

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULARLY SCHEDULED MEETING
MONDAY, JUNE 28, 2021**

The regularly scheduled meeting of the Hilltown Township Board of Supervisors was called to order by Chairman John McIlhinney at 7:03 PM and opened with the Pledge of Allegiance. Also, in attendance were Vice-Chairman James Groff, Supervisor Caleb Torrice, Township Manager Lorraine Leslie, Township Solicitor Jack Wuerstle, Township Engineer Tim Fulmer, Chief of Police Christopher Engelhart, and Finance Director Marianne Egan.

1. ANNOUNCEMENTS:

a) Executive Session: Chairman McIlhinney announced there was an Executive Session prior to the meeting to discuss personnel, legal, and real estate matters.

2. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.

3. CONSENT AGENDA:

- a) Minutes of the May 24, 2021, Board of Supervisors Meeting
- b) Bills List – June 15, 2021
- c) Bills List – June 29, 2021
- d) Financial Report – May 31, 2021

Motion was made by Vice-Chairman Groff, seconded by Supervisor Torrice, and carried unanimously to accept and approve items 3(a) thru 3(d) on the Consent Agenda as written. There was no public comment.

4. CONFIRMED APPOINTMENT: None.

5. LEGAL: Solicitor's Report:

a) Zoning Hearing Board Appeal 2021-008 – ML Homes, LLC – Requesting Special Exception: Solicitor Wuerstle stated a Zoning Hearing Board Appeal application was received by ML Homes, LLC requesting a special exception to build a residence on an existing non-conforming lot located at 1010 Fairhill Road. The applicant would like to build a single-family dwelling on approximately 1.7 acres in the RR Zoning District where the minimum required lot size is 3 acres. The Board of Supervisors stated they do not want Solicitor Wuerstle to attend the ML Homes, LLC Zoning Hearing. Chairman McIlhinney stated it should be known, for the record, the lot is 57% of the required 3 acres so the maximum impervious surface will be 57% of the actual size of the lot and not the 3 acres. Solicitor Wuerstle stated he will send a note to the Zoning Hearing Board conveying Chairman McIlhinney's statement in regard to the calculation of the impervious surface. Mr. Fulmer added the Zoning Ordinance defines how impervious coverage is measured and it is based on the net area of the lot.

b) Solicitor Wuerstle stated the Krager Conditional Use Hearing will start at 7:30 P.M.

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6. PLANNING: None.

7. ENGINEERING:

a) Resolution 2021-016 Deed of Dedication – Highfield Estates: Mr. Fulmer stated, in November of last year, the Board of Supervisors accepted dedication of the internal street (Winterberry Lane) constructed as part of the Highfield Estates Subdivision on Upper Stump Road. The Township now performs routine maintenance of the street, and a resolution must be adopted in order for Winterberry Lane be added to the list of Township roads receiving liquid fuel funds from PennDot.

Motion was made by Supervisor Torrice, seconded by Vice-Chairman Groff, and carried unanimously to adopt Resolution 2021-016 dedicating Winterberry Lane as part of the Highfield Estates Subdivision and then sent to PennDot in order to receive liquid fuel funds. There was no public comment.

8. UNFINISHED BUSINESS: None.

9. NEW BUSINESS:

a) Pennridge Community Day Donation: Ms. Leslie stated Pennridge Community Day is asking for a donation to this year's Community Day, which is scheduled for Sunday, July 11, 2021, with a rain date of Sunday, July 18, 2021. The Township has contributed \$100.00 in cash in past years as well as supplied Police services at the Township's expense.

Motion was made by Vice-Chairman Groff, seconded by Supervisor Torrice, and carried unanimously to donate \$100.00 and Police services to this year's Pennridge Community Day scheduled for Sunday, July 11, 2021, with a rain date of Sunday, July 18, 2021. There was no public comment.

b) Bucks County Tour of Honor: Ms. Leslie stated the Bucks County Tour of Honor is asking for donation for its next trip scheduled for Monday, October 4, 2021, and the Township has purchased advertising in their booklet for \$500.00 in the past.

Motion was made by Supervisor Torrice, seconded by Vice-Chairman Groff, and carried unanimously to donate \$500.00 for the participation in the Bucks County Tour of Honor booklet to support their trip scheduled for Monday, October 4, 2021. There was no public comment.

c) Scott Drumbore – H&K – Requesting for extension of hours for July for the Concrete and Asphalt Plant at the Skunkhollow Quarry: Ms. Leslie stated H&K has requested to operate the concrete batch plant, asphalt batch plant, and the crushing plant between the hours of 6:30 pm to 6:30 am, Monday through Saturday, between July 1, 2021, and July 31, 2021, excluding holidays, for the PennDOT projects per their letter dated June 22, 2021. Ms. Leslie stated H & K provided the daily reports off of the equipment that runs in excess hours for May. Motion was

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made by Vice-Chairman Groff, seconded by Supervisor Torrice, and carried unanimously to grant the extension of hours between July 1, 2021, and July 31, 2021, for the Concrete and Asphalt Plant at the Skunkhollow Quarry per their letter dated June 22, 2021, with the exception of striking the part in the letter in regard to "and/or private customers." There was no public comment.

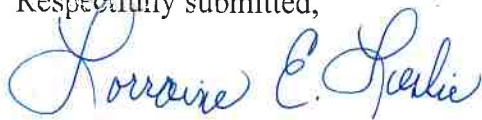
10. SUPERVISOR'S COMMENTS: Vice-Chairman Groff stated he is very proud of the job the Township has done as a whole with the new park equipment. He continued stating it is amazing how many people have been up at the park and how many people have thanked him for it. Chairman McIlhinney added the park equipment is fully handicapped accessible. Supervisor Torrice stated as a father of a handicapped son, the playground equipment is great.

11. PUBLIC COMMENT: None.

12. PRESS CONFERENCE: None.

13. ADJOURNMENT: Upon motion by Supervisor Torrice, seconded by Vice-Chairman Groff, and carried unanimously, the June 28, 2021, Hilltown Township Board of Supervisors meeting was adjourned at 7:13 PM.

Respectfully submitted,



Lorraine E. Leslie
Township Manager

(*NOTE: These minutes were transcribed from notes and recordings and should not be considered official until approved by the Board of Supervisors at a public meeting).

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