



## **HILLTOWN TOWNSHIP**

13 West Creamery Road  
P.O. Box 260  
Hilltown, PA 18927  
(215) 453-6000 Fax: (215) 453-1024  
[www.hilltown.org](http://www.hilltown.org)

### **Plot Plans, Property History and Parcel Files**

**Most** township records are public information and will be made available to you for inspection in accordance with the requirements of, and as outlined in, Hilltown Township Board of Supervisors Resolution No. 2008-016.

Hilltown Township maintains “Property Files” (TMP) for each property in the township.

These files *may* include (**or may not**):

- Plot Plans
- Construction drawing for buildings, additions and/or alterations
- Records of past citation and prosecutions
- General correspondence
- Permits, approvals and other miscellaneous information that Hilltown has received from other governmental agencies (septic permits, DEP citations, earth disturbance approvals, etc.)
- Other such record that the township may have come in possession of

The presence, or lack of, any records in the township files neither confirms nor rules out the existence of a particular record/approval; the file simply contains the information the township is in possession of.

Some files are very thick – some are virtually empty. The amount of information available is dependent upon the amount of interaction the township has had with the property.

**In general, property files shall be available for inspection, retrieval and duplication at the Municipal Building during the established business hours of 8:00 am to 4:30 pm with the exception of weekends and holidays.**

**If you wish to review a particular property file, please complete a [Request to Review](#) Records form and submit it to the township. A Request to Review Records form can be obtained at the township building or from the website: [Hilltown.org](http://Hilltown.org)**