



**HILLTOWN TOWNSHIP**  
**Bucks County, Pennsylvania**  
**Resolution No. 2022-006**

Fee Schedule, be it Resolved, these Fees shall be instituted for 2022, in Hilltown Township, PA

**ALL FEES ARE  
 NON-REFUNDABLE  
 Returned Check Fee: \$40.00**

<b>1. Building Permits:</b>	<b>FEES</b>
A. New Residential Construction: Single & Multiple Family Construction Each Dwelling Unit, Including Basement	\$500.00 <b>PLUS</b> \$0.50 / Sq. Ft.
B. Residential Addition, Detached Garage & Outbuildings over 200 Sq. Ft.	\$300.00 <b>PLUS</b> \$0.30 / Sq. Ft. over 200 Sq. Ft.
C. Residential Decks, Patios & Sheds	\$125.00 <b>PLUS</b> \$15.00 / 100 Sq. Ft.
D. Residential Alterations, Replacements, Chimneys, Stoves & Fireplaces	\$100.00 <b>PLUS</b> \$10.00 / \$1,000.00 of Construction Cost
E. Non-Residential Construction	\$750.00 <b>PLUS</b> \$0.50 / Sq. Ft.
F. Non-Residential Accessory Building for Storage Material Not related to Business Use of Property	\$400.00 <b>PLUS</b> \$0.30 / Sq. Ft.
G. Non-Residential Alterations	\$250.00 <b>PLUS</b> \$17.50 / \$1,000.00 of Construction Cost
H. Swimming Pools (In-Ground)	\$12.50 / 1,000.00 of Construction Cost (Minimum Fee \$350.00)
• Above-Ground (over 24" High) & Spas	\$150.00
• Non-Residential Swimming Pools & Spas	\$15.00 / \$1,000.00 of Construction Cost (Minimum Fee \$1,000.00)
I. Construction Trailers: (Per 180 Days; Extension Beyond 180 Days, Must Be Requested & Approved in Writing)	
• Temporary Sales Office	\$300.00
• Temporary Job Office	\$300.00
• Job-Site Storage Trailers	\$100.00 / Each Trailer
J. UCC Fee	\$6.00
K. Plot/Plan Review:	
• New Construction: (Includes Foundation & As Built Review)	\$500.00
• Residential	\$100.00
• Residential Resubmission/Re-Review	\$100.00/Submission
• Non-Residential	\$250.00
• Non-Residential Resubmission/Re-Review	\$250.00/Submission
<b>2. Re-Inspection's:</b>	
A. Each Re-Inspection: As a result of incompleteness or improper work	Residential: \$100.00 Non-Residential: \$250.00

B. Starting Work Prior to Permit Issuance	Double Permit Fee + 10%
<b>3. Accessibility Plan Review &amp; Inspection:</b>	\$150.00 / Floor of Affected Use
<b>4. Demolition Permits:</b>	<b>FEES</b>
A. Primary Building-Residential	\$150.00
B. Primary Building-Commercial	\$300.00
C. Accessory Building, Partial or Interior-Residential	\$75.00
D. Accessory Building, Partial or Interior-Commercial	\$150.00
<b>5. Use &amp; Occupancy Permits:</b>	
A. Residential New Construction	Each Unit \$250.00
B. Residential Addition & Alterations	Each Unit \$100.00
C. Non-Residential New Construction	Each Unit \$375.00
D. Non-Residential Additions & Alterations	Each Unit \$175.00
<b>6. Plumbing Permits:</b>	
A. Residential Construction, Addition & Alterations	\$100.00 PLUS \$25.00 / Fixture
B. Non-Residential Construction, Additions & Alterations	\$250.00 PLUS \$40.00 / Fixture
<b>7. Mechanical Permits:</b>	
A. Residential Mechanical & HVAC New & Replacement	\$150.00 / Unit
B. Residential Alteration	\$100.00 / Unit
C. Non-Residential Mechanical & HVAC New & Replacement	\$300.00 / Individual System
<b>8. Electrical Permits:</b>	
New Construction:	
A. Use Groups R-3 & R-4	\$315.00
B. All Other Groups	\$500.00
Alterations to Existing Structures:	
C. Use Group R-3 & R-4	\$250.00
D. All Other Groups	\$375.00
<b>9. Fire Prevention Permits:</b>	
A. Flammable/Combustible Liquids Tank Removal	\$250.00 / Tank
B. Flammable/Combustible Liquids Tank Installation	\$100.00 / Tank (Above Ground) \$150.00 / Tank (Below Ground)
C. Industrial Ovens (105.7.7)	\$100.00
D. Spray Booths (105.7.10)	\$200.00
E. Temporary Membrane Structures, Tents, Canopies (105.7.12)	\$75.00
F. Compressed Gasses (105.7.2)	\$150.00
G. Hazardous Materials (105.7.6)	\$300.00
H. Fire Sprinkler Systems:	
• Sprinklers Plan Review	\$250.00
• Residential (NFPA 13D)	\$250.00
• Pre-Engineered Systems	\$150.00
• Non-Residential (NFPA 13, NFPA 13R)	\$250.00 / Floor / Zone PLUS \$2.00 / Sprinkler Head
• Alternative Extinguishing Systems	\$150.00
• Alterations to Existing Systems	\$50.00 PLUS \$2.00 / Sprinkler Head
• Private Fire Hydrants	\$75.00 Each
• Standpipe Systems	\$100.00 Each
I. Fire Alarm Systems	

• Third Party Sprinkler Plan Review	Agency Cost <b>PLUS</b> 5%	
• Residential Smoke Detectors	NO CHARGE	
• Residential Alarm System (Central Station)	\$25.00	
• Non-Residential Alarm Systems: (New & Alterations)	\$100.00 <b>PLUS</b> \$2.00 / Device	
J. Fireworks (Public Display)	\$150.00	
K. Blasting		
• Per Five (5) Consecutive Day Blasting Period	\$50.00	
• Annual Permit for Mining Extractions	\$100.00	
<b>10. Road Occupancy Permits:</b>	FEE	ESCROW
A. All Vehicular Entrances onto Proposed or Existing Township Roads	\$100.00	\$1000.00
B. Temporary Construction Entrance (over Existing Curbs and /or Sidewalks)	\$150.00	\$4000.00
C. Road Opening/Occupancy Review	\$150.00	\$1000.00
D. Road Occupancy – Utility Construction	*\$150.00 <b>PLUS</b> \$2,500.00 Escrow for Utility Crossings (Perpendicular to Centerline); or \$50.00 Escrow <b>per</b> Linear Foot for Trenches Parallel to Centerline	
* <u>Note</u> : Estimate for the Escrow includes asphalt base (trench) & overlay plus incidentals (seam seal, traffic control, etc.) to guarantee cart-way/right-of-way restoration where applicable. Escrow does not include trench excavation, backfill or other costs related to utility construction.		
<b>11. Well Permits:</b>		
A. Each New Well Drilled	\$100.00	
<b>12. Flood Plain Permits:</b>	\$100.00	\$500.00
<b>13. Zoning Permits:</b>	FEE	ESCROW
A. New Residential Construction (Each Dwelling Unit)	\$150.00	
B. Residential Additions & Alterations (Each Dwelling Unit)	\$100.00	
C. Fence Permits Requiring Legal Agreements	\$100.00	\$300.00
D. Non-Residential with Change in Use New Construction, Additions, Alterations, Change in Occupancy	\$300.00	
E. Non-Residential with No Change in Use-Additions	\$150.00	
F. Zoning Certification Letter	\$150.00	
G. Forestry Permits:	FEE	ESCROW
• Permit Fee	\$250.00	
• Review Escrow	NO FEE	\$500.00
• Performance Escrow	NO FEE	\$2,500.00
H. Zoning Plan Review by Township Engineer (As Determined by Zoning Officer)	\$250.00	\$500.00
<b>14. Application to Zoning Hearing Board:</b>		
A. Residential Use	\$950.00	
B. Residential Development (3 or More Lots)	\$1,500.00	
C. Non-Residential Use	\$2,000.00	
D. Hearing Continuance due prior to each hearing	50%of original filing fee	
E. Multiple Hearing-Additional Testimony Only	50% of Original Fee	

F. Court Ordered Remand Hearing	50% of Original Fee	
G. Legal Non-Profit Corporation	25% of Non-Residential Use Fee	
<b>15. Hearing Application:</b>	FEE	ESCROW
A. Conditional Use Hearing	\$750.00	\$7,500.00
B. UCC Appeal Hearing		
• Residential	\$750.00	\$1500.00
• Non-Residential	\$1,500.00	\$3000.00
C. Amendment or Change of Zoning	\$500.00	\$5,000.00
D. Curative Amendment	\$2,500.00	\$10,000.00
E. Hearing Continuance due prior to each additional Hearing	50% of original filing fee	
<b>16. Traffic Study Review Escrow</b>	\$3,000.00	

The above fee is to be paid in advance by the applicants for major performance subdivisions/land developments where Traffic Studies are required pursuant to Section 406 of the Subdivision/Land Development Ordinance. If the fee collected is insufficient to cover the reasonable and necessary cost of the municipality to complete the Traffic Study Review, Hilltown Township shall send the applicant an invoice for additional charges. No future permit or approvals shall be given until all fees and invoices are paid. The balance of the escrow, (if any), for Traffic Study Review shall be refunded to the applicant if it has not been exhausted during the review process.

### 17. Subdivisions:

The following fees & escrows are to be paid in advance by applicants for Subdivisions, via **two (2) separate checks**- one (1) for the filing fee and one (1) for the escrow; both payable to "Hilltown Township". If the escrow collected in accordance with this Fee Schedule below is insufficient to cover the reasonable/necessary cost to review the plan, Hilltown Township shall bill the applicant for additional charges. No further permits/approvals shall be granted until all fees, invoices, & escrow have been paid. When escrow accounts fall below 25% of original amount, escrow is required to be brought back up to the original amount. Balance of the escrow, if any, for the Subdivision Review shall be refunded to the applicant if it has not been exhausted during the review process.

A. Residential:	FEE	ESCROW
• Minor (2 Lots) or Lot Line Change	\$500.00	\$3,000.00
• 3 - 5 Lots	\$1,000.00	\$5,000.00
• 6 - 10 Lots	\$1,500.00	\$10,000.00
• 11 - 25 Lots	\$2,000.00	\$20,000.00
• 26 - 50 Lots	\$2,500.00	\$30,000.00
• Over 51 Lots	\$3,500.00	\$40,000.00
B. Institutional, Commercial & Industrial:		
• Minor (2 Lots)	\$750.00	\$3,000.00
• 3 - 5 Lots	\$1,000.00	\$5,000.00
• 6 - 10 Lots	\$1,500.00	\$10,000.00
• Over 11 Lots	\$2,000.00	\$20,000.00
C. Sketch Plan Review for Subdivision/Land Development by Twp. & Professional Staff:		
• Minor (Residential) Subdivision	\$250.00	\$1,000.00
• Major (Residential) Subdivision	\$250.00	\$2,500.00
• Commercial Land Development	\$250.00	\$3,000.00
<b>18. Planning Consultant Escrow</b>		\$3,000.00

The above fee is to be paid by the applicants for major performance Subdivisions/Land Developments. If the fee collected is insufficient to cover the reasonable and necessary cost of the municipality to complete a review of the proposal by the Township's Planning Consultant, Hilltown Township shall send the applicant an invoice for additional charges. No future permit or approvals shall be given until all fees and invoices are paid. The

balance of the escrow for the Planning Consultant Review shall be refunded to the applicant if it has not been exhausted during the review process.

<b>19. Professional Service Agreements</b>	\$300.00	\$3000.00
<b>20. Fee in Lieu of Recreational Facilities</b>	\$2,685.00 / Dwelling Unit	

(Refers to Ordinance No. 1999-004; and Resolution No. 1999-016, which is hereby amended and revised to reflect the sum of \$2,685.00 / Dwelling Unit for Fee -in Lieu of Recreational Land Dedications, which is equal to the average fair market value of the land otherwise required to be dedicated, as of this date)

**21. Land Developments:**

The following fees and escrows are to be paid in advance by the applicants for Land Development, via two (2) separate checks-one (1) for the filing fee and one (1) for the escrow; both payable to "Hilltown Township". If the escrow collected in the accordance with this Fee Schedule below is insufficient to cover the reasonable/necessary cost to review the plan, Hilltown Township shall bill the applicant for additional charges. No further permits/approvals shall be granted until all fees, invoices, and escrow have been paid. When escrow accounts fall below 25% of the original amount, escrow is required to be brought back up to the original amount. Balance of the escrow, if any for the Land Development Review, shall be refunded to the applicant if it has not been exhausted during the review process.

A. Residential	FEE	ESCROW
• 2 Units	\$500.00	\$3,000.00
• 3 - 5 Units	\$1,000.00	\$5,000.00
• 6 - 10 Units	\$1,500.00	\$10,000.00
• 11 - 25 Units	\$2,000.00	\$20,000.00
• 26 - 50 Units	\$2,500.00	\$30,000.00
• Over 51 Units	\$3,500.00	\$40,000.00
<b>B. Institutional, Commercial &amp; Industrial Land Development Fee</b>		
• 1 - 2 Units	\$750.00	\$4,000.00
• 3 - 5 Units	\$1,000.00	\$7,000.00
• 6 - 10 Units	\$1,500.00	\$10,000.00
• Over 11 Units	\$2,000.00	\$15,000.00
<b>C. Agricultural Land Development</b>	\$100.00	\$1000.00
<b>D. Land Development Waiver Request</b>		
• Proposed Addition/New Building: Less than (<) 200 Sq. Ft. in Area	\$50.00	\$750.00
• Proposed Addition/New Building 201 Sq. Ft. to 1,000 Sq. Ft. in Area	\$100.00	\$1,500.00
• Proposed Addition/New Building Excess 1,000 Sq. Ft. in Area	\$300.00	\$2,500.00
• Proposal Includes Utilities/Community Facilities Use (Use F1 - F5)	\$2,500.00	<b>NO ESCROW REQUIRED</b>
<b>22. Stormwater Management:</b>		
<b>A. Review Fee &amp; Escrow</b>		
• Existing Single-Family Dwelling (SFD)	\$100.00	\$1,000.00
• All Others	\$100.00	\$1,500.00


The above fee and escrow are to be paid in advance for the application not involving Subdivision or Land Development pursuant to Section 601 of the Stormwater Management Ordinance. If the fee and escrow collected is insufficient to cover reasonable and necessary cost to review the Stormwater Management Plan, Hilltown Township shall invoice the applicant for additional charges. No permit or approvals shall be given until all fees and /or escrows are paid. The balance of escrow, (if any), shall be refunded.

B. Stormwater Management Capital Fund Fee	FEE	ESCROW
<ul style="list-style-type: none"> <li>2,000 Sq. Ft. or Less of Impervious Surface</li> </ul>	\$750.00	
<ul style="list-style-type: none"> <li>More than 2,000 Sq. Ft. of Impervious Surface</li> </ul>	(Fee) \$750.00 <b>PLUS</b> \$0.50 / Sq. Ft. of Impervious Surface over 2,000 Sq. Ft.	
<ul style="list-style-type: none"> <li>Residential Seepage Pit Designed (Simplified Method)</li> </ul>	\$300.00	\$3,000.00
<b>23. ACT 537</b>	FEE	ESCROW
A. Each ACT 537 Planning Module	\$500.00	\$3,000.00
B. IRSIS, SFTF & all Alternate/Experimental Sewage Disposal Systems	\$500.00	\$3,000.00
C. Holding Tanks Permit	\$500.00	\$3,000.00
D. Sewage Maintenance Fees (Including Operation & Maintenance Agreements)	\$300.00	\$3,000.00 / Lot
<b>24. Sign Permits:</b>		
A. Permanent Signs: (No Annual Renewal Fee)	\$100.00 <b>PLUS</b> \$7.50 / Sq. Ft. in Excess of 12 Sq. Ft.	
B. Temporary Political Signs: (Deposit to be Refunded after Removal)	\$100.00 Deposit / 100 Signs	
C. Temporary Signs: (Deposit to be Refunded after Removal)	\$1.00 Deposit / Sign	
<b>25. Annual Licenses:</b>		
A. Auto Salvage License	\$100.00	
<b>26. Sports Field Rental (Two Separate Checks)</b>		
A. Single 3 Hour Event	\$75.00 / Event <b>PLUS</b> \$50.00 Deposit	
B. Multiple Day Events	\$75.00 / Event <b>PLUS</b> \$100.00 Deposit	
C. Basketball Court-Single 3 Hour Event	\$50.00 / Event <b>PLUS</b> \$50.00 Deposit	
D. Basketball Court-Multiple 3 Hour Events	\$50.00 / Event <b>PLUS</b> \$100.00 Deposit	
E. Key Deposit (Deposit Refunded w/Key Return)	\$50.00	
<b>27. Special Events:</b>		
A. Block Parties, Community Events, etc.	\$100.00	


<b>28. Township Open Space Farming:</b>		
A. Applicant must complete the Open Space Farming Application & provide proof of insurance indemnifying the Township of liability		\$30.00 / Acre / Year
<b>29. Miscellaneous Fees:</b>		
A. Copy of a Document	\$0.25 / Paper Page	\$15.00 / CD
B. Specialized documents (For example, but not limited to; blueprints, nonstandard sized documents)	\$25.00 PLUS \$1.00/sq. ft.	
C. Photographs	\$5.00 Each	
D. Certification of a Record	\$1.00 / Record PLUS Copy of a Document Fee	
<b>30. Township Publications:</b>		
A. Comprehensive Plan	\$75.00	
B. Open Space Plan	\$75.00	
C. Stormwater Management Ordinance	\$75.00	
D. Subdivision Ordinance	\$75.00	
E. Zoning Ordinance	\$75.00	
<b>31. Police Department Charges:</b>		
A. Soliciting Permit	\$25.00	
B. Soliciting Identifications Badge	\$10.00 Each	
C. Parking Tickets	\$10.00	
• Handicapped Parking Violation	\$25.00	
D. Incident Report	\$15.00	
E. Crash Reports	\$15.00	
F. False Alarm Responses (Per Prior 12 Month Period)		
• 1 <sup>st</sup> Thru 3 <sup>rd</sup>	NO CHARGE	
• 4 <sup>th</sup>	\$50.00	
• 5 <sup>th</sup>	\$75.00	
• 6 <sup>th</sup> Thru 10 <sup>th</sup>	\$100.00	
• 11 <sup>th</sup> and above	\$200.00	
G. Storage and/or Impoundment of Construction Equipment/Trailers on Township-owned Property (Plus Towing, if Applicable)	\$200.00 / Day	
H. Storage and/or impoundment of Vehicles on Township-owned Property (Plus Towing, if Applicable)	\$75.00 / Day	
I. Accident Photographs (Prints or Digital Images on CD)	\$15.00 / Print or Image	
J. Special Police Services	\$95.00 / Hour / Officer	
K. Accident Scale Diagrams (When Available)	\$250.00	
L. Crash Scene Videos (When Available)	\$100.00	
M. Returned Check Fee (Any Reason)	\$40.00	
<b>N. Miscellaneous Fees:</b>		
• Copy of a Document	\$0.25 / Paper Page	
• Certification of a Record	\$1.00 / Record PLUS Copy of a Document Fee	

**SO RESOLVED**, this 3<sup>rd</sup> day of January 2022.

HILLTOWN TOWNSHIP BOARD OF SUPERVISORS

  
\_\_\_\_\_  
John B. McIlhinney, Supervisor

  
\_\_\_\_\_  
James C. Groff, Supervisor

  
\_\_\_\_\_  
Caleb Torrice, Supervisor

Attest:   
\_\_\_\_\_  
Lorraine E. Leslie,  
Township Manager/Secretary