

**HILLTOWN TOWNSHIP BOARD OF SUPERVISORS
WORKSESSION MEETING
MONDAY, OCTOBER 13, 2025**

The regular scheduled meeting of the Hilltown Township Board of Supervisors was called to order by Chairman Caleb Torrice at 7:04 PM and opened with the Pledge of Allegiance. Also present were Vice Chairman James Groff, Supervisor Joseph Metzinger, Assistant Manager/Finance Director David Boscola, Solicitor Jack Wuerstle and Hilltown Township Chief of Police Christopher Engelhart.

1. ANNOUNCEMENTS:

- a. Executive Session- Chairman Torrice announced that an Executive Session took place prior to the start of the Budget Workshop meeting to discuss legal and personnel matters.

2. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None.

3. CONSENT AGENDA:

- a. Bills List: October 14, 2025

Motion was made by Vice Chairman Groff, seconded by Supervisor Metzinger, and carried out unanimously to approve item 'a' as written. There was no public comment.

4. CONFIRMED APPOINTMENT: None

5. LEGAL SOLICITOR'S REPORT: None

6. PLANNING: None

7. ENGINEERING: None

8. PARKS AND RECREATION RECOMMENDATIONS: None

9. UNFINISHED BUSINESS:

- a. HTWSA WELL #1 Zoning Permit Application: Mr. Groff advised the Hilltown Township Water and Sewer Authority will be submitting a zoning permit application for construction of a new water treatment building within an existing utility easement on Township-owned open space within the Pleasant Meadows Subdivision. Mr. Gross noted the zoning permit application must include a signature by the land owner, which is Hilltown Township. Mr. Groff on behalf of the HTWSA requests that the Board of Supervisors authorize the Assistant Township Manager to sign the zoning permit application, noting HTWSA will prepare all forms and documents for submission to the Township for zoning review and approval.

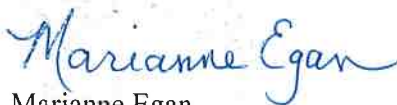
Motion was made by Mr. Metzinger, seconded by Mr. Torrice and carried out 2-0-1 to approve the Assistant Township Manager to sign the zoning permit application for the Hilltown Township Water and Sewer Authority. Mr. Groff abstained.

10. NEW BUSINESS: None

11. MANAGER UPDATE: None

12. SUPERVISOR'S COMMENTS: None
13. PUBLIC COMMENT:
 - a. Wendy Kilderry of 418 Forest Road, inquired about Forest Road Park and voiced questions and concerns.
 - b. Christine Hoffman of 840 Callowhill Road, spoke about her concerns on ground water.
14. ADJOURNMENT: Upon a motion from Vice Chairman Groff, seconded by Supervisor Metzinger, and carried unanimously, the October 13, 2025, Hilltown Township Board of Supervisors Worksession Meeting was adjourned at 7:24 PM.

Respectfully submitted,



Marianne Egan
Assistant Secretary

(*NOTE: These minutes were transcribed from notes and recordings and should not be considered official until approved by the Board of Supervisors at a public meeting).