



Preliminary Employment Application - General Hilltown Township Police Department

13 West Creamery Road, P.O. Box 260, Hilltown, PA 18927

General Instructions:

This form must be personally completed by the applicant. Complete this application carefully. **All** sections **MUST** be completed in full in order for the Hilltown Township Police Department to accept the application for further consideration. If a particular question does not apply to you, indicate so with N/A. If additional space is needed, attach separate sheet(s) and reference it with the appropriate block number. A resume may be attached but may **not** be substituted for completing this application in its entirety.

Do not misstate or omit any material fact since the statements made herein are subject to verification to determine your qualifications and eligibility for employment. The information contained herein will be utilized as part of any subsequent pre-employment background investigation.

It shall be the responsibility of the applicant to notify the Hilltown Township Police Department in writing of any address, phone number and/or email changes during this process. If contact with an applicant cannot be made using conventional means, the applicant will be eliminated from further consideration for employment.

Print Legibly in Black Ink

Date Prepared: _____

Questionnaire

1. _____
Last Name First Name Middle Name
2. _____
Present Residence (Address/Street/P.O. Box/Apartment/City/State/Zip)
3. _____
Telephone- Home Work / School Other (Cell, etc.)
4. _____
Email Address

5. Education

A. List all elementary, junior high/middle and high schools attended:

<u>Name</u>	<u>Address</u>	<u>Dates Attended</u>	<u>Graduated?</u>

B. List all colleges/universities attended:

<u>Name</u>	<u>Address</u>	<u>Dates Attended</u>	<u>Degree Earned?</u>

List Major and Minor Courses of Study:

(Education Continued)

C. List all other schools or training attended (police academies, trade, vocational, military, etc.):

Name	Address	Dates Attended	Degree/Certificate Earned?
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6. Employment History

List your complete work history for the past ten (10) years in **reverse chronological order**, including part-time, temporary or seasonal employment, and account for **all** periods of unemployment:

Current Employer (Name / Address / Phone)

Period Employed	Hourly Wage or Yearly Salary	Job Title
Job Description and Duties		
Reason for Leaving		
Supervisor		Co-Worker

Employer (Name / Address / Phone)

Period Employed	Hourly Wage or Yearly Salary	Job Title
Job Description and Duties		
Reason for Leaving		
Supervisor		Co-Worker

Employer (Name / Address / Phone)

Period Employed	Hourly Wage or Yearly Salary	Job Title
Job Description and Duties		
Reason for Leaving		
Supervisor	Co-Worker	

Employer (Name / Address / Phone)

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Job Description and Duties		
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Supervisor	Co-Worker	

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Job Description and Duties		
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Supervisor	Co-Worker	

Employer (Name / Address / Phone)

Period Employed	Hourly Wage or Yearly Salary	Job Title
Job Description and Duties		
Reason for Leaving		
Supervisor	Co-Worker	

Employer (Name / Address / Phone)

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Period Employed

Hourly Wage or Yearly Salary

Job Title

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Job Description and Duties

Reason for Leaving

--

Supervisor

Co-Worker

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Employer (Name / Address / Phone)

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Period Employed

Hourly Wage or Yearly Salary

Job Title

--	--	--

Job Description and Duties

Reason for Leaving

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Supervisor

Co-Worker

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8. Verification and Oath of Affirmation

I certify that there are no misrepresentations, omissions, or falsifications in the foregoing information and answers, and that the entries made are true, complete, and correct to the best of my knowledge, belief and understanding and are made in good faith. I understand that any false statement contained herein could disqualify me for the position of Police Officer for which I have applied and subject me to penalties prescribed by 18 Pa. C.S.A. §4904, relating to Unsworn Falsification to Authorities.

Signature of Applicant

Date

AFFIDAVIT:

In the County of _____ and the State of _____,

_____ personally appeared before me and executed the above

(Name of Applicant)

instrument of his own free will and accord.

Sworn and subscribed in my presence this _____ day of _____, 20 _____.

Notary Seal / Stamp

Signature of Notary Public