

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
MONDAY, JANUARY 22, 2024**

The regular meeting of the Hilltown Township Board of Supervisors was called to order by Chairman Caleb Torrice at 7:00 PM and opened with the Pledge of Allegiance. Also in attendance were Vice Chairman James Groff, Supervisor Joseph Metzinger, Township Manager Lorraine Leslie, Township Solicitor Jack Wuerstle, Township Engineer, Timothy Fulmer, Chief of Police Christopher Engelhart and Finance Director Marianne Egan.

1. ANNOUNCEMENTS: Chairman Torrice announced there was an Executive Session on January 10, 2024, to discuss legal matters.

2. CONSENT AGENDA:

- a) Minutes of the January 2, 2024, Board of Supervisors Reorganization Meeting
- b) Bills List: January 9, 2024
- c) Bills List: January 23, 2024

Motion was made by Vice Chairman Groff, seconded by Supervisor Metzinger, and carried unanimously to approve items 2(a) through 2(c) on the Consent Agenda. There was no public comment.

3. CONFIRMED APPOINTMENT: None.

4. LEGAL:

a) Zoning Hearing Board Appeal 2023-016: Michael & Kerry Tedesco (213 Casey Way)
Requesting Variance: Solicitor Wuerstle stated the Tedesco variance application is for the increase of impervious surface for a pool. It was noted that the property is part of a development that is subject to a settlement stipulation which sets provisions/limitations for impervious coverage. Solicitor Wuerstle stated he will send correspondence to the Zoning Hearing Board Solicitor prior to the hearing so they are aware of the stipulation.

5. PLANNING:

a) Janoski Land Development Waiver: Mr. Fulmer stated the Planning Commission recommended approval for the Janoski land development waiver for a 50' x 40' agricultural barn located on their 10-acre property on Callowhill Road. Motion was made by Supervisor Metzinger, seconded by Vice Chairman Groff, and carried unanimously to approve the Janoski Land Development Waiver contingent upon the items contained in the Wynn Associates Inc. review letter dated January 5, 2024. There was no public comment.

6. ENGINEERING:

a) MS4 – Stormwater Management Update: Mr. Fulmer gave an overview of the status of the MS4 Stormwater Management for Hilltown Township stating:

- Wynn Associates is nearly complete with monitoring of all regulated outfalls within the Township to identify possible illicit discharges within the Township owned storm sewer system.
- Wynn Associates is in the process of preparing design plans to enable completion of various stormwater projects to comply with requirements of PADEP for pollution reduction.

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- Wynn Associates has prepared a compliance binder for documentation purposes, which contains all requirements of the NPDES permit in the event of a PADEP audit.
- A public works training seminar will be scheduled in the upcoming months to satisfy NPDES requirements for MS4 training of Township employees on topics including maintenance of BMPs and pollution control/cleanup techniques.
- An application for renewal of the Township's NPDES Permit must be completed before October 2, 2024.
- Wynn Associates must file the annual MS4 Report with PADEP by the end of September 2024.

Chairman Torrice asked for Public Comment on the MS4 Stormwater Management update as provided by Mr. Fulmer. There was no public comment.

7. UNFINISHED BUSINESS:

a) 2024 Fee Schedule: Chairman Torrice stated the fee schedule is under review and is tabled until next month.

8. NEW BUSINESS:

a) Discussion regarding Broadcasting of Meeting: Supervisor Metzinger stated an analysis will be started to see about providing the meetings to be live broadcast/streamed, or to be recorded and stored out, so the public can access them for increased accessibility and transparency. He has reached out to Pennridge Community Outreach, he will research a variety of other proposals, as well as cost, functionality, and budget, in order to provide more information for the next meeting. Vice Chairman Groff stated he will see what everything costs, budgetarily wise, and go from there. Chairman Torrice stated he is excited what Supervisor Metzinger comes up with, and they are heading in the right direction with the idea.

9. SUPERVISOR'S COMMENTS: Vice Chairman Groff stated the Board is investigating ambulance services within Hilltown Township as there has been some concern with the way current calls have been handled by the first responding ambulance right now, and it will be an agenda item going forward. Chairman Torrice stated he is looking to discuss a liaison program for fire, water/sewer, police and public works in order to have participation in the departments and increasing understanding of what is happening if an issue arises. Chairman Torrice stated he is also looking to discuss re-instating the Park and Rec Board as there are a lot of parks with very little programs, and he knows people who would be good at it.

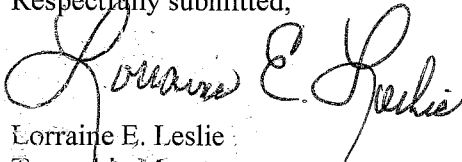
10. PUBLIC COMMENT: Wally Rosenthal, 530 Rosie Lane, introduced a 57-acre, bi-right sketch plan, where approximately 18 acres would be dedicated to the commercial front and the rest to be dedicated to an active adult community, which will be discussed at a staff meeting at a future date. Dale Ott, 246 Mill Road, stated he is glad to hear of the proposed broadcast of the meetings, he asked if the agendas could be put on the website two weeks prior to the meetings, and can the Township solicit the state to have a "no left turn" sign placed at Route 309 and Church Road.

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11. PRESS CONFERENCE: None.

12. ADJOURNMENT: Upon motion by Vice Chairman Groff, seconded by Supervisor Metzinger, and carried unanimously, the January 22, 2024, Hilltown Township Board of Supervisors meeting was adjourned at 7:31 PM.

Respectfully submitted,



Lorraine E. Leslie
Township Manager

(*NOTE: These minutes were transcribed from notes and recordings and should not be considered official until approved by the Board of Supervisors at a public meeting).