

HILLTOWN TOWNSHIP SUPERVISORS'
REORGANIZATION MEETING

January 3, 1984

The meeting was called to order by the Chairman, Vincent Pischl at 7:30 p.m.

The Board recognized newly elected Supervisor, Robert Grunmeier, who presented the Oath of Office form to the Supervisors.

Nominations were taken for Chairman and Vice Chairman of the Board. Mary Lockard nominated Vincent Pischl for Chairman; Robert Grunmeier seconded. Robert Grunmeier nominated Mary Lockard for Vice-Chairman; Vincent Pischl seconded.

The following appointments of Township officers/employees and wages were established for the year 1984 by the Board of Supervisors. Motion was made by Mary Lockard to accept positions as named; seconded by Robert Grunmeier and unanimously approved. Motion was made by Robert Grunmeier to accept salaries as stated; seconded by Mary Lockard and unanimously approved.

Chief of Police - George Egly - \$28,620.00/yr. + \$500 longevity
Detective/Lieutenant - Kerry Trauger - \$27,216.00/yr. + \$500 long.
Police Dept. Secretary - Doris Gross - \$7.40/hr.
Police Dept. Clerk - Alice Munn - \$6.35/hr.
Office Clerk (Police) - Part-time - \$5.50/hr.
Coordinator/Treasurer/Zoning Officer - Robert Wynn - \$34,450.00/yr.
Secretary - Gloria Neiman - \$13,000.00/yr.
Office Clerk (Township) - Part-time - \$5.50/hr.
Road Superintendent - Thomas Buzby - \$25,680.00/yr.
Road Foreman - Scott Lear - \$9.30/hr.
Road Mechanic - Timothy O'Connell - \$9.25/hr.
Road Crew - Joseph Bollman - \$8.80/hr.
Road Crew - Michael Moyer - \$8.80/hr.
Road Crew - Herbert Barsby - \$8.45/hr.
Road Crew - Summer/Part-time - \$4.75/hr.
Road Crew - Snow Plow/Part-time - \$8.00/hr.

The Treasurer's Bond Limit was established at \$250,000.00. Motion was made by Robert Grunmeier to accept a bond limit of \$250,000.00 and seconded by Mary Lockard; motion was carried unanimously by the Board.

The auditors for the year 1984 were recognized by the Board as follows: Jay Francis, John Snyder, and Joan Ferry.

The following professional services/fee schedules were approved by the Board:

Solicitor - Charles S. Wilson & Associates; namely, Jeffrey Drake, was appointed as Township Solicitor. Motion was made by Robert Grunmeier, seconded by Mary Lockard and unanimously approved. See Charles S. Wilson & Associates' Fee Schedule dated 10/28/83.

Engineer - Cowan Associates, Inc. was appointed Township Engineer. Motion was made by Mary Lockard, seconded by Robert Grunmeier and unanimously approved. See Cowan Associates' Schedule of Per Diem Fees #P-3, dated 01/01/84.

Bucks County Bank & Trust was named as depository for payroll; with various other institutions for certificates as deemed necessary. Motion was made by Mary Lockard, seconded by Robert Grunmeier and unanimously approved by the Board.

The following appointments were made to the various Boards indicated:

Hilltown Township Planning Commission - Jack Fox was appointed to a 5 year term on the Planning Commission. Motion was made by Robert Grunmeier, seconded by Mary Lockard and unanimously approved.

Zoning Hearing Board - John Murphy was appointed to serve a 3 year term on the Zoning Hearing Board. Motion was made by Mary Lockard, seconded by Robert Grunmeier and unanimously approved.

Parks and Recreation Board - Beatrice Waite was appointed to a 2 year term on the Parks and Recreation Board; Arlo B. Klinetob was appointed to a 5 year term on the Board. Motion was made by Mary Lockard, seconded by Robert Grunmeier and unanimously approved by the Board.

Vacancy Board - George Uhorczyk was appointed to the Vacancy Board; motion was made by Robert Grunmeier, seconded by Mary Lockard and unanimously approved by the Board.

Regular meetings of the Board of Supervisors for the year 1984 will be held on the second and fourth Monday of each month at 7:30 P.M., at the Township Building, 113 State Street, Blooming Glen, PA. Motion was made by Robert Grunmeier, seconded by Vincent Pischl and unanimously approved by the Board.

Delegates were chosen to attend the State Association's convention as follows:

Voting Delegate: Robert Grunmeier. Motion was made by Vincent Pischl, seconded by Mary Lockard and unanimously approved by the Board

Non-voting Delegate: C. Robert Wynn. Motion was made by Robert Grunmeier, seconded by Mary Lockard and unanimously approved by the Board.

The following holidays were established for the year 1984 for non-agreement personnel:

New Year's Day (Legal)	January 2
Primary Election Day	April 10
Good Friday	April 20
Memorial Day (Legal)	May 28
Independence Day	July 4
Labor Day	September 3
Election Day	November 6
Thanksgiving Day	November 22
Day after Thanksgiving	November 23
Christmas Eve Day	December 24
Christmas	December 25

Motion was made by Mary Lockard to accept the holidays as listed, seconded by Robert Grunmeier and unanimously approved by the Board.

The Supervisors unanimously approved the Tax Rates for 1984 as follows (as provided by the adopted budget):

Real Estate	4 mils
Per Capita	\$5.00
Wage Tax	1/2%
Real Estate Transfer Tax	1/2%

Motion was made by the Board and unanimously approved that all items approved at this meeting will retroactive as of January 1, 1984. All salaries and positions established at this Reorganization Meeting will be retroactive as of January 1, 1984. Motion was made by Vincent Pischl, seconded by Mary Lockard and unanimously approved.

Meeting was adjourned at 7:45 p.m. Motion was made by Vincent Pischl, seconded by Robert Grunmeier.

Respectfully submitted,

Gloria Neiman
Gloria Neiman



1. Attorney's fee	-	\$50.00 per hour
Support Staff	-	<u>-0-</u>
total		\$50.00 per hour
2. Charge for attending meetings	-	\$75.00 per meeting
total		<u>\$75.00 per meeting</u>
3. Deed of Dedication	-	\$60.00
Accepting Resolution	-	35.00
*Miscellaneous	-	<u>30.00</u>
total		\$125.00
<p>*Miscellaneous includes the review of any letter(s) and/or memoranda from C. Robert Wynn regarding terms for approval of the subject subdivision; phone call(s) to Mr. Wynn discussing the subject matter; review of legal description pertaining to the premises; check proper ownership of property at Recorder of Deeds office, if necessary; draft Tax Affidavit; letter to the applicant; file Deed of Dedication and Tax Affidavit with Recorder of Deeds; pick-up Deed of Dedication from the Recorder of Deeds; return original Deed of Dedication to the Township Building for filing. It should be noted that the applicant will have to pay the Recorder of Deeds filing fee (usually \$13.50 through \$15.50) and a notarization fee of \$1.50 for the Tax Affidavit. Further, it should be noted that the applicant, and not the Township, is responsible for paying the above. The Township is not charged for any of the above stated work.</p>		
4. Draft Application and Agreement under Subdivision Ordinance	-	\$200.00
Draft Escrow Agreement for Guarantee of Completion and Maintenance and Repairs for One Year Thereafter	-	<u>\$175.00</u>
total		\$375.00**



P-3 (01/01/84)

COWAN ASSOCIATES, INC.

SCHEDULE OF PER DIEM FEES

Senior Project Engineer	\$45.00 per hour
Project Engineer	\$40.00 per hour
Drafting Personnel	\$25.00 per hour
Survey Crew (2-Man Crew)	\$55.00 per hour
Survey Crew (3-Man Crew)	\$73.00 per hour
Construction Observer	\$28.00 per hour
Secretarial	\$16.00 per hour
Mileage	\$ 0.22 per mile

