



HILLTOWN TOWNSHIP

13 West Creamery Road
P.O. Box 260
Hilltown, PA 18927
(215) 453-6000 Fax: (215) 453-1024
www.hilltown.org

Residential Re-Sale Occupancy

Hilltown Township Code Enforcement Department **does NOT** require Residential Re-Sale Occupancy inspections, or new Certificate of Occupancy at time of re-sale of a residential property.

Hilltown Township Code Enforcement Department has no requirements for a Residential Re-sale Inspection of a legally existing dwelling, no matter how long it may (or may not) have been unoccupied. It makes no difference if the house is owner occupied or a rental.

Any new or altered dwelling **does** require a Certificate of Occupancy in accordance with the requirements of the Pennsylvania Uniform Construction Code (UCC).

However- The Hilltown Police Department does require ‘**Move-In**’ and ‘**Move-Out**’ **Permits**; these permits do not require a fee, nor do either involve an inspection of the premises. Applications for the ‘Move-In and Move-Out Permits’ may be downloaded from the Hilltown Police Department’s website here: <https://www.hilltown.org/departments/police/documents/>

This letter may be printed out and supplied to lenders a verification that there is no requirement for a Residential Re-Sale Certificate of Occupancy or ‘U & O’ Certificate.

Kind Regards,

A handwritten signature in cursive script, appearing to read "Caitlin Mest".

Caitlin Mest
Zoning Officer/BCO
Hilltown Township