:

January 1 - New Year's Day
January 16 - Martin Luther King Day
February 20 - President's Day (Floating Day)
March 24 - Good Friday
May 9 - Primary Election Day
May 29 - Memorial Day
July 4 - Independence Day
September 4 - Labor Day
November 7 - Election Day
November 23 - Thanksgiving Day
November 24 - Day after Thanksgiving
December 25 - Christmas Day

Motion seconded by Mrs. Kelly and carried unanimously.

O. DELEGATE APPOINTMENT TO STATE CONVENTION: Motion was made by Chairman Grunmeier to appoint Mrs. Kelly as delegate to the State Association's convention (Chairman Grunmeier explained that he is a voting delegate as a member of the Bucks County Association of Township Officials); motion was seconded by Mr. Bennett and carried unanimously.

There being no further business, a motion of adjournment was made by Mrs. Kelly at 7:55 P.M. A press conference was held after the meeting to answer questions of those reporters present.

Respectfully submitted,



Gloria G. Neiman
Township Secretary