



**AGENDA
HILLTOWN TOWNSHIP
PARKS & RECREATION
REGULAR MEETING
TUESDAY, FEBRUARY 11, 2025**

Meeting Called to Order: Pledge of Allegiance:

- MS _____
- CM _____
- SK _____
- AS _____
- BC _____

1. Announcements:

a. None

2. Consent Agenda:

[Items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired by Board Members, that item will be identified and removed from the Consent Agenda and will be considered separately at the appropriate place on the agenda.]

a. Minutes of the November 12, Parks & Recreation Meeting

As Written: _____ With Corrections: _____

MS: _____ AS: _____ CM: _____
SK _____ BC _____

3. Reorganization and vote

4. Confirmed Appointment:

a. None

5. Unfinished Business:

a. Motion to Approve Bylaws

b. Parks SWOT Analysis

c. The PR Board would like to conduct a community engagement survey. Open discussion and actions to be decided if a request is made to the Township Manager.

6. New Business:
 - a. Short review of meetings with Quakertown and Souderton Park and Rec representatives
7. Township park and recreations activities progress (as provided by the Township Manager):
 - a. Fairhill Park
 - i) The pedestrian path is going through approvals with the County and a draft is being completed by our Township Engineer. A copy to the Board will be provided once completed by him.
 - b. Forest Road Park
 - i) The park is still closed but a fence around the basin has been completed. More information on the closure and potential reopening dates will be forthcoming.
 - c. Reservation pricing is not anticipated to change in 2025.
 - d. The Township administration staff is organizing a Spring Community event. They are looking for assistance if there are any community members who would like to volunteer. The event is planned to be in April.
 - e. There will be a Spring Newsletter sent in April by the township. If anyone has contributions to offer for that publication, please submit to the Township Manager by early March.
8. Parks & Recreation Board Comments:
 - a. Requests or questions for the PR Board should be sent to Info@Hilltown.org
 - b. Per discussion with the Township Manager we have not received a 2025 schedule from Deep Run Valley Sports Association for their use of the parks this year. She will provide it to the Board once it is obtained.
 - c. The PR Board has requested from the Township Manager the financial reporting of the walking trail project at Fairhill Park for costs spent compared to those budgeted. The PR Board will share this information once received from the Township and provide regular updates.

- d. Based on the Civic Park SWOT analysis performed, the PR Board has requested the Township Manager to obtain information from the Hilltown Water and Sewer Authority for adding a water line to Civic Park and options for sewer management (in-ground tank).
- e. The PR Board has recommended to the Township Manager to assign park and recreation duties to a township employee in order to support efforts of community members and this Board.

9. Public Comment:

- a. None

10. Press Conference:

- a. None

11. Adjournment:

_____Time

HILLTOWN TOWNSHIP PUBLIC COMMENT RULES

All Hilltown residents are encouraged to make comments to the Board of Supervisors. An individual has several opportunities to comment:

- “Public Comment on Agenda Items Only” (2 ½ minutes per individual)
- Immediately following any presentation and before possible Board action (2 ½ minutes per individual)
- “Public Comment” (5 minutes per individual)

Any person desiring to make public comment shall have only one comment period for each of the opportunities regardless of actual time used for public comment. Any person desiring to make public comment shall be required to abide by the following rules:

- The Chairperson of the Board shall preside over Public Comments.
- Once acknowledged by the Chairperson, the individual shall proceed to the podium and speak clearly into the microphone and shall identify himself/herself by name and location of residences or by firm.
- Written record of “Public Comment” can only be produced when speaking into the microphone. Written record of “Public Comment” will not be produced when speaking to public assembled at meeting.
- The individual shall address their comments to the Board as a whole entity. The polling of or debating with an individual Supervisor is not permitted.
- The individual shall address their comments to the professional appointees of the Board or Township employees only with the permission of the Chairperson.
- The Township Manager shall enforce these public comment rules by announcing “One (1) Minute Remaining” and “Time Expired.”
- The only exception to these procedures is Press and Media Time and/or Press Conference. Detailed minutes are not provided for Press Conference.

- i. Adopted: January 2, 1997
- ii. Revised: November 23, 1998
- iii. Revised: August 9, 1999
- iv. Revised: June 26, 2006