

**HILLTOWN TOWNSHIP**

13 West Creamery Road
P.O. Box 260
Hilltown, PA 18927
(215) 453-6000 Fax: (215) 453-1024
www.hilltown.org

Residential Building Permit Application

To be used for One- and Two-Family Dwellings and their accessory structures only.

<u>Application Type</u>	<input type="checkbox"/> New Dwelling			<input type="checkbox"/> Addition (Incl Roofed Porches)			<input type="checkbox"/> Deck/Patio (No Roof)		
	<input type="checkbox"/> Detached Accessory			<input type="checkbox"/> Finished Basement			<input type="checkbox"/> Alteration		
	<input type="checkbox"/> In-Ground Swimming Pool			<input type="checkbox"/> Above Ground Swimming Pool					
	<input type="checkbox"/> Other (describe): () Plumbing () Electric () Mechanical (HVAC) () Demo								
<u>Project Description</u>									
	Est. Project Value: \$								
<u>Property Owner Information</u>	Name								Initial if we may contact you via E-Mail _____
	Address								
	Phone:					Fax:			
	E-Mail								
<u>Contractor Information</u>	Name								Initial if we may contact you via E-Mail _____
	Address								
	Phone:					Fax:			
	E-Mail								
<u>Design Professional in Responsible Charge</u> (if Applicable)	Name								Initial if we may contact you via E-Mail _____
	Address								
	Phone:					Fax:			
	E-Mail								
<u>Property Information</u>	Tax I.D. #								
	Address								
<u>Project Information</u>	Bedrooms:	Existing: _____				Proposed (total): _____			
	Bathrooms:	Existing: _____				Proposed (total): _____			
	Will the project be Heated/Cooled?		() YES () NO						
	Type of Heating System:								
	Will there be more than 1000 square feet of Earth Disturbance: <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, a copy of the Bucks County Conservation District Permit (Earth Disturbance Approval) must be submitted with this application. BCCD: (215) 345-7577 (There is an exemption for Swimming Pools for up to 2000 square feet).</i>								

Who should be contacted regarding this Application? _____

(SEE PAGE TWO (2) FOR INSTRUCTIONS, APPLICANT'S CERTIFICATION & SIGNATURE)

APPLICANT'S CERTIFICATION:

I hereby certify that all information on this form and attached documentation is true, to the best of my knowledge. Further, I am the owner, or am authorized by the owner, to submit this application. In addition, if a permit for the project is issued, I certify that the Hilltown Township Building Code Official(s) is/are authorized to enter those areas of the property affected by the permit at any reasonable hour to inspect for compliance with the permit and the Pennsylvania Uniform Construction Code.

APPLICANT'S Signature: _____**Date:** _____

ADDITIONAL INSTRUCTIONS TO APPLICANT:

- 1.) **FAXED APPLICATION & PLANS WILL NOT BE ACCEPTED.**
- 2.) Attach two (2) complete sets of all plans and specifications.
- 3.) Submit one electronic version (flash drive/disc) of plans and of all architectural plans signed & sealed.
- 4.) For projects that are to be heated or cooled, a REScheck report is required. REScheck software may be downloaded from: <https://www.energycodes.gov/rescheck>
- 5.) For projects involving electrical, electrical plans must be submitted.
- 6.) For projects involving plumbing, plumbing drawings must be submitted.
- 7.) For projects involving mechanical (HVAC) work, mechanical drawings must be submitted.
- 8.) Written approval from water/sewer Authority is required for water/sewer lateral projects.
- 9.) A plan review fee of \$100.00 is due at submission for all Residential Permits. All work that requires a resubmission is subject to a fee of \$100.00/ plan resubmission review.

DO NOT WRITE BELOW THIS LINE, FOR OFFICE USE ONLY

TYPE OF STRUCTURE _____**USE (Accessory/Principal)** _____**Approximate Size:** _____ wide x _____ long x _____ high**Construction Type:** _____ **ICC Use Group** _____**Foundation Type:** _____**REMARKS:** _____

Permit Fee: _____ **Approved:** _____

(signature)

(date)

Fee Calculation: