

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
MONDAY, MARCH 25, 2024**

The regular meeting of the Hilltown Township Board of Supervisors was called to order by Chairman Caleb Torrice at 7:00 PM and opened with the Pledge of Allegiance. Also in attendance were Vice Chairman James Groff, Supervisor Joseph Metzinger, Township Manager Lorraine Leslie, Township Solicitor Jack Wuerstle, Township Engineer, Timothy Fulmer, Chief of Police Christopher Engelhart and Finance Director Marianne Egan.

1. ANNOUNCEMENTS: Chairman Torrice announced there was an Executive Session prior to the meeting to discuss litigation and zoning, thanked Dan Alexander, from Pennridge Communications and Community Relations office, for his help with having the Supervisor's meeting recorded, and announced Lorraine Leslie is retiring after 31 ½ years.

2. PERSONNEL APPOINTMENTS:

- a) Township Secretary/Treasurer (Bonded at 2.5 million) – Joseph Metzinger
- b) Assistant Township Secretary/Treasurer (Bonded at 2.5 million) – Marianne Egan

Motion was made by Vice Chairman Groff, seconded by Supervisor Metzinger, and carried unanimously to appoint Joseph Metzinger as Township Secretary/Treasurer and Marianne Egan as Assistant Township Secretary/Treasurer. There was no public comment.

3. CONSENT AGENDA:

- a) Minutes of the February 26, 2024, Board of Supervisors Meeting
- b) Bills List: March 12, 2024
- c) Bills List: March 26, 2024
- d) Financial Report: February 29, 2024

Motion was made by Supervisor Metzinger, seconded by Vice Chairman Groff, and carried unanimously to approve items 2(a) through 2(d) on the Consent Agenda. There was no public comment.

4. CONFIRMED APPOINTMENT:

a) Lisa Keating – Speed Study/Moyer Road: Ms. Keating requested 35 MPH signs be posted on Moyer Road or a speed study be done. Chief Engelhart requested permission to approve a speed study if there are no records of a study. **Motion was made** by Supervisor Metzinger, seconded by Vice Chairman Groff, and carried unanimously to approve a speed study on Moyer Road/post signs if it is required. There was no public comment.

b) Pennsylvania Department of Transportation – 309 Connector Update: Kristian Bellotti and Nick D'Angelo, McCormick Taylor, gave an updated presentation of the 309 Connector project and addressed public comments and questions at the end of the meeting as well as comments from Mr. Patel from PennDOT.

Page 2
Board of Supervisors
March 25, 2024

5. LEGAL:

a) Zoning Hearing Board Appeal 2024-003: Michael & Kerry Tedesco, 213 Casey Way, Requesting Variance: Solicitor Wuerstle discussed the variance request for the installation of a fence. After discussion, Solicitor Wuerstle will not attend the hearing.

6. PLANNING: None.

7. ENGINEERING:

a) Wawa Food Market Land Development (Routes 313/113): Mr. Fulmer stated all punch list items associated with the 18-month maintenance period have been completed and requested the Township accept completion of the 18-month maintenance period and authorize the release of remaining financial security. **Motion was made** by Supervisor Metzinger, seconded by Vice Chairman Groff, and carried unanimously to accept completion of the 18-month maintenance period for the Wawa Food Market and authorize the release of the remaining financial security subject to payment of all engineering, legal, and Township administrative costs. There was no public comment.

8. UNFINISHED BUSINESS:

a) Resolution 2024-006 – Fee Schedule: **Motion was made** by Vice Chairman Groff, seconded by Supervisor Metzinger, and carried unanimously to approve Resolution 2024-006 for the Township Fee Schedule. There was no public comment.

b) Zoning Hearing Appeal 2023-011, Garlan Properties, LP: 1279, 1281, 1283 Route 113, Requesting Variance: Solicitor Caroline Edwards discussed the updated parking lot reconfiguration chart and the variance request to increase the currently non-conforming amount of impervious surface on the three properties. Vice Chairman Groff stated there are several items that the Board would like to see done. After discussion with her client, Ms. Edwards stated it was decided to go forward with the scheduled hearing. The Board of Supervisors asked Solicitor Wuerstle to attend the Garlan Properties Zoning Hearing on their behalf to oppose the application.

c) Park & Recreation Committee Discussion: Chairman Torrice authorized Solicitor Wuerstle to re-write the ordinance to establish the Park & Recreation Committee.

9. NEW BUSINESS:

a) H&K Extension of Hours – April 1 – 30, 2024: **Motion was made** by Vice Chairman Groff, seconded by Supervisor Metzinger, and carried unanimously to grant the extension of hours between April 1, 2024, and April 30, 2024, for the Concrete Batch Plant at Rahns Construction Materials Co., and the Asphalt Batch Plant and Crushing Plant at the Chalfont Quarry per the letter dated March 6, 2024, with the exception of striking the part in the letter in regard to "and/or private customers". There was no public comment.

Page 3
Board of Supervisors
March 25, 2024

b) Resolution 2024-010 Authorizing PLGIT as an Additional Township Depository: Solicitor Wuerstle and Supervisor Metzinger discussed the advantages of the ability to invest excess cash in PLGIT. **Motion was made** by Supervisor Metzinger, seconded by Vice Chairman Groff, and carried unanimously to allow PLGIT to be added as an additional Township Depository. There was no public comment.

c) Resolution 2024-011 Authorizing the Addition of Assistant Township Treasurer to Berkheimer Tax: **Motion was made** by Vice Chairman Groff, seconded by Supervisor Metzinger, and carried unanimously to authorize Resolution 2024-011 authorizing the addition of the Assistant Treasurer to receive tax information from Berkheimer Tax. There was no public comment.

10. SUPERVISOR'S COMMENTS: Supervisor Metzinger stated they have made a lot of progress with the video recording of the meetings which will be posted on the new YouTube Channel, and thanked Dan Alexander for all of his help. Mr. Metzinger continued to state he will make recommendations to improve the audio/visual in the meeting room. Vice Chairman Groff thanked Lorraine Leslie for the excellent job she has done and wished her the best of luck. Chairman Torrice echoed the same sentiments to Ms. Leslie.

11. PUBLIC COMMENT:

The following residents commented separately on the 309 Connector: Mark Sliviak, Barry Casper, Joe Roberto, Rich (Fairhill Road), Shelly Shollenberger, Brian Richardson, Dave Keller, Bob Szpanka, Torrey Rose, Rick Cuppy, John Neafsey, and Dan Shollenberger. The Board stated they will take all of the comments into consideration.

12. PRESS CONFERENCE: None.

13. ADJOURNMENT: Upon motion by Vice Chairman Groff, seconded by Supervisor Metzinger, and carried unanimously, the March 25, 2024, Hilltown Township Board of Supervisors meeting was adjourned at 8:53 PM.

Respectfully submitted,



Joseph A. Metzinger
Township Secretary/Treasurer

(*NOTE: These minutes were transcribed from notes and recordings and should not be considered official until approved by the Board of Supervisors at a public meeting).