

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS  
WORK SESSION MEETING  
MONDAY, SEPTEMBER 12, 2022**

The work session meeting of the Hilltown Township Board of Supervisors was called to order by Chairman John McIlhinney at 7:00 PM and opened with the Pledge of Allegiance. Also in attendance were Vice Chairman James Groff, Supervisor Caleb Torrice, Township Manager Lorraine Leslie, Township Solicitor Jack Wuerstle, Chief of Police Christopher Engelhart, and Finance Director Marianne Egan. Chairman McIlhinney performed the swearing in ceremony for the newest Hilltown Township Police Officer, Anthony Nicoletti. Motion was made by Vice Chairman Groff, seconded by Supervisor Torrice, and carried unanimously to hire Anthony Nicoletti, Badge 29, as a Police Officer of Hilltown Township Police Department. There was no public comment.

1. ANNOUNCEMENTS: None.
2. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.
3. CONSENT AGENDA:
  - a) Minutes of the July 25, 2022, Board of Supervisors Meeting
  - b) Minutes of the August 22, 2022, Board of Supervisors Meeting
  - c) Bills List – September 13, 2022
  - d) Financial Statement – August 31, 2022
  - e) 2023 MMO for the Hilltown Township Uniform Employees Police Pension Plan
  - f) 2023 MMO for the Hilltown Township Non-Uniform Employee Pension Plan

Motion was made by Supervisor Torrice, seconded by Vice Chairman Groff, and carried unanimously to accept and approve items 3(a) through 3(f) on the Consent Agenda as written. There was no public comment.

4. CONFIRMED APPOINTMENT: None.
5. LEGAL:
  - a) Zoning Hearing Board Appeal 2022-008 – Kyle Defelice – 1017 Callowhill Road – Requesting Variance: Solicitor Wuerstle stated the Board of Supervisors had questions regarding the site plan for Kyle Defelice's Zoning Hearing Board application. Chairman McIlhinney stated the plot plan does not show what is being proposed and important items such as: center line of road, setback from the road, and ultimate right-of-way, and he believes Mr. Defelice needs a survey. Mr. Defelice stated he has the setbacks marked for the proposed structure on the proposed plan. Chairman McIlhinney stated Mr. Defelice shows a 55' setback to the existing house from the center line of the road based on the description that was given on the application, and, without it documented and sealed with an engineer, there is no way to know if it is correct. Mr. Defelice clarified it was from the edge of the road. Chairman McIlhinney continued to state Mr. Defelice

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stated, if he has to change the size of the pole barn, it would somehow be a detriment to the whole project. Mr. Defelice clarified, that statement was for the orientation of the building to be parallel with the driveway. Vice Chairman Groff suggested Mr. Defelice clean up the plan before going to the Zoning Hearing Board.

b) Zoning Hearing Board Appeal 2022-009 – M. Gold Building Group, LLC – 2214 Keystone Drive – Requesting Variance: Solicitor Wuerstle stated the Board of Supervisors had some questions regarding the M. Gold Building Group application. Chairman McIlhinney stated the application stated the applicant wished to reduce the required rear yard setback. Mr. DeAngelo stated he is asking for a variance to reduce the required front yard setback. After discussion it was noted the Township's memo was incorrect in stating rear yard setback.

6. PLANNING: None.
7. ENGINEERING: None.
8. UNFINISHED BUSINESS: None.
9. NEW BUSINESS:

a) Salt Bid Results for 2022 – 2023 Season: Township Manager, Lorraine Leslie, stated the Consortium opened the salt bids and Morton Salt was the low bidder at \$67.76 per ton delivered which is approximately \$10.00 per ton higher than last year and requested the Board of Supervisors accept the low bid from Morton Salt. Motion was made by Vice Chairman Groff, seconded by Supervisor Torrice, and carried unanimously to accept the low bid for Sodium Chloride for the 2022-2023 season to Morton Salt, Inc. in the amount of \$67.76 per ton delivered. There was no public comment.

b) H&K Extension of Hours – October 1 – 31, 2022: Ms. Leslie stated H&K has requested to operate the concrete batch plant, asphalt batch plant, and the crushing plant between the hours of 6:30 pm to 6:30 am, Monday through Saturday, between October 1, 2022, and October 31, 2022, excluding holidays, for the PennDOT projects per their letter dated September 6, 2022. Motion was made by Supervisor Torrice, seconded by Vice Chairman Groff, and carried unanimously to grant the extension of hours between October 1, 2022, and October 31, 2022, for the Concrete and Asphalt Plant at the Skunkhollow Quarry per their letter dated September 6, 2022, with the exception of striking the part in the letter in regard to "and/or private customers." There was no public comment.

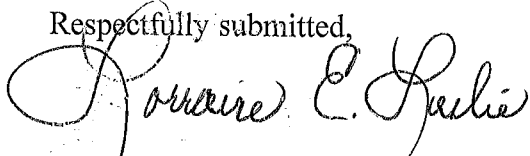
10. SUPERVISOR'S COMMENTS: None.
11. PUBLIC COMMENT: None.

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12. PRESS CONFERENCE: None.

13. ADJOURNMENT: Upon motion by Vice Chairman Groff, seconded by Supervisor Torrice, and carried unanimously, the September 12, 2022, Hilltown Township Board of Supervisors Work Session meeting was adjourned at 7:20 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lorraine E. Leslie". The signature is written in black ink and is positioned above the typed name.

Lorraine E. Leslie  
Township Manager

(\*NOTE: These minutes were transcribed from notes and recordings and should not be considered official until approved by the Board of Supervisors at a public meeting).