

Parks and Recreation Board Minutes 10/14/25

Meeting called to order at 6:04

In attendance: Bryan Coleman, Kaitlyn Metzinger, Ashley James (Burger), Caleb Torrice, Steve Kendra, Tom Hess, Chief Englehardt, Mike Stuhltrager, Dale Rimmer, Cassie Rimmer, Carl Telly Pernell.

Pledge of Allegiance

Approval of minutes from the meeting held on 9/4/25. Motion made by Bryan Coleman, seconded by Kaitlyn Metzinger, passed unanimously.

Old Business:

Review of the Trunk or Treat event.

- The Pumpkin Painting Booth was very successful.
- The fire, Police, and Public Works Equipment is awe-inspiring, and attendees seemed to really enjoy it.

Suggestions for next year:

- Move the event closer to Halloween (double check with Hilltown Baptist not to compete)
- Advertise more

Survey – There will be a week or two for the Board to review last year's survey and offer suggestions. It is also recommended that the link be sent out with the Hilltown Website, Facebook/social media - with our new email address (please contact us with any additional comments or suggestions).

Water Bottle Filling Station – No update from Jim Groff on progress.

Park Benches – Decided fixed bench is best. Will come up with three options, including a Trex bench option, then get costs and present to BOS

Park Security – Chief Englehardt. At this time, there are only a relatively few non-violent crimes normally reported by Public Works. The chief recommends improving lighting in the parking lot and recreation areas to facilitate camera installation. Mike will do some research on cameras, and Bryan will look into lighting.

Berry Brow – Dale Rimmer presented his ideas of a walking trail, benches, exercise areas, a 2/3 sized covered bridge with a “Welcome to Hilltown” sign along Township Line Rd. His long-term views are for concerts, an amphitheater, and an accessible pavilion with full plumbing. Step 1 would be to map a sketch of the park and activities and create a committee to have an additional meeting each month to plan and execute.

New Business:

Steve Kendra announced that he, along with Aubrie Shultz, will be stepping off the board at the end of the year.

Board vs Committee discussion – Caleb handed out a memo created by our Township Solicitor, Jack Wurtz, regarding the concept of changing our identification from a Board to a Committee. The document was briefly reviewed and explained. Bryan Colman motioned for the change in identification, Steve Kendra seconded and the motion carried unanimously.

Budget – Caleb Torrice reviewed the 2026 Parks budget and added that a significant amount of money remained available for 2025. Budget for 2026 would be about \$485,000 (\$310,00 plus the \$175,000 would roll over from prior availability. The supervisors would like recommendations to use the budget to improve the park system.

Mr. Torrice also commented that there would be two employees being hired in the near future. One of those employees would be assigned to assist in Parks and Recreation efforts as part of their job description.

The meeting was adjourned at 7:10 pm. Motion by Kaitlyn Metzinger, seconded by Bryan Coleman. Carried unanimously.