



AGENDA
HILLTOWN TOWNSHIP
BOARD OF SUPERVISORS
WORKSESSION MEETING
Monday, May 13, 2024

Next Ordinance # 2024-003
Next Resolution # 2024-013

Meeting Called to Order: Pledge of Allegiance:

- CT _____
- JCG _____
- JAM _____
- CEE _____
- JDW _____
- WA _____
- ME _____

1. Announcements:
 - a. Executive Session
2. Confirmed Appointment:
 - a. None
3. Legal: Solicitor’s Report
 - a. None
4. Planning:
 - a. None
5. Engineering:
 - a. None
6. Unfinished Business:
 - a. Traisr Municipality Management Software – Caitlin Mest EIT, BCO, CFM, CZO, Barry Isett & Associates
 - b. COVID Money Use Requests – Joe Metzinger
7. New Business:
8. Supervisor’s Comments:
9. Public Comment:
10. Press Conference:
11. Adjournment: _____Time

HILLTOWN TOWNSHIP PUBLIC COMMENT RULES

All Hilltown residents are encouraged to make comments to the Board of Supervisors. An individual has several opportunities to comment:

- “Public Comment on Agenda Items Only” (2 ½ minutes per individual)
- Immediately following any presentation and before possible Board action (2 ½ minutes per individual)
- “Public Comment” (5 minutes per individual)

Any person desiring to make public comment shall have only one comment period for each of the opportunities regardless of actual time used for public comment. Any person desiring to make public comment shall be required to abide by the following rules:

- The Chairperson of the Board shall preside over Public Comments.
- Once acknowledged by the Chairperson, the individual shall proceed to the podium and speak clearly into the microphone and shall identify himself/herself by name and location of residences or by firm.
- Written record of “Public Comment” can only be produced when speaking into the microphone. Written record of “Public Comment” will not be produced when speaking to public assembled at meeting.
- The individual shall address their comments to the Board as a whole entity. The polling of or debating with an individual Supervisor is not permitted.
- The individual shall address their comments to the professional appointees of the Board or Township employees only with the permission of the Chairperson.
- The Township Manager shall enforce these public comment rules by announcing “One (1) Minute Remaining” and “Time Expired.”
- The only exception to these procedures is Press and Media Time and/or Press Conference. Detailed minutes are not provided for Press Conference.

- i. Adopted: January 2, 1997
- ii. Revised: November 23, 1998
- iii. Revised: August 9, 1999
- iv. Revised: June 26, 2006